



**Regular Meeting Agenda – July 23, 2024 at 9:00 a.m.
Gilpin County Board of County Commissioners**

Marie A. Mornis, District 1

Susan Berumen, District 2

Sandy Hollingsworth, District 3

*This meeting will be held in-person at the Historic Courthouse, 203 Eureka St., Central City.
Please visit tinyurl.com/GilpinCommissioners to attend virtually.
Please silence all electronic devices and keep quiet while the meeting is in session.
Please sign up for public or press comments prior to start of meeting.*

9:00 a.m.

1. Call to Order, Agenda Review and Conflicts of Interest
2. Public or Press Comment (limited to three minutes each person)
3. CONSENT AGENDA
 - a. Treasurer Monthly Report- June 2024
 - b. Q2, 2024 Department Reports
 - c. Resolution 24-106, Amending the List of Official Appointments – Melanie Bleyler, Deputy Clerk to the Board
 - d. Approval of Meeting Minutes for July 9, 2024 meeting – Melanie Bleyler, Deputy Clerk to the Board
 - e. Summary of Settlement Relative to a Legal Matter, Sarah Baciak, Paralegal
4. Cost Allocation Review – Meredith Miller, MGT
5. Legislative Consideration of Septic System Replacement Expense -- Bowditch and Cassell Public Affairs – Alisa Witt, Public Health Director and Ray Rears, County Manager
6. Resolution 24-105, Electing to Participate in the State of Colorado Opioid Settlement with the Kroger Company -- Samuel Bower, Administrative Analyst
7. Resolution 24-107, Amending Gilpin County's Participation in the United Power Green Power Partners Program —Joe Allaire, Finance Director

Public hearings will begin at the noticed time or later. All other agenda times are estimates and may be heard earlier or later than designated. To request an accommodation to participate in or attend the Commissioners' meeting, please notify the County Manager's Office at 303-582-6010, at least 24 hours prior to the meeting.



8. Resolution 24-103, Amending the Master Policy and Procedure Manual, P-17, Contract Management Policy – Sarah Baciak, Paralegal and Chanda Johnson, Human Resources Director
9. County Attorney’s Report
10. County Manager’s Report
11. Public or Press Comment (limited to three minutes each person)
12. Board of County Commissioners Report and Notice of Public Meetings
13. Adjourn to Executive Session for discussion of a personnel matter under C.R.S. §24-6-402(4)(f)(I).

Public hearings will begin at the noticed time or later. All other agenda times are estimates and may be heard earlier or later than designated. To request an accommodation to participate in or attend the Commissioners’ meeting, please notify the County Manager’s Office at 303-582-6010, at least 24 hours prior to the meeting.

County Taxes Collected:	96.69%
2023 Taxes Collected:	96.94%
2022 Taxes Collected:	96.18%
2021 Taxes Collected:	86.92%

**In Account of Gilpin County Treasurer
TREASURER'S REPORT FOR THE MONTH OF JUNE 2024**

County Funds

County General	\$	19,308,497.89
County Abatement	\$	541.24
Public Works	\$	4,016,206.26
Library Fund	\$	912,642.77
Dept. of Human Services	\$	2,185,281.49
Public Health Agency	\$	350,641.29
Solid Waste	\$	648,906.26
Conservation Trust	\$	151,780.91
Parks & Rec	\$	1,353,777.42
Frei Cash Bond	\$	147,648.21
Lodging Tax	\$	182,154.25
Capital Improvement	\$	-

Total County Funds	\$	29,258,077.99
2023 County Fund	\$	25,897,825.75
2022 County Fund	\$	21,458,274.47
2021 County Funds	\$	16,035,734.47

Payable to Districts	\$	1,368,996.80
2023 Districts	\$	761,906.67
2022 Districts	\$	885,458.49
2021 Districts	\$	1,627,446.94

County Suspense	\$	176,719.83
2023 Suspense	\$	472,648.84
2022 Suspense	\$	237,685.19
2021 Suspense	\$	244,132.81

Grand Total	\$	30,803,794.62
2022 Grand Total	\$	27,132,381.26
2022 Grand Total	\$	22,581,418.15
2021 Grand Total	\$	17,907,314.22

Journal Comparison EOM June

Id	Name	Balance			
0100-00-1000	CASH WITH TREASURER GENERAL FUND	\$19,308,497.89			
0120-00-1000	CASH WITH TREASURER ABATEMENT	\$541.24			
0200-00-1000	CASH WITH TREASURER PUBLIC WORKS	\$4,016,206.26			
0300-00-1000	CASH WITH TREASURER LIBRARY	\$912,642.77			
0400-00-1000	CASH WITH TREASURER HS	\$2,185,281.49			
0500-00-1000	CASH WITH TREASURER PH	\$350,641.29			
0600-00-1000	CASH WITH TREASURER SOLID WASTE	\$648,906.26			
0700-00-1000	CASH WITH TREASURER CONSERVATION TRUST	\$151,780.91			
0800-00-1000	CASH WITH TREASURER PARKS & REC	\$1,353,777.42			
0900-00-1000	CASH WITH TREASURER FREI CASH BOND	\$147,648.21			
1200-00-1000	CASH WITH TREASURER LODGING TAX	\$182,154.25			
1400-00-1000	CASH WITH TREASURER CAP IMPROVEMENTS	\$0.00	\$29,258,077.99		
3100-00-1000	CASH WITH TREASURER CCCF	\$18,981.13			
5400-00-1000	CASH WITH TREASURER TLF	\$262,153.00			
5500-00-1000	CASH WITH TREASURER TLF CAPITAL EXP	\$0.00			
5600-00-1000	CASH WITH TREASURER TLF OTHER	\$14,895.76			
5650-00-1000	CASH WITH TREASURER TLF ABATEMENT	\$0.00			
5900-00-1000	CASH WITH TREASURER BHCC SANITATION	\$16,679.99			
5910-00-1000	CASH WITH TREASURER BHCC SANITATION ABATEMENT	\$0.00			
5950-00-1000	CASH WITH TREASURER BHCC SANITATION FEES, FINES	\$284.17			
6000-00-1000	CASH WITH TREASURER BLACK HAWK	\$3,999.72			
6001-00-1000	CASH WITH TREASURER BH RD & BRIDGE	\$4.45			
6025-00-1000	CASH WITH TREASURER MMCD	\$83.24			
6026-00-1000	CASH WITH TREASURER MMCD BOND	\$610.42			
6040-00-1000	CASH WITH TREASURER SDM GENERAL	\$264,407.66			
6041-00-1000	CASH WITH TREASURER SDM BOND	\$441,772.32			
6050-00-1000	CASH WITH TREASURER BH IMP DIST GENERAL	\$0.00			
6055-00-1000	CASH WITH TREASURER BH IMP DIST BOND	\$0.00			
6100-00-1000	CASH WITH TREASURER CC	\$42,086.94			
6101-00-1000	CASH WITH TREASURER CC RD & BRIDGE	\$34.38			
6105-00-1000	CASH WITH TREASURER CC FEES, FINES PENALTY	\$4,956.17			
6110-00-1000	CASH WITH TREASURER CC ABATEMENTS	\$0.00			
6119-00-1000	CASH WITH TREASURER CCBID GEN	\$10,560.00			
6120-00-1000	CASH WITH TREASURER CCBID	\$85,668.16			
6150-00-1000	CASH WITH TREASURER CC GO WATER BONDS	\$0.00			
6155-00-1000	CASH WITH TREASURER CCDDA	\$5,634.13			
6200-00-1000	CASH WITH TREASURER STATE AUTO	\$117,867.15			
6300-00-1000	CASH WITH TREASURER STATE SALES	\$13,772.13			
6400-00-1000	CASH WITH TREASURER SPECIFIC OWNERSHIP	\$0.00			
6500-00-1000	CASH WITH TREASURER STATE HEALTH	\$368.00			
6700-00-1000	CASH WITH TREASURER MOTOR V LATE FEE	\$5,255.00			
7100-00-1000	CASH WITH TREASURER RE-1 GEN FUND	\$20,329.23			
7310-00-1000	CASH WITH TREASURER RE-1 MILL LEVY OR	\$7,531.37			
7320-00-1000	CASH WITH TREASURER RE-1 ABATEMENT	\$0.00			
7330-00-1000	CASH WITH TREASURER RE-1 TRANSPORT	\$1,106.47			
8100-00-1000	CASH WITH TREASURER RE-2 GEN FUND	\$18,999.25			
8200-00-1000	CASH WITH TREASURER RE-2 BOND	\$1,588.51			
8310-00-1000	CASH WITH TREASURER RE-2 MILL LEVY OR	\$5,912.29			
8320-00-1000	CASH WITH TREASURER RE-2 ABATEMENT	\$102.73			
8330-00-1000	CASH WITH TREASURER RE-2 RE-2 TRANSPORT	\$538.33			
8340-00-1000	CASH WITH TREASURER RE-2 RE-2 TECHNOLOGY	\$2,814.70	\$1,368,996.80		
8410-00-1000	CASH WITH TREASURER			\$48.79	
8500-00-1000	CASH WITH TREASURER NUISANCE FED			\$4,703.92	
8525-00-1000	CASH WITH TREASURER NUISANCE STATE			\$11,623.46	
8580-00-1000	CASH WITH TREASURER 911			\$187,465.42	
8590-00-1000	CASH WITH TREASURER PUBLIC TRUSTEE			\$2,406.63	
8600-00-1000	CASH WITH TREASURER REDEMPTION			\$0.00	
8625-00-1000	CASH WITH TREASURER HOUSE ACCOUNTS			\$0.00	
8650-00-1000	CASH WITH TREASURER TREASURER FEES			\$0.00	
8700-00-1000	CASH WITH TREASURER TREAS FEE SPECIAL ASSESS			\$0.00	
8750-00-1000	CASH WITH TREASURER TREASUER COMMISSIOIN			\$0.00	
8800-00-1000	CASH WITH TREASURER TREASURER DEEDS			\$0.00	
8825-00-1000	CASH WITH TREASURER CORONER			\$0.00	
8850-00-1000	CASH WITH TREASURER SUSPENSE			\$77,069.38	
8875-00-1000	CASH WITH TREASURER NOT USED			\$0.00	
8885-00-1000	CASH WITH TREASURER NOT USED			\$0.00	
8895-00-1000	CASH WITH TREASURER NOT USED			\$0.01	
8900-00-1000	CASH WITH TREASURER CKS FOR CASH			\$0.00	
8950-00-1000	CASH WITH TREASURER CLERK DEPOSITS			-\$113,174.69	
8951-00-1000	CASH WITH TREASURER CLERK ST ELECTRONIC FEE			\$206.00	
8952-00-1000	CASH WITH TREASURER VOTER CONFIDENTIALITY			\$0.00	
8999-00-1000	CASH WITH TREASURER BAD CHECK			\$143.00	
9010-00-1000	CASH WITH TREASURER			\$0.00	
9020-00-1000	CASH WITH TREASURER			\$0.00	
9030-00-1000	CASH WITH TREASURER			\$0.00	
9040-00-1000	CASH WITH TREASURER			\$0.00	
9050-00-1000	CASH WITH TREASURER			\$0.00	
9060-00-1000	CASH WITH TREASURER			\$0.00	
9070-00-1000	CASH WITH TREASURER			\$0.00	
9080-00-1000	CASH WITH TREASURER			\$0.00	
9090-00-1000	CASH WITH TREASURER			\$0.00	\$170,491.92
Total				\$30,797,566.71	\$30,797,566.71
	Pre-Payments			\$4,086.68	
	CTD Deposits			\$2,590.00	
	Over/Under			-\$448.77	
	TOTAL			\$30,803,794.62	

