

Gilpin County Clerk & Recorder

Public Records Request Policy



Gilpin County and the Gilpin County Clerk and Recorder are committed to the principle of open and accessible government. As such, we commit to fulfill every request for public records as efficiently and expeditiously as possible and within the requirements established by the Colorado Open Records Act, CRS 24-72-201 (“CORA”).

Requests for records maintained by the Clerk and Recorder’s office must be directed to the Gilpin County Clerk and Recorder at one of the following physical, mailing or email addresses:

Sahari McCormick

Gilpin County Clerk & Recorder

203 Eureka St

PO Box 429

Central City CO 80427

smccormick@gilpincounty.org

Please fill out the Request of Records form. All requests must include the following information:

- The name and preferred contact information for the requesting party.
- A description of the records sought.
- Preferred method of delivery, ie email, regular mail, in person.