

MINUTES OF THE MEETING OF THE
BOARD OF COUNTY COMMISSIONERS
GILPIN COUNTY, COLORADO

November 23, 2021

A regular meeting of the Board of County Commissioners of Gilpin County was held on November 23, 2021, in an online format only; no in-person meeting was held. Chair Linda Isenhardt called the meeting to order at 9:00 a.m. In attendance were Chair Isenhardt, Commissioner Sandy Hollingsworth, Commissioner Web Sill, County Attorney Bradford Benning, and Deputy Clerk to the Board Sharon Cate.

Agenda Review. The Compensation Guidelines were postponed as was a work session that had been scheduled for December 2, 2021. Today public comment is after Bonnie's Celebration. A resolution to ratify Sheriff Kevin Armstrong's Stage 1 restrictions, was added.

Celebration of Public Health Coordinator Bonnie Albrecht. The Board announced that Public Health Coordinator Bonnie Albrecht has submitted her resignation to move on to a new job. Commissioner Isenhardt thanked her for her seven years of dedicated service to Gilpin County, particularly for guiding the County through the pandemic thus far. Well wishes were also expressed by County Attorney Benning, Commissioner Hollingsworth, Commissioner Sill, Emergency Manager Nathan Whittington, Clerk and Recorder Sahari McCormick, Interim Human Resources Director Susie Allen, Sheriff Kevin Armstrong and Parks and Recreation Director Gabrielle Chisholm. She will be given a beautiful glass plaque commemorating her outstanding public health guidance to Gilpin County and its residents.

Public/Press Comment.

- Price Smith, employee at Lodge Casino in Black Hawk, resident of Wheat Ridge: his employer delineated between vaccinated and unvaccinated employees, he polled his co-workers, all are weary of the disunity, asked why not just require masks of everyone to reduce the spread [of COVID-19].
- Bill Merline, 86 Spruce Way: spoke about the proposed changes to the outdoor lighting section of the new Zoning Regulations, spoke to the history of the total lumen limits, some Gilpin County-owned buildings don't meet current regulations, and they won't meet the proposed revision to the outdoor lighting section, asked that the Board approve the proposed revision.

COVID-19 Update. Emergency Manager Nathan Whittington gave the following report on conditions in Gilpin County:

Public Health:

- The one-week positivity rate is 6.7%
- 7 new cases in the last 7 days
- 72.8% of the 12+ age group have had at least one dose of a vaccine
- 67% of the 12+ age group are fully immunized
- 24 kids were vaccinated at the clinic at the Gilpin County RE-1 school on November 18
- Upcoming clinics (open the holiday week):
 - Wednesdays at the Gilpin County Library from 10 a.m. to 2 p.m.
 - Saturdays at the Gilpin County Community Center from 9 a.m. to 3 p.m.
- Appointments are required for all vaccines at all clinics; the link is on the Gilpin County Public Health website.
- All vaccines should be available at each clinic, except for the 5-11 age group, but there are some shortages so some vaccines might not always be available.

Emergency Management:

- The State Emergency Operations Center (EOC) has activated back to Level 1, meaning high-response statewide.
- A FEMA representative is in the State EOC now.
- Two mono-clonal antibody sites have been established in Pueblo and (likely) Grand Junction. This is a type of treatment for high-risk patients with severe symptoms.
- Joint Unified Command has been re-established between the Colorado Department of Public Health and Environment (CDPHE) & Division of Homeland Security emergency management (DHSEM)

Gilpin County Office of Emergency Management:

- Acquiring personal protective equipment for employees
- Ordering more testing supplies
- Working on a mass testing plan for internal and external options with Human Resources
- Updating the COVID After Action Report (AAR) to maintain compliance with the State

Human Resources Items. Human Resources Interim Director Susie Allen presented the following.

Out of Title Pay—Planner 1. The County Planner 1 employee has been executing Community Development Director tasks for some time, and, as established in the Gilpin County Compensation Guidelines, should be

paid out-of-title pay. The Board discussed various ways to determine the amount that should be paid. Commissioner Sill moved to approve out-of-title pay for Planner 1 retroactive to the pay period in beginning September 11 for the balance of 2021, and continuing until the position is filled in 2022. Commissioner Hollingsworth seconded the motion, which passed by a vote of 3 to 0.

2022 Proposed Job Titles and Pay Grades. Recent work on Gilpin County's 2022 general pay plan and the step (pay) plan for law enforcement was noted, with today's task being approval of job titles and their associated pay grades within the pay plan. On December 7, the Board will take action on the Compensation Guidelines and the implementation of the Graves salary study. After that, work will begin to move positions into the pay plan. Commissioner Hollingsworth moved to approve the 2022 proposed job titles and pay grades identified by the Graves salary study, effective the first full pay period in January of 2022. Commissioner Sill seconded the motion, which passed by a vote of 3 to 0.