**Gilpin County Treasurer
CASH BALANCE FOR THE MONTH OF JUNE**

2024

Cash On Hand

Beginning Balance	\$	1,000.00	
Cash Debt	\$	-	
Cash Credit	\$	-	
Balance			\$ 1,000.00

BANK ACCOUNTS

Wells Fargo Checking

Beginning Balance	\$	2,027,243.73	
Receipts	\$	10,655,843.56	
Disbursements Out	\$	(10,668,546.45)	
Balance (Offsets Checking fees)			\$ 2,014,540.84

Wells Fargo Sweep

Beginning Balance	\$	2,820,891.83	
Receipts	\$	4,945,159.50	
Disbursements Out	\$	(4,358,874.57)	
Balance			\$ 3,407,176.76

Effective Yield: 5.19% Monthly

Wells Fargo Investment Account

Beginning Balance	\$	9,103,606.25	
Receipts	\$	-	
Disbursements Out	\$	-	
Balance			\$ 9,103,606.25

LIQUID INVESTMENT ACCOUNTS

Colo Trust (General Account)

Beginning Balance	\$	5,045,387.74	
Receipts	\$	22,108.42	
Disbursements Out	\$	(96,180.78)	
Balance			\$ 4,971,315.38

Effective Yield: 5.41% Monthly

Colo Trust (Reserve Account)

Beginning Balance	\$	85,347.12	
Receipts	\$	379.03	
Disbursements Out	\$	-	
Balance			\$ 85,726.15

Effective Yield: 5.41% Monthly

C Safe

Beginning Balance	\$	10,965,152.96	
Receipts	\$	49,024.36	

Disbursements Out	\$	-	
Balance			\$ 11,014,177.32
Effective Yield: 5.43% Monthly			

COUNTY ACCOUNTS			\$ 30,597,542.70
County Accounts Last Year 2023			\$ 26,654,609.77
County Accounts 2022			\$ 30,720,368.37
County Accounts 2021			\$ 21,940,195.82

Wells Fargo Public Nuisance

(Sheriff's Account)

Beginning Balance	\$	16,312.89	
Receipts	\$	14.49	
Disbursements Out	\$	-	
Balance			\$ 16,327.38
Effective Yield: .01% Monthly			

Wells Fargo 911

(Gilpin County 911 Authority)

Beginning Balance	\$	179,085.87	
Receipts	\$	8,450.28	
Disbursements Out	\$	(70.73)	\$ 187,465.42
Balance			

PUBLIC TRUSTEE

Beginning Balance	\$	2,309.12	
Receipts	\$	329.00	
Disbursements Out	\$	(179.00)	
Balance			\$ 2,459.12

NON-COUNTY ACCOUNTS

Non-County Accounts Last Year 2023			\$ 206,251.92
Non-County Accounts 2022			\$ 477,771.49
Non-County Accounts 2021			\$ 114,571.84
			\$ 95,746.72

Total Cash Balance			\$ 30,803,794.62
Last Year's Cash Balance 2023			\$ 27,132,381.26
Cash Balance 2022			\$ 30,834,940.21
Cash Balance 2021			\$ 22,035,942.54

Fund 9000 (WORKING FUND)

End of Day 06/30/2024

Asset				
Id	Name	Starting Balance	Change in Balance	Ending Balance
9000-00-9000	CASH ON HAND	\$1,000.00	\$0.00	\$1,000.00
9000-00-9100	WF CKING	\$2,027,243.73	(\$12,702.89)	\$2,014,540.84
9000-00-9120	WF Sweep	\$2,820,891.83	\$586,284.93	\$3,407,176.76
9000-00-9122	WF Investment	\$9,103,606.25	\$0.00	\$9,103,606.25
9000-00-9125	NUISANCE	\$16,312.89	\$14.49	\$16,327.38
9000-00-9200	COLOT GENERAL	\$5,045,387.74	(\$74,072.36)	\$4,971,315.38
9000-00-9201	COLOT RESERVE	\$85,347.12	\$379.03	\$85,726.15
9000-00-9250	CSAFE	\$10,965,152.96	\$49,024.36	\$11,014,177.32
9000-00-9350	911 AUTHORITY	\$179,085.87	\$8,379.55	\$187,465.42
9000-00-9450	PUBLIC TRUSTEE	\$2,309.12	\$150.00	\$2,459.12
	Total	\$30,246,337.51	\$557,457.11	\$30,803,794.62
Liability				
Id	Name	Starting Balance	Change in Balance	Ending Balance
9000-00-2000	FUND BALANCE	\$0.00	\$0.00	\$0.00
9000-00-2005	CHECKS PENDING	\$0.00	\$0.00	\$0.00
9000-00-2010	REFUND PENDING	\$0.00	\$0.00	\$0.00
9000-00-2112	UNDISTRIBUTED TAX	\$0.00	\$0.00	\$0.00
9000-00-2600	REDEMPTION PENDING	\$0.00	\$0.00	\$0.00
9000-00-2652	REDEMPTION PRINCIPLE	\$0.00	\$0.00	\$0.00
9000-00-2653	REDEMPTION INTEREST	\$0.00	\$0.00	\$0.00
9000-00-2660	PRE-PAYMENTS	(\$4,086.68)	\$0.00	(\$4,086.68)
9000-00-2700	BANKRUPTCY	\$0.00	\$0.00	\$0.00
9000-00-2800	CTD DEPOSIT	(\$2,980.00)	\$390.00	(\$2,590.00)
9000-00-2895	OVER/UNDER	\$404.36	\$44.41	\$448.77
9000-00-2900	DUE TO OTHER FUNDS	(\$30,239,675.19)	(\$557,891.52)	(\$30,797,566.71)
	Total	(\$30,246,337.51)	(\$557,457.11)	(\$30,803,794.62)
Revenue				
Id	Name	Starting Balance	Change in Balance	Ending Balance
9000-00-4117	SENIOR EXEMPTIONS	\$0.00	\$0.00	\$0.00
9000-00-4122	DELINQUENT TAXES	\$0.00	\$0.00	\$0.00
9000-00-4132	INTEREST ON TAXES	\$0.00	\$0.00	\$0.00
9000-00-4133	INT ON DELINQUENT TAXES	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00
Expense				
Id	Name	Starting Balance	Change in Balance	Ending Balance
9000-00-5000	Tax Disbursement	\$0.00	\$0.00	\$0.00
	Total	\$0.00	\$0.00	\$0.00

**Mary R Lorenz
Gilpin County Treasurer
And Public Trustee
P. O. Box 368
Central City, CO. 80427-0368
303-582-5222
Fax: 303-582 3086**

Date: July 10, 2024

Gilpin County Board of Commissioners
Central City, CO. 80427

FOR: BOCC Meeting

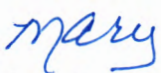
Dear Board of Commissioners:

Attached is a complete report of all funds collected and disbursed through the office of the Gilpin Public Trustee for the 2nd quarter (April, May, June) of 2024.

The 2nd quarter payroll totals \$1,177.19. I have issued check#005584 to the Gilpin County Board of Commissioners in the amount of \$1,177.19 dated July 9, 2024 from the Operating Account for deposit to the Public Trustee Salary Fund in the County General to cover the 2nd quarter payroll and vouchers. It has been deposited.

If you have any questions regarding this report, do not hesitate to contact me.

Respectfully Submitted,



Mary R Lorenz
Gilpin County Public Trustee

Encl.



Gilpin County Treasurer & Public Trustee
PO Box 368, 203 Eureka St
Central City, Colorado 80427
303-582-5222

July 1, 2024

To Gilpin County BOCC

RE: 2nd Quarter 2024 Public Trustee Report

For the 2nd quarter the Public Trustee's office processed:

Release of Deeds of Trust	45	
		63 2 nd Quarter 2023
		101 2 nd Quarter 2022
Foreclosures – started	2	
		2 2 nd Quarter 2023
		3 2 nd Quarter 2022

Mary R Lorenz
July 9, 2024

Mary Lorenz, Treasurer & Public Trustee – mlorenz@gilpincounty.org

Daurice McMillan, Chief Deputy Treasurer & Deputy Public Trustee – dmcmillan@gilpincounty.org

website: gilpincounty.colorado.gov

July²³ 2023

GILPIN COUNTY PUBLIC TRUSTEE
MONTHLY BALANCE WORKSHEET
2ND QUARTER 2024

Bank Balance: March 31, 2024

\$ 1,778.37

INCOME:

Foreclosures	\$	1,385.71
Releases	\$	825.00
Interest		
Long/Short		
Misc. - Releases		
Total Income:		\$ 2,210.71

DISBURSEMENTS:

Clerk Fees	\$	212.00
Advertising	\$	178.88
Redemp/Cure - Out	\$	-
Refunds	\$	71.88
eRecord	\$	20.00
eFile	\$	100.00
Misc. - Foreclosure	\$	-
Payroll/Vouchers	\$	999.69
Total Disbursements:		\$ 1,582.45

Bank Balance: June 30, 2024

\$ 2,406.63

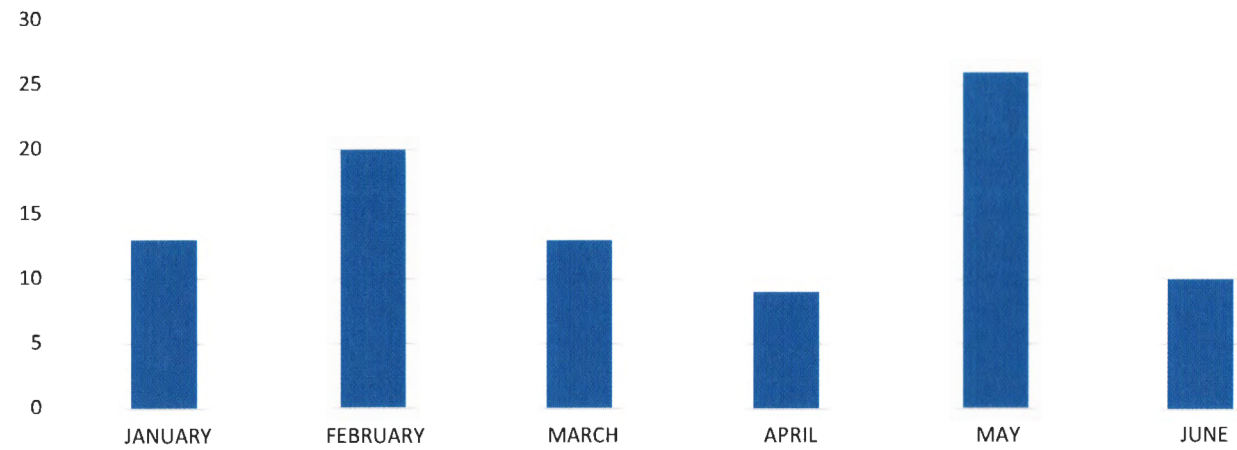
PT Fees - Foreclosure	\$	300.00
Banking Interest	\$	-
Cures/WD Fees	\$	70.00
Postage	\$	90.06
Copies	\$	73.80
Brochures	\$	42.00
PT Release Fees	\$	675.00
Total PT Fee's & Interest	\$	1,250.86
PT Payroll	\$	1,045.00
PT Voucher's		
Total Income/Expenses Due to PT Salary Fund	\$	1,045.00

