



AGENDA ITEM REQUEST FORM

Communication to Board of County Commissioners

To: Chair Sandy Hollingsworth, Commissioner Web Sill and Commissioner Linda Isenhart

From: Ryan Keenan - Facilities Manager

Today's Date: 3.31.22

BoCC Meeting Date: 4.05.22

Does this item require a PUBLIC HEARING? Yes – as requested

Item: Project Brief for the Gilpin County Food Pantry Building

Request or Issue: n/a

Recommended Action / Next Step: Informational Only

Financial Impact(s): n/a

Finance/HR Staff: n/a

Grant Apps: n/a

Associated Agencies: n/a

Background Information: n/a

Amount of agenda time needed: 15 minutes

Is this item time sensitive: n/a

Contact for Follow Up: Ryan Keenan

Project Name	Gilpin County Food Pantry Building
Project Overview	<p>The Gilpin County Food Pantry currently operates out of a temporary structure which is not suited to accommodate the operational needs, goals, and objectives of the Food Pantry.</p> <p>Gilpin County is seeking to resolve this issue through the construction of a new Food Pantry Building which can appropriately accommodate the needs, goals, and objectives of the Food Pantry.</p>
Goals & Objectives	<p>The goal is to construct a new building to suit the specific operational needs of the Food Pantry. This will allow the Food Pantry staff and volunteers the ability to correctly and efficiently provide for the needs and demands of the community now and into the future.</p>
Project Scope	<p>The Project Scope for the construction of a new building is being accounted for by the following phase plan: Idea, Feasibility, Concept, Schematic, Contract, Construction, Delivery, Warranty</p>
Beneficiaries	<p>The building of a correctly designed food pantry will directly benefit three groups:</p> <ol style="list-style-type: none"> 1) The citizens of Gilpin County seeking Food Assistance. 2) Staff and Volunteers that operate the Food Pantry through efficient building design for which to provide crucial services. 3) The County and Community as a whole will benefit by resiliency through effective food security as the sole source of dedicated food access within the county.
Success Criteria	<p>The success Criteria has already been defined in the Idea Phase.</p> <ul style="list-style-type: none"> -The first identified measure of success is the design of a Food Pantry which will allow for an environment of Non-Judgment – To curtail the negative stigma of Food Assistance, and encourage individuals to receive Food Assistance with dignity from any background. -The second identified measure of success is to the ability to have a space within the Food Pantry where individuals seeking food assistance, can also find other community resources of which they may be in need. This is because a Food Pantry often serves as a first point of contact for individuals seeking assistance, and a space is needed to accommodate that known need. -The third identified measure of success, is a building designed to operate efficiently, safely, and incur a low cost of ownership for long term sustainability. -The Fourth identified measure of success is, to have enough physical capacity to meet peak needs.
Budget	<p>TBD upon design selections at the Schematic drawing phase.</p>
Timeline	<p>Currently (3/31/22) Gilpin County has developed the Idea phase clearly through success criteria and identified need, and is now in the Feasibility stage. Gilpin County is currently seeking proposals, from Architect/Engineer firms and individuals to progress collaboratively through the Design, and Schematic phase. The Design, and Schematic Phase is anticipated to be completed by the end of September 2022. Then the Contract, and Building phases will plan to commence, with anticipated completion by September of 2024. The delivery Phase in anticipated to resolve by November 2024, and Warranty Phase by September 2025.</p>