Request to Hire Sports Official. Parks and Recreation Director Gabrielle Chisholm requested approval to hire a previous Parks and Recreation Sports Official whose employment ended in the furlough in 2020. He is experienced, can manage multiple sports for youth and adults. Commissioner Sill moved to rehire this previous employee as a Sports Official at \$21.89 per hour. Commissioner Hollingsworth seconded the motion, which passed by a vote of 3 to 0.

Proposal to Assist Adams County with Child Welfare Assessments. Human Services Director Laura Solomon proposed the approval of a Memorandum of Understanding (MOU) through which Gilpin County would assist Adams County with their child welfare intake process. County Attorney Benning has since converted the MOU to an Intergovernmental Agreement (IGA) to help insure there is no financial impact to Gilpin County. Director Solomon noted that Gilpin County has a small caseload at this time and is able to assist Adams County. After hearing much information, the Board agreed that the focus of the two requested employees would remain on Gilpin County cases, and that work could continue on developing the IGA to both counties' satisfaction. It will be reviewed in January 2022 for a decision at that time.

Proposal to Amend Solid Waste/Transfer Station Guidelines. Public Works Director John Combs requested the Board's approval to limit large heavy loads of solid waste that are hard to break down and put into a roll-off container such as concrete, asphalt, tree stumps, rocks. These and other materials that are damaging the containers and can cause them to tip during transport. Commissioner Hollingsworth moved to approve the Public Works Department policy to discontinue accepting solid waste items, such as concrete, asphalt and stumps. Commissioner Sill seconded the motion, which passed by a vote of 3 to 0.

Director Combs' second topic was that of free trash tokens, which are issued to Gilpin County residents and property owners. The concern is that the tokens cover a calendar year and in December, particularly after the holidays, the transfer station is overwhelmed by end-of-year users. To alleviate this congestion for 2022, a new rule could be to use the tokens by the Sunday prior to Christmas. Commissioner Hollingsworth moved to approve the Public Works Department date change for free tokens, limiting them to the Sunday prior to Christmas, starting in 2022. Commissioner Sill seconded the motion, which passed by a vote of 3 to 0.

Legal Status Report.

Black Hawk Annexation Application. County Attorney Bradford Benning advised the Commissioners that the City of Black Hawk has issued public notice of the City's intent to annex property and expand the City boundary. Further information will be available at a future meeting.

Resolution #21-18, Imposing Temporary Stage 1 Fire Restrictions. On November 19, 2021, Sheriff Armstrong enacted a Stage 1 fire ban in Gilpin County, effective 8:00 a.m. that day. Resolution #21-18 would be the Board's ratification of the Sheriff's decision. Commissioner Hollingsworth moved to adopt Resolution #21-18, "Imposing Temporary Stage 1 Fire Restrictions." Commissioner Sill seconded the motion, which passed by a vote of 3 to 0.

Board of County Commissioners Status Reports.

Notice of Public Meetings. The Board's upcoming public meetings that could be attended by more than one Commissioner and at which public business may be discussed will include: the Colorado Counties, Inc., winter conference from November 29 to December 1. Regular Board meetings will be held on December 7 and 14.

Planning Commission Appointments. Planning Commission Chair Laura Jenéy presented that group's recommendations to fill three vacancies. Commissioner Hollingsworth moved to: appoint Melissa Harless as a regular member to a term ending December 31, 2024; appoint Kurtis Duncan as a regular member to a term ending December 31, 2023; and appoint Jeffrey Green as a first alternate member to a term ending December 31, 2024. Commissioner Sill seconded the motion, which passed by a vote of 3 to 0.

Commissioner Comments. Commissioner Hollingsworth thanked Senior Services Supervisor Mary Ellen Makosky, Sheriff's Office Patrol Division Chief Sean Wheeler and Detentions Division Chief Greg Demo for reinstating senior lunches again, saying it is exciting to have the congregate meal site operating again.

Minutes. Commissioner Sill moved to approve the Board of County Commissioners Meeting Minutes for October 26, 2021, with one correction. Commissioner Hollingsworth seconded the motion, which passed by a vote of 3 to 0.

Adjourn to Executive Session. Commissioner Sill moved to adjourn into Executive Session in accordance with C.R.S. 24-6-402(4)(a), 24-6-402(4)(b) and 24-6-402 (4)(e) to receive legal advice on current matters. Commissioner Hollingsworth seconded the motion, which passed by a vote of 3 to 0. There being no further business to come before the Board, they adjourned at 10:51 a.m.

Signed this 14th day of December 2021.