GILPIN COUNTY PUBLIC TRUSTEE
FORECLOSURE REPORT 2ND QUARTER 2024

Sale #	Balance Fwd	Deposits & Bal.Due Pd	Net Total	Cure w/d	PT Fees	Recording C&R	GTS eFile	GTS eRecord	ADV	Postage	Copies	Brochures	Redempt Cure or Bid In	Redempt Cure or Bid Out	Refund	Misc.	BALANCE	Status
23-01PT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -		\$ -	Deeded
23-10PT	\$ (37.71)	\$ 85.71	\$ 48.00	\$ -	\$ (35.00)	\$ (13.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -		\$ (0.00)	
23-11PT	\$ 139.41	\$ -	\$ 139.41	\$ -	\$ (35.00)	\$ (13.00)	\$ -	\$ -	\$ -	\$ (16.53)	\$ -	\$ (3.00)			\$ (71.88)		\$ -	
23-12PT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -		\$ -	W/D
24-01PT	\$ 207.14	\$ -	\$ 207.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (178.88)	\$ (24.00)	\$ (20.70)	\$ -			\$ -		\$ (16.44)	
24-02PT	\$ -	\$ 650.00	\$ 650.00	\$ -	\$ (150.00)	\$ (18.00)	\$ (100.00)	\$ (20.00)	\$ -	\$ (48.03)	\$ (43.20)	\$ (36.00)			\$ -		\$ 234.77	
24-03PT	\$ -	\$ 650.00	\$ 650.00	\$ -	\$ (150.00)	\$ (18.00)	\$ -	\$ -	\$ -	\$ (18.03)	\$ (9.90)	\$ (6.00)			\$ -		\$ 448.07	
			\$ -						\$ -	\$ -	\$ -	\$ -			\$ -		\$ -	
	\$ -		\$ -														\$ -	
	\$ -		\$ -														\$ -	
TOTALS	\$ 308.84	\$ 1,385.71	\$ 1,694.55	\$ -	\$ (370.00)	\$ (62.00)	\$ (100.00)	\$ (20.00)	\$ (178.88)	\$ (106.59)	\$ (73.80)	\$ (45.00)	\$ -	\$ -	\$ (71.88)	\$ -	\$ 666.40	

JANUARY 13 FEBRUARY 20 MARCH 13 APRIL 9 MAY 26 JUNE 10 JULY AUGUST SEPTEMBER OCTOBER NOVEMBER DECEMBER

Gilpin County Public Trustee 2ND Quarter 2024 Releases Executed



CSU Extension Quarterly Report for BoCC

Our Mission

CSU Extension in Gilpin County helps mountain residents improve their quality of life by offering a website, classes and programs that provide unbiased, research-based information on forestry, wildfire, wildlife, mountain gardening, noxious weeds and many other issues. Our 4-H program helps youth develop life skills through hands-on experiences and leadership opportunities.

This report is for April - June 2024

- Direct Educational Contacts – 313 adults
- Educational Events (webinars, workshops) - 8
- Digital Outreach - 3 Newsletters; 83 Facebook Posts)

Choosing Sustainable Landscapes - Weed Management and Natives (Jennifer Cook, Director)

- County Noxious Weed Manager duties
 - Scouting county for weeds and coordinating noxious weed management with contractors
 - Managing the Herbicide Checkout Program – 185 acres impacted so far with program
 - Facilitate County Noxious Weed Advisory Board
 - Awarded \$2538 CO Department of Agriculture 2024 Noxious Weed grant in partnership with Jefferson County Conservation District, who are administering grant funds.
 - Updating Gilpin Noxious Weed Management Plan and ordinance
 - Serve on Advisory Board for Colorado Weed Management Association.

Forest Wildfire Mitigation and Emergency Prep (Jennifer Cook, Director)

- Spoke at Dory Lakes HOA meeting about Mt Pine Beetle (5/7/24)
- Taught Gilpin School activities on Trees and Habitat (grades 1-5)
- Partnering with CSU and Timberline to provide an AmeriCorps summer position to work with Timberline Fire mitigation projects.
- Co-leading CWPP update with Sheriff Armstrong and Melissa Lewis. Coordinated CWPP Public Event (7/8/24)
- Engaged with Clear Creek Watershed and Forest Health Partnership (CCWFHP).
- Partnering with CCWFHP on NOCO National Forest Foundation grant for fire mitigation staff, Kelby Woodard, shared with Clear Creek County.

Healthy Homes and Radon Mitigation (Jennifer Cook, Director)

- Partnering with Public Health to provide technical assistance and [free radon test kits](#)

Gardening/Growing Food (Jennifer Cook, Director)

- Manage Gilpin Community Garden and Demonstration Gardens
- Hosted Community Garden Clean-up Day (6/1/24)
- Manage 4 Master Gardeners and 2 Apprentices for 2024. Coordinate meetings and volunteer opportunities.
- Coordinated Plant Sale (6/15/24)

Extension Part-Time Office Assistant (Becky Osteboe)

- Attended and participated in the Community Garden Clean-Up Day in June and made sure all water and supplies were available for the Community Garden season.
- Launched the Noxious Weeds of the Week mp4/social media campaign in May, 2024, detailing 12 of Gilpin County's most prevalent and invasive noxious weeds.
- Prepared all marketing/print/digital material for the 2024 Plant Sale, Native Plants for Birds workshop, herbicide checkout program, Noxious weeds informational brochures and handouts, CWPP open houses and others as needed.
- Ensure up-to-date Gilpin Extension budget reconciliation, as well as contribute statistics to monthly and quarterly reporting.
- Maintain adequate wildflower and grass seed supplies for the busy summer season.
- Assist in serving the public with the herbicide checkout program.
- Increase social media (Facebook) presence and response and continue to update/improve/maintain Gilpin Extension website and listserv.
- Address social, email and website questions and comments or forward them to Jennifer as needed.
- Provide front-facing aid for walk-in patrons, phone calls, grass and wildflower seed purchases and any other patron needs. Maintain consistent office hours to best serve Gilpin County residents.

Youth Development

Gilpin Archwood Club 4-H (Krystal Meyer, Volunteer 4-H Leader)

- Gilpin Archwood 4-H is led by volunteer adult leaders.
- 15 enrolled club members currently.
- In this quarter, we held a 4-H meeting and project work days for archery, fashion, and leather crafts.
- Planned 4-H Fair events: Livestock Show, Horse show, Fashion show, and Archery demo.



PARKS & RECREATION

2ND QUARTER REPORT 2024

Package Name	Entries
\$3 Resident Lunch Workout	42
\$5 NON Resident Lunch Workout	8
Active & Fit	12
Century Casino Employees	11
Gilpin Ambulance	18
Guest Non-Resident Adult	355
Guest Non-Resident Child	12
Guest Non-Resident Senior	23
Guest Non-Resident Youth	117
Guest Resident Adult	367
Guest Resident Child (0-3)	26
Guest Resident Senior	80
Guest Resident Youth	322
Non-Resident Adult 1 Month Membership	1
Non-Resident Adult 3 Month Membership	48
Non-Resident Adult Punch Card	34
Non-Resident AGE 4+ 3 Month Membership	18
Non-Resident AGE 4+ Annual Membership	16
Non-Resident AGE 4+ Punch Card	77
Non-Resident Senior 1 Month Membership	10
Non-Resident Senior Drop In Punch Card	65
Non-Resident Youth Drop In Punch Card	19
Observers/No Charge	411
Renew Active	686
Resident Adult 1 Month Membership	104
Resident Adult 3 Month Membership	683
Resident Adult Annual Membership	375
Resident Adult Punch Card	405
Resident Senior 1 Month Membership	78
Resident Senior 3 Month Membership	137
Resident Senior Annual Membership	138
Resident Senior Punch Card	136
Resident Youth 3 Month Membership	37
Resident Youth Annual Membership	31
Resident Youth Drop In Punch Card	59
SCHOLARSHIP Senior 1 Month Membership	35
SCHOLARSHIP Senior Punch Card	26
Senior Lunch Count	605
Silver & Fit	59
Silver Sneakers	889
Special Event Visits	39
Timberline Fire Department	47
Tivity Prime	5
Total Entries:	6666
Total Unique Members :	856

Classes/Programs/Events	Visits
Cardio Dance with Dania	12
Yoga with Linza	89
Senior Fit with Linza	285
Pilates with Lynn	32
Pottery Independent Study	51
Private Swimming Lesson	27
Taekwondo	113
Afterschool Camp	761
Summer Camp	518
Eagles Teen Program	190
Mom, Son Nerf War	78
Spring Into Wellness	30
Pottery Spring Sale	42
Family Fishing Clinic	25
Water Safety Day	22
Total Visits	2275
Enrollment Activities	Enrolled
Adult Softball	64
Adult Volleyball	12
Youth Flag Football	28
Youth Baseball	54
Swim Lessons	37
Pottery	24
Fly Rod Building	3
Total Enrolled	222
External Rentals	15

SRPF Conference



Youth Baseball League



Spring Pottery Sale





PARKS & RECREATION

2ND QUARTER REPORT 2024

Highlights and Events

- Mom, Son Nerf War
- Spring Into Wellness Event
- Pottery Spring Sale
- Family Fishing Clinic
- Water Safety Day w/ Swim 4 Life
- Shared Risk and Protective Factors Conference
- Annual All Staff Emergency Training
- [FGCCC P&R Community Survey](#)
- HVAC, Roof, and Fire Alarm System Projects

Altitude Martial Arts



Budget Summary

	2024	YTD May 31, 2024	
	<u>Adopted</u>	<u>Actual</u>	<u>Variance</u>
TOTAL REVENUE	\$2,034,419	\$1,811,674.34	\$222,744.66/ 89%
TOTAL EXPENDITURES	\$2,709,001	\$1,077,796.28	\$1,631,204.72/ 39%

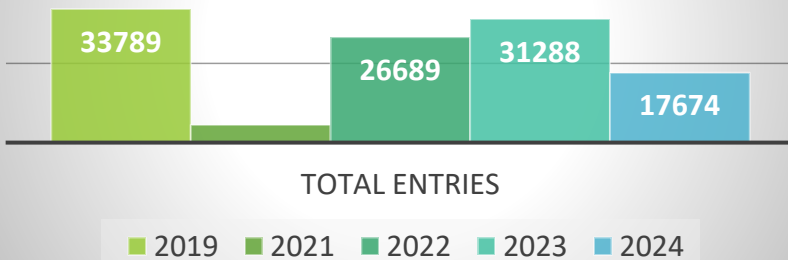
Family Fishing Clinic



Usage Summary	Total Entries*	Unique Users
Quarter 1	8,733	857
Quarter 2	8,941	856
Total	17,674	1,218

*Total entries equals membership and program check-ins at the Community Center. This does not include an accurate count of events, outdoor leagues, meetings, session enrollments or rentals.

Gilpin County Community Center Usage by Year



Year	Total Entries	Unique Users	Notes
2019	33,789	2,409	Open 7 Days a Week
2021	4,476	632	Reopened March 1 with Reservations
2022	26,689	1,843	Open 5 Days a Week
2023	31,288	1,986	Open 5 Days a Week
2024	17,674	1,218	Open 4 Days a Week - Q2

Melanie Bleyler

From: Joe Allaire
Sent: Wednesday, July 10, 2024 10:39 AM
To: Melanie Bleyler
Subject: Q2 Report

- Finance is wrapping up the audit. All of the work on Gilpin Counties side has been complete except for the Finance Director writing the MD&A, which will be complete once the audit is delivered.
- Budget meetings have started and will run until August 23rd.
- Our new P-Card test program has launched. We are very glad we did it this way as we are clearing up a lot of questions.
- The cost allocation plan was submitted to the state and findings will be presented to the BoCC on July 23rd.

