

MINUTES OF THE MEETING OF THE
BOARD OF COUNTY COMMISSIONERS
GILPIN COUNTY, COLORADO

February 18, 2020

A regular meeting of the Board of County Commissioners of Gilpin County was held on February 18, 2020, at the Gilpin County Courthouse. Chair Gail Watson called the meeting to order at 9:01 a.m. In attendance were Chair Watson, Commissioner Linda Isenhardt, Commissioner Ron Engels, County Manager Abel Montoya, County Attorney Bradford Benning, and Clerk and Recorder Sahari (Sharon) McCormick.

Agenda Review / Conflicts of Interest / Public & Press Comment. There were no changes to the agenda, no conflicts of interest and no comments.

Moment of Silence. Commissioner Engels asked for a moment of silence for the passing of longtime resident Paul Coleman, former Superintendent of Gilpin County School RE-1, active volunteer, and participant in many local activities.

FAA Denver Metroplex Update. The Board held a productive meeting with DIA staff, including the Vice President and Director of Noise Abatement, at the Public Works facility on February 14, 2020, regarding flight path noise over Gilpin County.

Memorandum of Understanding for Participation in the Colorado Emergency Fire Fund. Sheriff Kevin Armstrong and Undersheriff Tonia Kapke presented the 2020 Colorado Emergency Fire Fund (EFF), saying there were no substantial changes from the previous version. Commissioner Engels explained that the EFF provides coverage for fires that are above a county's resources. County Attorney will contact the Colorado Division of Fire Prevention and Control for more information to reduce Gilpin County's financial impact.

US Forest Service Annual Patrol Agreement. Sheriff Kevin Armstrong and Undersheriff Tonia Kapke presented the Agreement which reimburses Gilpin County for patrolling some US Forest Service roads and campgrounds. Commissioner Isenhardt moved to approve the Agreement. Commissioner Engels seconded the motion, which passed by a vote of 3 to 0.

Proposal for Lexipol Law Enforcement Policy. Sheriff Kevin Armstrong and Undersheriff Tonia Kapke proposed contracting with Lexipol to write updated policies for the Sheriff's Office. Lexipol will assist us in writing up to date policies and procedures. County Manager Montoya and Sheriff Armstrong will coordinate a time to discuss the proposal when Emergency Manager Nathan Whittington can participate.

Proposal for Reallocation of Funds for Public Works Expenditure. Public Work Operations Supervisor Dave Rich with Gordon Thompson proposed the reallocation of some Public Works funds to purchase a heavier, multi-use truck than had been budgeted. Commissioner Engels moved to purchase the 5500 truck without the hook lift, in lieu of the currently budgeted 3500 truck. Commissioner Isenhardt seconded the motion, which passed by a vote of 3 to 0.

Proposal for Centralized Office Products Purchasing Program. Business Analyst Jaime Tirado and Staff Accountant Lorna Plamondon proposed a plan for centralized purchasing of office products by all County departments and offices. Staff Accountant Plamondon will soon provide additional pricing information to the Board.

Treasurer's Monthly Report. Treasurer Mary Lorenz reported on operations in her office for the month of December 2019.

Treasurer's Semi-Annual Report—Second Half 2019. Commissioner Engels moved to accept Treasurer Lorenz' Semi-Annual Report, Second Half 2019. Commissioner Isenhardt seconded the motion, which passed by a vote of 3 to 0.

Treasurer's Update on Financing. Treasurer Mary Lorenz updated the Board on the County's banking accounts, investments and savings options.

Legal Status Report. County Attorney Bradford Benning advised the Board that there were no current legal issues and that he is still working on the Denver Metroplex Plan and some contracts.

County Manager Status Report. County Manager Abel Montoya updated the Board of County Commissioners on the following items:

Monthly Leadership Team Reports. The monthly departmental reports that had been submitted were discussed. County Manager Montoya thanked the Public Works staff and snow plow drivers for doing a great job during recent storms.

Board of County Commissioners Status Reports.

Notice of Public Meetings. The public meetings in the upcoming two weeks that could be attended by more than one Commissioner and at which public business may be discussed will include:

- Five county monthly breakfast meeting, February 26, in Idaho Springs
- Next Board meeting will be on March 3
- The February 20 work session has been cancelled.

Minutes.

The Board's February 4, 2020, meeting minutes will be reviewed on March 3, 2020.

Public / Press Comment. The local newspaper reporters thanked the Board for the new chairs at their table.

Recess to Executive Session. Commissioner Watson moved to recess to Executive Session in accordance with:

- For a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) for compensation matters and facility use matters
- For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. 24-6-402(4)(e) for director contracts.

The Board resumed their regular session at 12:27 p.m.

Public Works Snowplowing Policy: Director Gordon Thompson and Road and Bridge Supervisory David Rich advised the Board that they have been addressing emergency issues, such as accessing some homes during the storm to facilitate transport to a hospital or other, if necessary. Public Works has received requests to plow their driveways; the policy is on the County website and needs to be followed.

Human Resources Items. County Manager Abel Montoya and Human Resources Specialist Christine Wilhelm presented the following:

Compensation Plan—Employee Transfers. Specialist Wilhelm presented a revision to the current employee transfer policy, noting a lateral move would no longer include an increase in pay, and that all transfers would require the County Manager's approval. Commissioner Isenhardt moved to approve Resolution #20-04, "Amendment to Gilpin County Compensation Plan." Commissioner Engels seconded the motion, which passed by a vote of 3 to 0. After further discussion, Commissioner Isenhardt restated her motion as "Approving the Amendment to Gilpin County Guidelines." Commissioner Engels seconded the motion, which passed by a vote of 3 to 0.

Update to Gilpin County Pay Plan. Separate from the above resolution, the Board discussed some potential changes to the salary pay grades. Commissioner Engels moved to approved the revised pay plan, which would place the Human Services and Human Resources directors in different pay grades. Commissioner Isenhardt seconded the motion, which passed by a vote of 2 to 1, with Commissioner Watson voting against saying she didn't think the pay plan should be adjusted based on one individual.

Consideration of Employment Contract for Human Services Director. County Manager Montoya presented an employment contract for the Human Services Director position and noted the Director might have to rotate into on-call duty, which could be additionally compensated. Commissioner Engels moved to approve the employment agreement with Laura Solomon as the Human Services Director. Commissioner Isenhardt seconded the motion, which passed by a vote of 3 to 0.

Consideration of Employment Contract for Human Resources Director. County Manager Montoya presented an employment contract for the Human Resources Director position and noted the person in this office is restricted from running for public office, which is a change to the Employee Handbook. Commissioner Engels moved to approve the employment agreement with Lori Schrayner as presented. Commissioner Isenhardt seconded the motion, which passed by a vote of 2 to 1, with Commissioner Watson voting against and saying she believes it could cause problems with other long-term employees not at this pay level.

Adjourn. There being no further business to come before the Board, they adjourned at 1:15 p.m.

Signed this 24th day of April 2020.