Joe Allaire
Director of Finance
Gilpin County
Cell 720-299-5261

Gilpin County Road and Bridge Quarterly Report

Public Works

* Shop and yard

April – June

April

- We did various shop work and vehicle maintenance including repairs to the Vector, Removing the wing from 242 Grader, tires on the Belly Dump trailer, building stands for the 550 pickup sanders, prepping plow equipment for summer storage, Tom installed Tool Box's on the new 550 pickups 001-002-003 and a fuel tank on 003, de-plow Tk# 218, prepping and cleaning 241 Grader, 006,008,012 pickups for auction. several parts run to town, Steel order pickup, Stock Yards for fence supplies to repair the west yard fence, Water pumps in the shop for inspection and prepping for summer.
- Safety meeting on the 11th, Flagger Training / test on the 15th, UKG Time training.
- We set up and ground logs with the Roto chopper to refill the chip shed for winter. We spent 2 days prepping and Grinding Logs this quarter.
- We plowed and widened snow and ice on the county roads on 10 days this quarter.
- We used the new Snow Blower and Skid Steer to blow snow on Moon Gulch the 3rd of April.
- The crew filed in at the Solid Waste this quarter.
- Andy filed-in for Graig with the R.O.W assignments.
- The crew responded and corrected several road damage complaints.
- The crew responded to 22 downed trees on the county roads, cut and cleaned up slash on three days.
- The crew hauled 524 tons of road base up from Martin Marietta, 80 tons of VTC rock, 42.63 tons of 1 ½ " rock to the yard for projects this month.
- We also hauled mulch on 4 days.
- We filled 91 yards- 14.48 tons of wood chips into the chip pit on the 17 April.
- The crew installed Jersey Barriers at the Justice Center on the 23 of April.
- We removed stumps off the shoulder on North County Road and hauled them away with the Back Hoe and haul truck on the 30th.
- Dug out drainage with the Back Hoe to improve drainage in rout county road.
- The crew hauled water to the road Graders on 2 days.
- The graders spent several days spot grading and controlling the water on the county roads.
- The crew cut ice from the ditches and directed water to the ditches on the county roads. Graded out potholes and filled in plow diggers from past storms. We did some spot grading on Gap Road on the 10th-18th-and 24th, South Beaver, Wedgwood, Pactolus, Dory Hill, Chalet Park, Aspen Springs, Apex, Bun Gun, Meadow Lake, High Point, Delta Hill, Corona Hight's, Colo. Sierra and Lump Gulch Gamble Gulch.

- Additional projects: the crew hauled fill and product to these roads to repair them.
 - Gamble Gulch 10th-11th / 70 tons of VTC, 28 tons of 1 ½ "rock, 28 tons of 4"- fill
182 tons of Road Base.
 - Tolland Road 2nd / 14 tons of VTC, 22 tons of 1 ½"rock, 24 tons of Road Base.
 - Wedgwood 17th / 90 tons of 4"- fill.
 - South Beaver 17th-29th-30th / 14 tons of VTC, 22 tons of 1 ½"rock, 204 tons of 4"-
fill,
159 tons of Road Base.

May

- We did various shop work and vehicle maintenance including parts runs to town. Removing Plows and Sanders from TK # 006, 294, 296, 204, 217, 218, and installing the water tanks.
- The crew ditched ice and mud from the ditches and controlled the water from the roads.
- The crew plowed snow on two days this month.
- We responded to road complaints and repairs around the county.
- We prepped and serviced the Roto Chopper to grind slash on 5 Days.
- We installed 71.5 yards / 12.1 tons of wood chips into the Chip Pit on the 23rd.
- We set the water We pump in Chase Res.
- We hauled 288,400 gallons of water around the county for the road grading process.
- The crew hauled 60 tons of 1 ½ rock and 44.41 tons of VTC to the yard for supply.
- The crew hauled 9 loads of Mulch from the west yard on two days.
- We hauled two loads of slash from the Garden area.
- Richard and Paul spent a few days repairing the fence in the west yard.
- We filled in at the Solid Waste all month.
- Andy filled-in for Craig all month with ROW projects.
- Tom and a crew cleaned out silt from culverts to improve drainage on Smith-Robinson Hill and in Golden Gate Est. with the Back Hoe.
- The crew responded to 22 trees blocking the county roads. Cot them up and hauled them back to the slash yard on 10 days this month.
- The crew graded and repaired Virginia Canyon for several days to prep it for Mag On the 23rd. Envirotech sprayed 8,427 Gallons of Mag on this road.

- The crew graded and spot graded on Old Stage, Patricia, Shoshoni, Lump and Gilpin, Gamble Gulch, Moon and Travis Gulch, spent 6 days grading on Gap Road, 4 days on Tolland Rd, 5 days on South Beaver. Graded Bald Mt, Kings Flats, and Nevada Ville Road, Dory Lakes and Columbine Camp Road this month.
- Additional projects this month: Road repairs and hauling material.
 - North County Rd./ Remove stumps and rock from the shoulder 5-6-
 - Thorn Cir./ 4 tons VTC, 8 tons of 1 ½ rock.
 - Lift on Ward / 15 tons of 1ft- rock, 45 tons of VTC, 105 tons of 4''- fill. 5-9-
 - Smith & Robinson Hill / 5 days grading & repairing, 510 tons of 4''- fill, 90 tons of road base.
 - Tolland Road / 3 days, 216 tons of 4''- fill, 48 tons of road base.
 - Virginia Canyon Rd./ 223 tons of road base. 5-21-
 - Evergreen Rd. / 3 tons of Recycled Asphalt, to repair a pot-hole. 5-23-
 - Nevada Ville Rd./ 288 tons of road base. 5=23-
- Lump Gulch / 6 tons 1 ft- rock, 2 tons of VTC, 4 ton

June

- We did various shop work and vehicle maintenance including picking up parts from town.
- The crew worked at Solid Waste all month.
- Andy filled-in for Craig with R.O.W projects all month.
- We filled the water tank at the garden.
- We ground slash with the Roto chopper on 4 days.
- The crew responded to complaints and road repairs, spot grading around the county.
- The crew cleaned culverts with the Vactor on 3 days this month.
- We hauled 707,200 gallons of water around the county with water trucks for the blade team road work, and finished off with a roller.
- The crew dug out the exhaust and inlet end of culverts in the county with the PC-78 and haul truck to improve drainage, on 2 days this month.
- A crew cut and removed a large tree from the HHS building yard on the 11th.
- The crew prepped and graded Apex Valley, Dory Hill for Mag. Envirotech sprayed 10,560 Gallons on Apex / 8,380 Gallons on Dory Hill on the 13th.
- The crew completed grading 41.8 miles of road, Upper Bold Mountain, Apex, Apex Valley Road, Dory Hill Road, Missouri #1/ #2/ #3, Hughesville Road, Hacker, Sunrise, Blue Spruce, South Beaver Creek, Gilpin Gardens, Wedgwood, La Chula, Pactolus, Colo Sierra and Thorn Lakes,

- Additional Road Projects:

The crew hauled Road Base and 4'' - fill to roads to be graded in for road improvements.

- 30 tons Road Base to Dory Hill on the 5th.
- Push up the Millings pile for haul trucks, 17th, 18th, 19th and 20th.
Approximately 1,000 yards of free Roto Millings. Thanks Mike

Solid Waste

Second Quarter Report.

- Loads of trash/debris 114 loads, 561.02 tons, cost \$20,573.31
- Loads of Recycle 8 loads, 19.13 tons.
- Loads of Cardboard. 7 loads, 14.67 tons, revenue \$912.45
- We hired a new Solid waste equipment operator Mason Whittenbaugh, we are working to help him achieve his CDL so that he can haul trash and recycle.

Fleet Services

2nd Quarter report

- 41 total vehicles
- \$11,568.74 spent in parts

This is for the month of June as we switched accounting software and we were unable to pull the previous reports, the 3rd quarter will reflect a more accurate figure.

**Quarterly Report to the Board of County Commissioners
Gilpin County Clerk & Records Office
Q2 2024**

Motor Vehicles:

2397 total transactions including:

253 Registrations

1115 Renewals

Have made an offer to someone for the PT MV position. Start date TBA pending hiring approvals.

Recording:

527 Documents recorded

27 Marriage Licenses

The Electronic Recording and Technology Board awarded the Recording Department a grant of \$89,933 for moving our Tyler Technology data from on-site hosting to SaaS, so we can be in alignment with other county offices. This includes funding for this service through 2026 and there was no match required.

Elections:

4889 Active Voters as of 7/3/24

1588 voted in the June Primary, or 34% of our electorate. Returns were less than June 2020 and about the same as June 2022. Results will be certified on or before July 17, 2024.

Quarterly Report

Q2 2024 April to June

Department of Community Development

Prepared and Submitted by Staff

Kristine Sacco

Permit Technician

Brian Smith

Code Enforcement Officer

Rachel Vigil

Planner/Historic Preservation Liaison

Rob Gutierrez

Director



Commission & Board Action

Q2 2024 April to June

Department of Community Development



Planning Commission

Completed Business

TUP-24-1 Cemetery Crawl - **"Do-Pass" Recommendation to BOCC 4/9/2024**

TUP-24-2 Fjallraven Classic - **"Do-Pass" Recommendation to BOCC 4/9/2024**

Current Business

DOLA Strong Communities Grant Program

- 2024 Gilpin County Land Use Code Update
- 2024 Gilpin County Housing Needs Assessment

Board of Adjustment

Completed Business

BOA-24-02 Setback Variance 53 Winks Way - **Approved 6/11/2024**

BOA-24-03 Setback Variance 753 N Dory Lakes Dr - **Approved 6/25/2024**

BOA-24-04 Setback Variance 19126 CO Hwy 119 - **Approved 7/9/2024**

Upcoming Business

None.

Board of County Commissioners

Completed Business

Resolution 24-14 Appointing Members to the Planning Commission - **Approved 1/9/24**

Resolution 24-21 Approving DOLA LPC Grant Application - **Approved 1/23/24**

BLE-24-1 53 Winks Way - **Approved 6/11/2024**

SUR-23-1 Religious Use at 5800 Virginia Canyon Rd. - **Denied 4/30/24**

TUP-24-1 Cemetery Crawl - **Approved 4/30/24**

TUP-24-2 Fjallraven Classic - **Approved 4/30/24**

Upcoming Business

None.

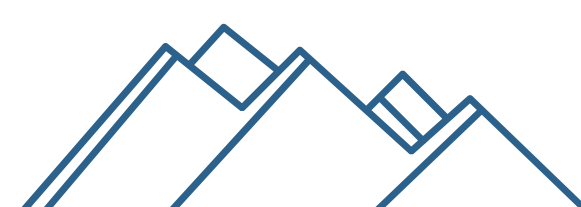
Historic Preservation Commission

Completed Business

None.

Upcoming Business

Architectural Review for Designated Landmark 19126 CO Hwy 119



GILPIN COUNTY
COMMUNITY DEVELOPMENT

Permits & Cases

Q2 April to June 2024

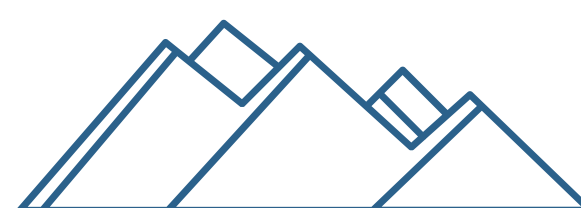
	Submitted	Issued	Closed
Building Permits	22	24	14
Mechanical Permits	5	8	3
Siding & Window Permits	3	2	2
Roof Permits	25	23	8
Plumbing Permit	1	0	0
Electrical Permit	9	8	1
Solar Permits	2	3	0
Demo Permit	0	0	0
Grading Permit	0	0	0
Contractor Registration	30	30	31
OWTS Construction Permit	10	15	10
OWTS Provider License	4	5	5
Mobile Business Permit	0	0	0
Septic Use Permits (TL1)	22	18	23
Septic Use + Operating Permits (TL2+)	7	5	3
STR Licenses	8	5	
STR Citations		0	0
Enforcement Cases	17		11
Temporary Use Permit	2	2	
Boundary Line Adjustment	0	0	
Boundary Line Elimination	1	1	
Board of Adjustment Variance	3	3	
Local Landmark Designation	0	0	
Misc. Payments	1	1	
Total Records	172	153	111

Total Active Short-Term Rental Licenses: **150 (155 license cap)**

New Single Family Dwelling Permits Issued Q2: **8**

New Single Family Dwelling Permits Issued YTD: **13**

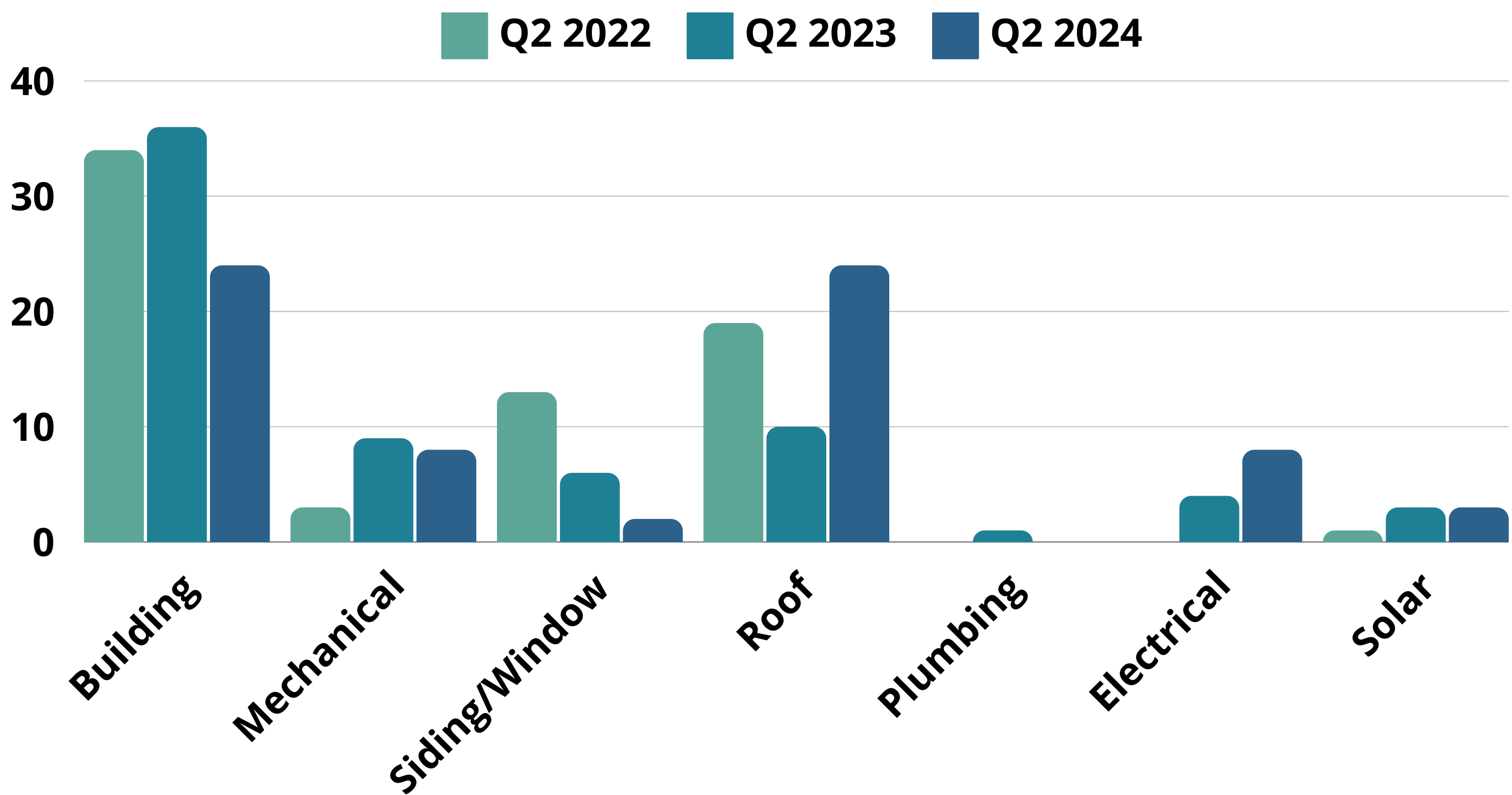
New Accessory Dwelling Unit Permits Issued YTD: **3**



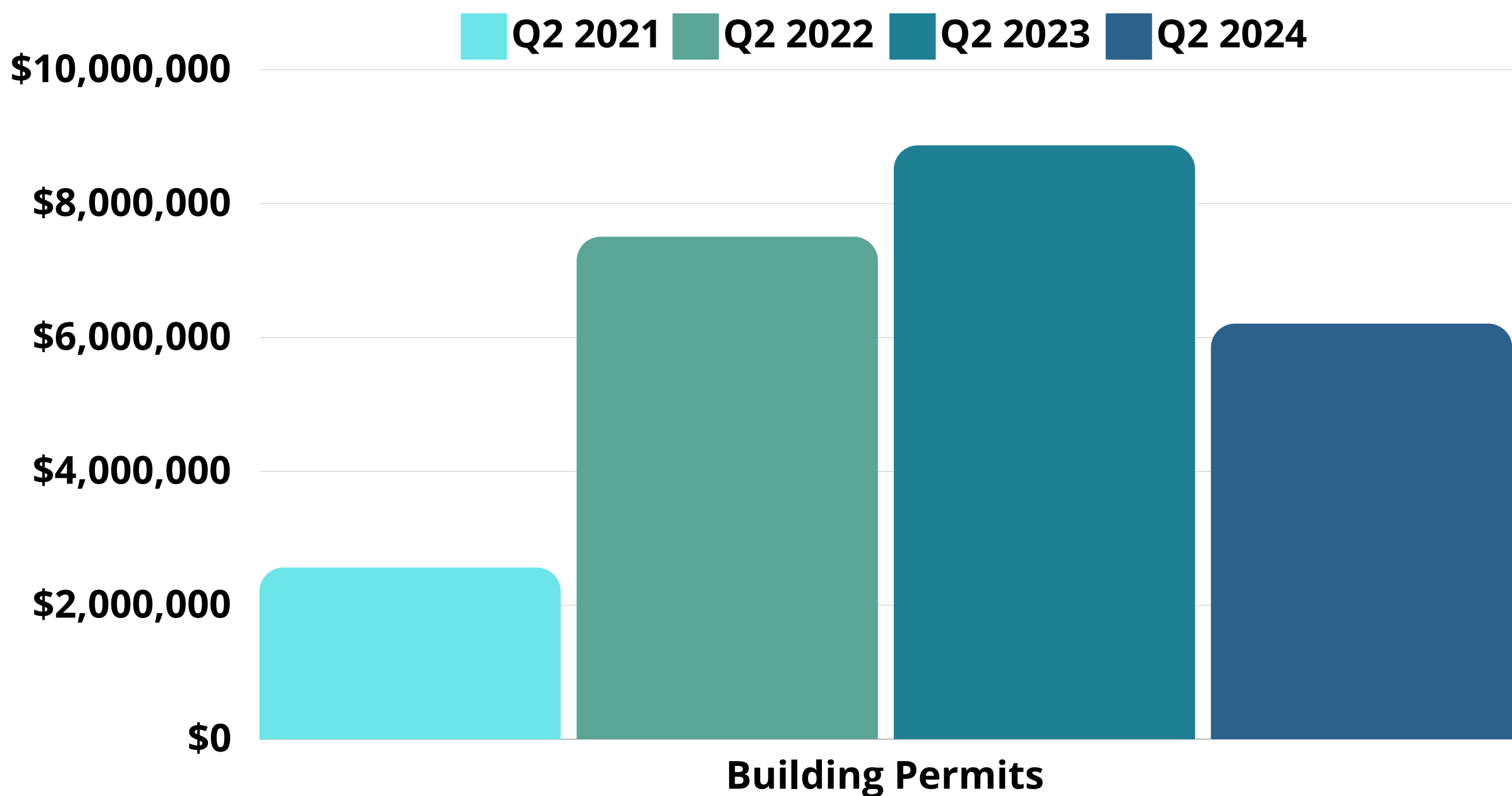
GILPIN COUNTY
COMMUNITY DEVELOPMENT

Permits Year Over Year

Permits Issued in the 2nd Quarter

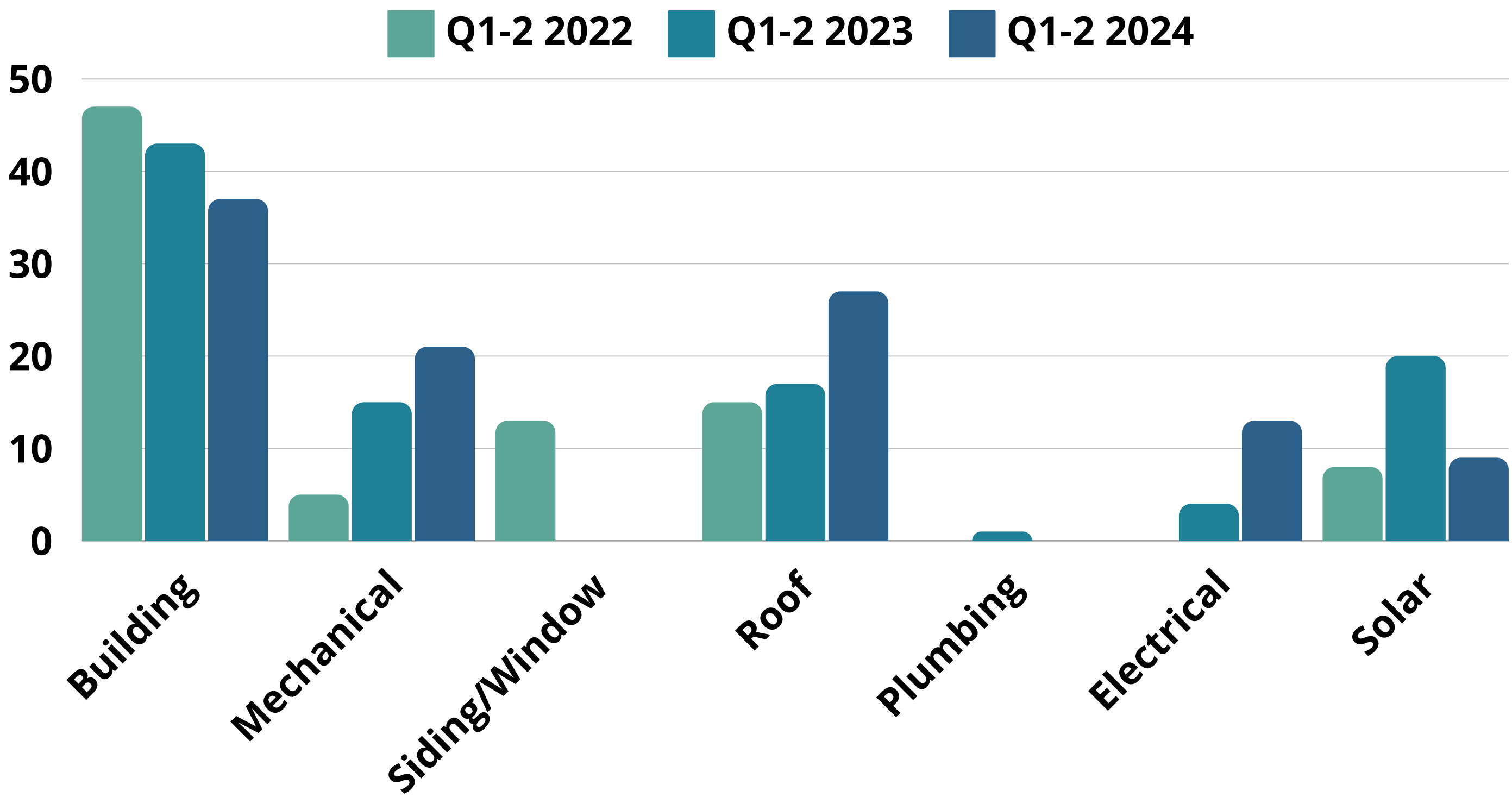


Building Permit Project Values in the 2nd Quarter

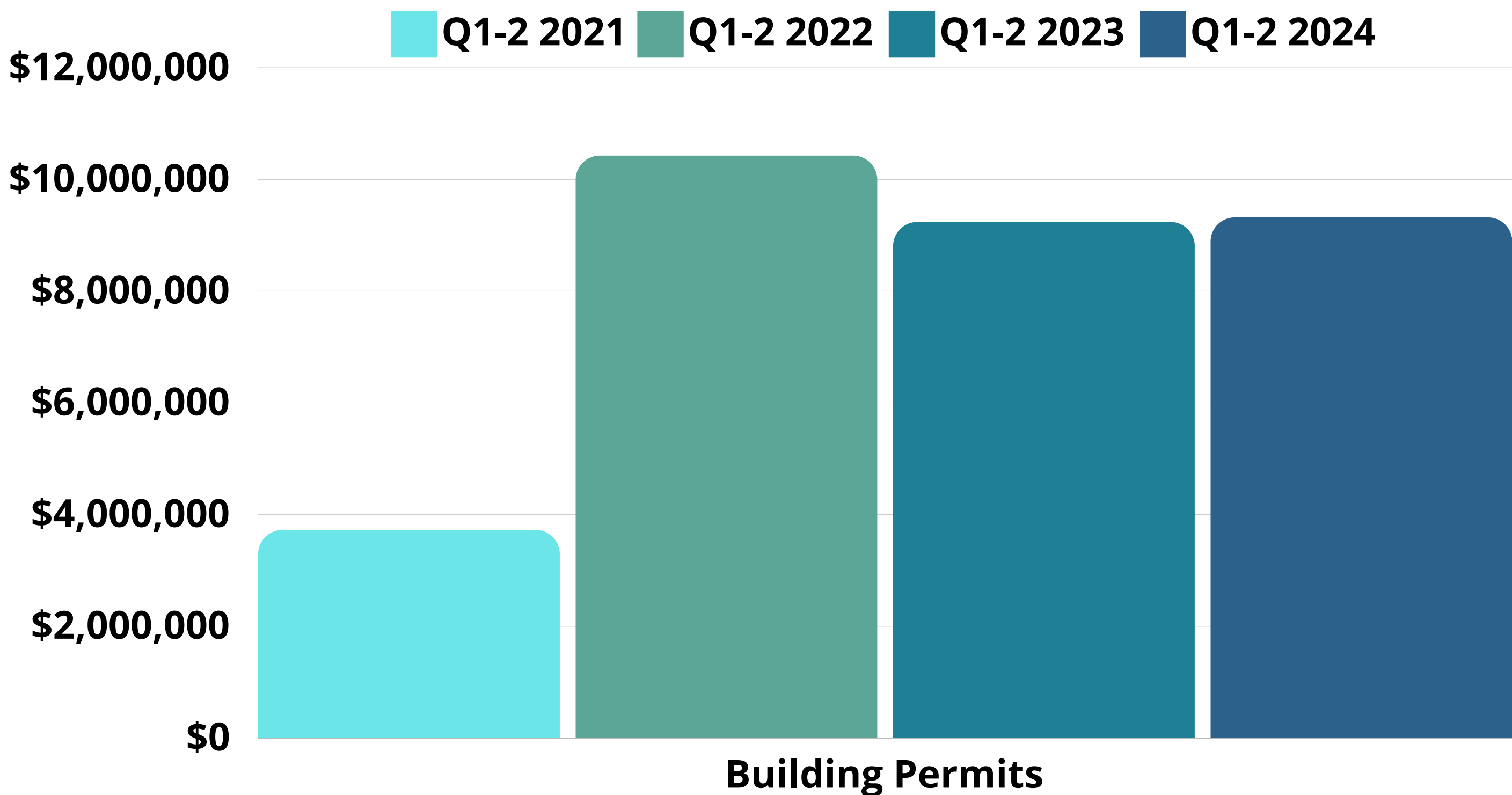


Permits YTD

Permits Issued YTD



Building Permit Project Values YTD



Revenue & Expenditure

YTD Revenue thru June 30th, 2024

Revenue Line	Budget	Actual	Remaining Balance
4273 Code Enforcement Fines	\$6,000	\$1,107	-\$4,893
4562 Building Permits	\$298,000	\$107,859	-\$190,141
4592 Planning and Zoning Fees	\$200,000	\$62,021	-\$137,979
4651 Misc. Grants	\$200,000	\$8,200	-\$191,800
Total	\$704,000	\$179,187	-\$524,813

YTD Expenditure thru June 30th, 2024

Expenditure Line	Budget	Actual	Remaining Balance
5112 Salary & Wages	\$312,427	-\$144,515	\$167,912
5142 Benefits	\$62,714	-\$23,088	\$39,626
5143 Retirement Expense	\$15,621	-\$6,911	\$8,710
5153 Employment Testing	\$0	\$0	\$0
5172 Office Supplies	\$2,000	-\$339	\$1,661
5173 Employee Recognition	\$200	\$0	\$200
5182 Operating Supplies	\$14,000	-\$50	\$13,950
5183 Grant Expense	\$0	\$0	\$0
5195 Professional Services	\$474,000	-\$180,948	\$293,052
5201 Meeting/Conference/TRG	\$5,600	-\$89	\$5,511
5203 Working Meal Budget	\$200	-\$39	\$161
5212 Telephone	\$625	-\$220	\$405
5222 Postage	\$300	\$0	\$300
5232 Travel/Mileage	\$1,500	-\$523	\$977
5242 Ad/Legal Notices	\$1,500	-\$173	\$1,327
5292 Maintenance Contracts	\$22,500	-\$20,352	\$2,148
5382 Dues & Subscriptions	\$2,500	-\$367	\$2,133
5502/5504/5512/5522 Payroll Exp.	\$28,524	-\$13,475	\$15,049
Total	\$944,211	-\$391,089	\$553,122

Code Enforcement

Q2 2024 April-July

Department of Community Development



STR Violations

Closed STR Citations

None to report

Open STR Citations

OR-23-4 Advertisement on AirBNB for a short-term rental campsite. Staff have been unable to pinpoint the property in question and cannot effectively issue a citation until the subject property is found.

General Violations

Closed CE Cases

CE-22-43 Case was originally opened due to construction without a permit. As of 4.18.24, all associated after the fact permits have been completed.

CE-23-13 Case was originally opened due to a vault being installed despite already having an OWTS (Onsite Wastewater Treatment System). The vault was later tied into the existing system. The NOV was paid and released on 5.2.24.

CE-24-15 Neighbor submitted case regarding the ongoing issues between neighbors on Old Hughesville. The case was closed and condensed to an existing complaint.

CE-24-16 CE case was incorrectly submitted, complaint topic was not actually a code violation but rather a general complaint about the building permit process.

Opened CE Cases

CE-24-10 Taggart's gas station, now known as Hi Market, had been installing a commercial kitchen without a permit. A stop work order was placed on the property on 4.16.24. An after-the-fact permit has been pulled and is on going

CE-24-11 Septic use permit violation. A warning letter was sent on 5.1.24. No contact or use permit has been applied for since the warning letter was sent.

CE-24-12 Neighbor submitted complaint regarding property owner riding a dirt bike on mine tailings. This is part of the ongoing issues neighbor. Public Health has been made aware of the issue but much like a similar complaint from last year, there is not much that can be done.

CE-24-13 Neighbor submitted complaint regarding fence that has been erected without approved materials. This is another in a string of complaints regarding the ongoing issues between neighbors. The property owners have been contacted and will remove the green screen fence.

CE-24-14 Neighbors opened a collective case regarding a property that has multiple violations. CE-23-48 was opened last year regarding this property. The case has been forwarded to the County Attorney and preparations are being finalized for court action.

CE-24-17 Neighbor submitted complaint about a property being used as a commercial venue. Part of ongoing issues between neighbors. I have been in contact with the property owners and have advised them that a venue type use is inconsistent with a residential zoned parcel. This case will remain open until a special use review is submitted or confirmation that venue activities will not take place is received.

CE-24-18 Noise complaint from onsite generator related to ongoing issues between neighbors.

Code Enforcement

Opened CE Cases Cont.

CE-24-19 Multiple neighbor complaints regarding trash accumulation. Warning letter was sent but no response was received. An NOV was issued and posted on-site. Property owner has responded.

CE-24-20 Dory Lakes POA created this case regarding trash accumulation on a property. The initial warning letter was returned as undeliverable, a new warning letter was re-sent to the property address itself. Currently awaiting delivery and response.

CE-24-21 Neighbor submitted complaint regarding trash accumulation. This property had been the subject of these complaint types before. Public Health is aware of the issue. I am currently coordinating with Public Health and the County Attorney's office regarding the matter.

CE-24-22 Staff generated complaint regarding an accumulation of potentially inoperable/unregistered vehicles. A warning letter was sent on 6.12.24. The property owner reached out on 6.24.24 regarding the matter, a 45 day compliance deadline was established. Will follow up on 8.8.24.

CE-24-23 Staff generated complaint regarding an accumulation of vehicles. A warning letter was sent on 6.12.24. The property owner reached out on 6.20.24 to inquire about the violation. A 30-day compliance deadline was set. I will follow up after 7.20.24 to verify compliance.

CE-24-25 Neighbor submitted a complaint about trash overflowing from the dumpsters at Taggert's gas station. I have verified that clean-up has occurred but have been monitoring the property to ensure that it was just a one-off occurrence.

CE Case Developments

CE-23-45 I am actively communicating with public health, and the property owners to reach a resolution.

CE-23-48 A comprehensive timeline has been submitted to the County Attorney's office. I will continue to work with them to get the case pushed to court.

CE-23-54 A comprehensive timeline was submitted to the County Attorney's office. The County Attorney has been in contact with the property owner regarding the ongoing trespassing issues. The property owners are actively working towards a resolution.

Current Actions Related to Short-Term Rentals

STR Rental Sites

Airbnb, VRBO, HomeToGo, and other related STR sites are being monitored regularly. New STR listings are watched and verified for licenses.

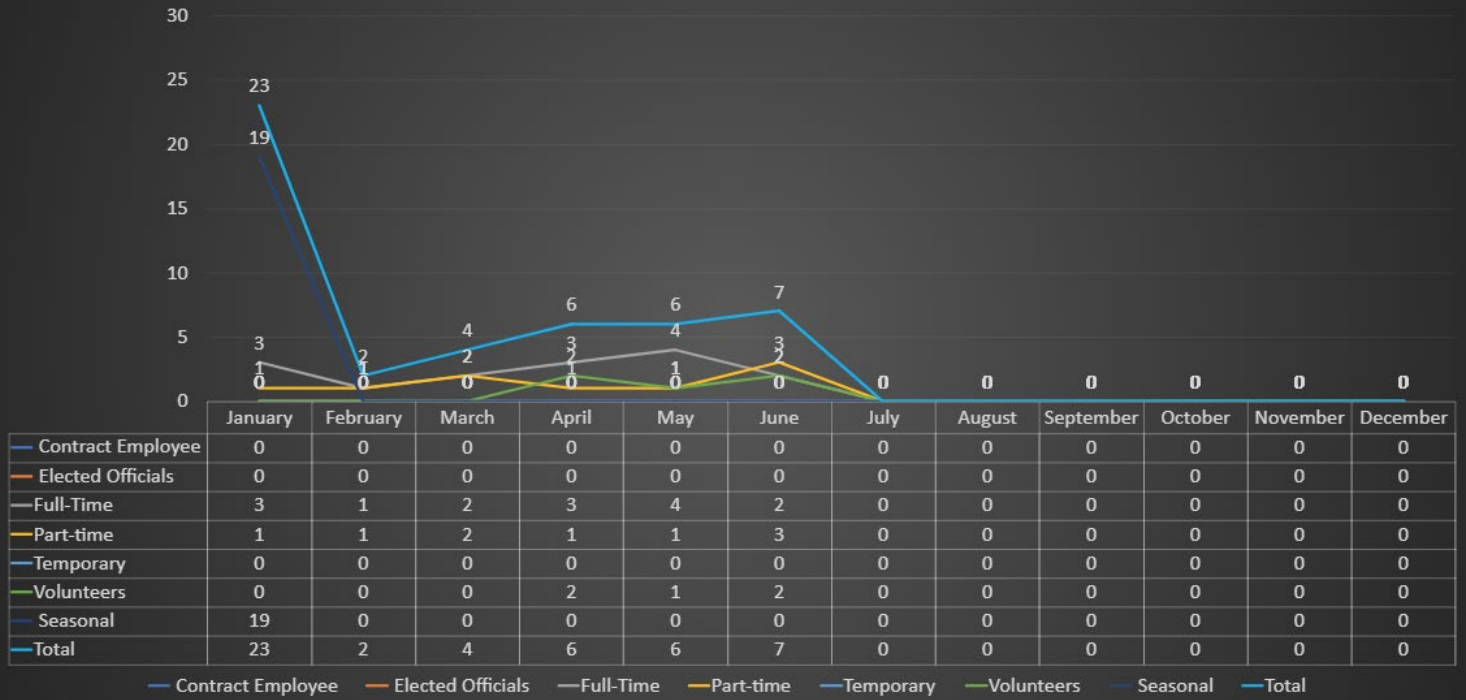
STR Waitlist

Staff continues to monitor licenses to open new spots accordingly. Monthly letters with new applicants are released.

Human Resources

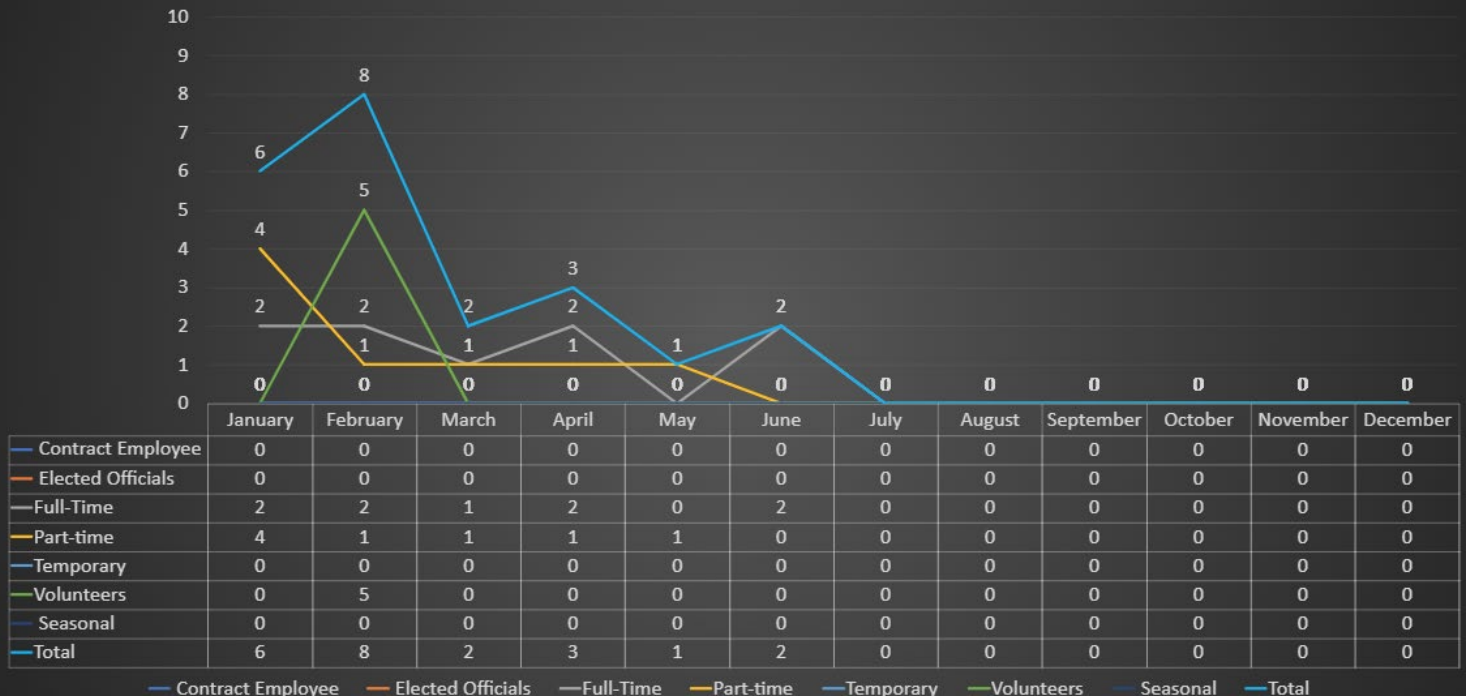
Quarter 2 - 2024

Hired/Onboarded 2024

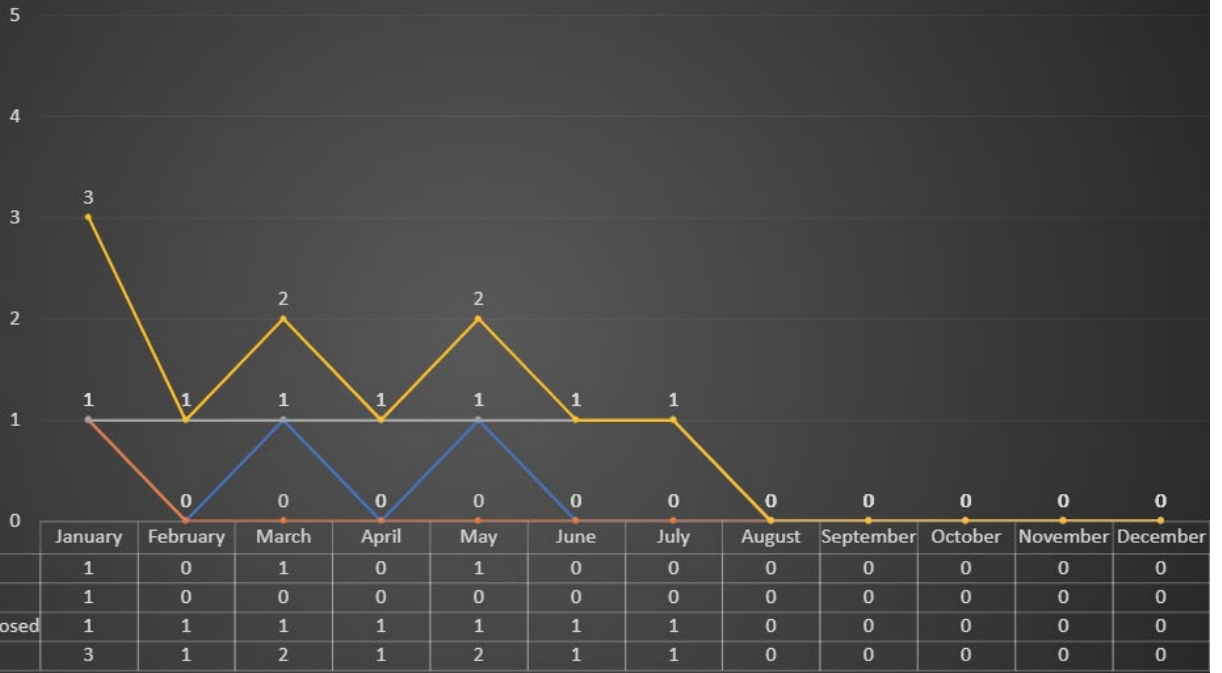


*Seasonal spike in January is due to Election Judges

Separations 2024

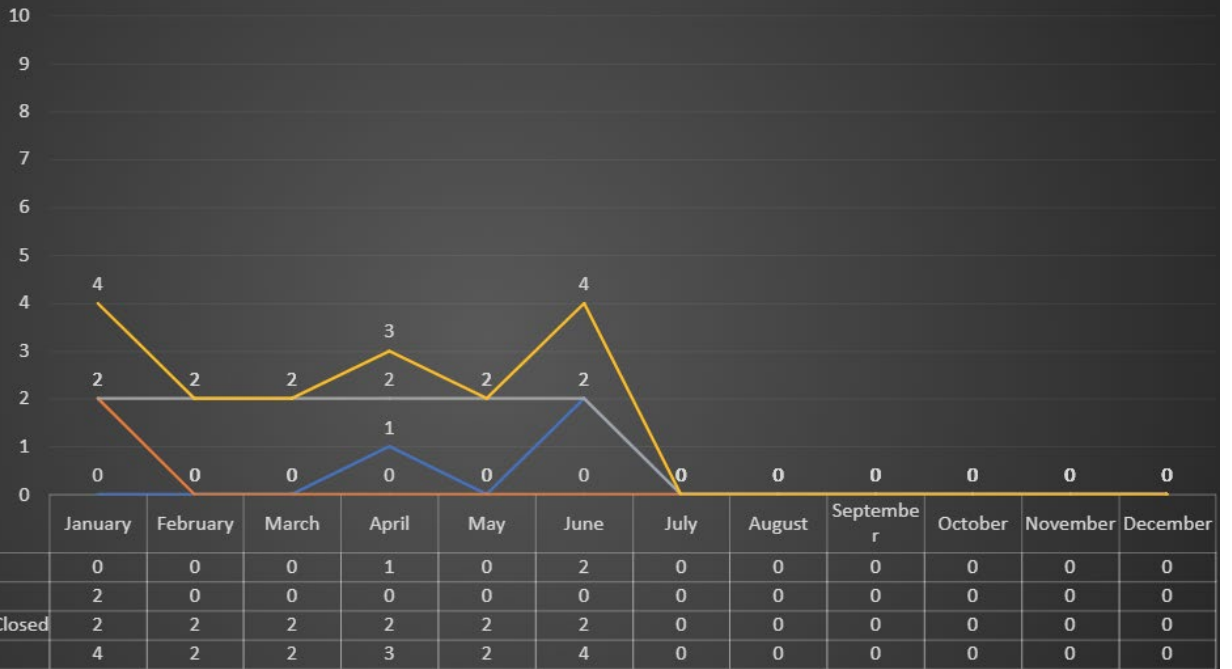


FMLA 2024



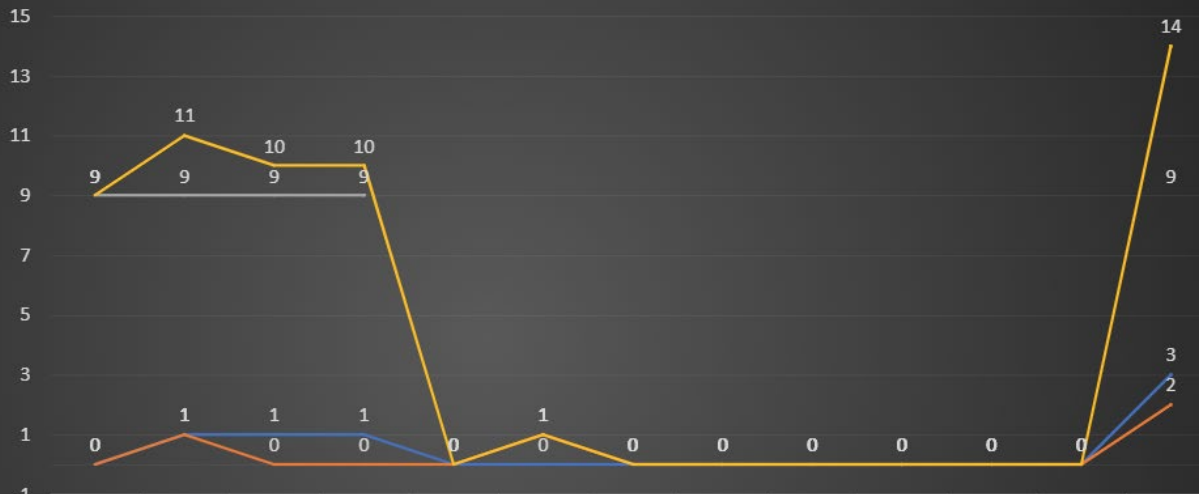
Open Closed Previously Opened/Not Closed Total

Workers Comp 2024



Open Closed Previously Opened/Not Closed Total

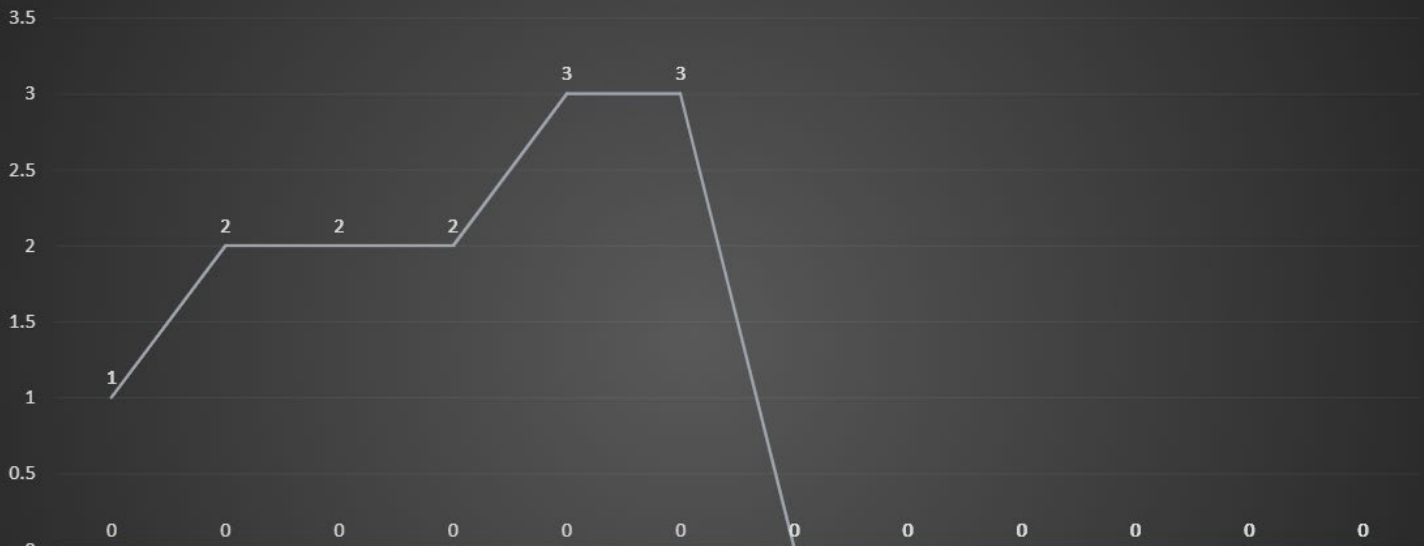
Property Casualty Claims 2024



	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Open	0	1	1	1	0	0	0	0	0	0	0	0	3
Closed	0	1	0	0	0	1	0	0	0	0	0	0	2
Previously Opened/Not Closed	9	9	9	9									9
Total	9	11	10	10	0	1	0	0	0	0	0	0	14

— Open — Closed — Previously Opened/Not Closed — Total

ADA 2024



	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Open	1	2	2	2	3	3	0	0	0	0	0	0	0
Closed	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	2	2	2	3	3	0	0	0	0	0	0	0

— Open — Closed — Total

Current position vacancy rate 8% a decrease of .96% over last quarter (excluding volunteer positions)

Training

- Countywide 1st Amendment Auditor training
- Phishing and Cyber Training opportunities – Spoke to David about
- Management / Supervisor Training – 7/17 & 7/18
- CPR / AED trainings
- CRA Training

Short-Term Goals:

- Scheduling multiple trainings for this year
- HR Record and data transfer to new system post setup (finalizing performance and recruiting modules, working on document upload)
- Volunteer Procedures, Guidelines and Insurance
- Recruitment videos for SO, Facilities and Countywide
- Summer Picnic – July 25

Long-Term Goals

- Employee engagement survey
- Formal Ongoing Training Calendar
- Recruitment, retention and employee engagement opportunities
- Organizing HR drive information (in progress)

Completed Items this Quarter

- Ongoing UKG setup and implementation, employee dashboard completed
- Employee Referral Policy
- Hiring and Retention Policy
- Safety Committee Meeting June
- HRA 2023 Reconciliation Deductions per IRS rules
- Revised Performance Reviews – shortened after leadership feedback
- Meet with Finance and Public Works on timekeeping and UKG items
- Organized First Responders “thank you” dinner
- Unemployment Claims: II
- Attended appeal hearing for unemployment
- Fraud unemployment claim received and reported to employee and state – I
- CTSI Wage & Compensation Survey completed
- 2025 County Insurance packet completed
- Ordered and distributed County logo hats
- Ordered and distributed Health & Wellness sun safety items (ChapStick and lip balm)
- Employee Relation Items: 6
- IT specialist matrix
- Admin to BoCC matrix
- Indeed, free job postings, one indeed billing item
- Cross training on CEBT Bills
- Scanning Files - outdated paper files stored in HR office
- Ascentis files (Over 40,000) moving to new system
- Job Flyers
- Vehicle list for insurance
- Sat in on interviews IT, Comm Dev, County Managers Office
- Distributed new Colorado labor posters (2 times)
- Health & Wellness Meetings
- Employee Scavenger Hunt

Human Services Quarterly Report

Due to the fiscal dates the state adheres to, we will not have our financial numbers from them to complete the quarterly report by July 15, 2024 as required for the July 23, 2024 Board of County Commissioner's meeting. The report will be to the Board for the next meeting, August 13, 2024.

Gilpin County Public Health Quarterly Report

April-June 2024

Submitted 7-12-24 by Alisa Witt, Public Health Director

- **Community Health Improvement Plan**

Six Health Priorities for the years 2024-2028 are outlined in this plan:

- Radon awareness and mitigation
- Tobacco and nicotine addiction
- Safe drinking water
- Behavioral health
- Communicable disease prevention
- Environmental contamination (septic systems and lead)

- **Radon Awareness and Mitigation**

- We set up a Gilpin specific website that sends us reports of all residents who ordered and completed testing their homes for Radon.
- Our office then both emails and calls every resident whose home tested higher than the EPA action level and offered them information about mitigating their home and options for the low-income mitigation program through CDPHE.
- We have a resident who tested and mitigated who will be featured in our next campaign this Fall with an article about her experience.

- **Tobacco and Nicotine Addiction**

- We successfully applied for and received the STEPP Grant (State Tobacco Education and Prevention Partnership) through CDPHE. This will give PH an additional \$50,000 per year in funding.
- This money is being primarily used to offset the Community Health Specialist position and she will be leading the efforts required at our 2 local schools. This work will begin July, 2024.
- We have many vaping prevention/cessation goals that will be working on with the Gilpin School and are also coordinating with Boulder PH for the Nederland school.

- **Safe Drinking Water**

- For all of 2023, we processed 94 water samples, which is about 20% down from pre-Covid levels.
- Nitrate/nitrite testing has been added to our residential well testing package. This tests for the presence/absence only, but would give an indication to homeowners if further testing was warranted for quantity.
- It is recommended that all private wells are tested annually. Outreach education to the community is continuing with the help of the Community Engagement Officer.

- **Behavioral Health**

- The Public Health Director meets regularly with Jefferson Center and manages the relationship for the county. Continuing to monitor service enhancement and any issues with performance and coordination.
- Through the Suicide Prevention Coalition, we have received funding for the Public Health Director and Community Health Specialist to be certified trainers for QPR. “Question, Persuade, Refer”. After trained, we will be able to offer no-cost training to first responders, Gilpin employees, teens (through the schools) and the community.
- Gilpin Cares: Initiative to assist first responders from all agencies in Gilpin County to understand the resources and programs available for our most vulnerable residents.
 - We have begun distributing the new tool, “The Connector” has all pertinent information about support programs and services they can pass long to our most vulnerable residents. There QR code for a corresponding webpage and a feedback form.
 - This program will now be in partnership with G.A.A. and their new Community Paramedic Program.

- **Communicable Diseases**

- We created two informational handouts for rabies/dog bite protocol and response for first responders and residents involved in dog bite incidents.
- The Public Health team is working with Rebecca Hermann from CDPHE who is our Field Epidemiologist on disease investigations and follow-up trainings and reporting.
- PH is partnering with CDPHE at no cost to the county to provide routine and seasonal vaccines to our residents.
 - Back to school vaccine event has been scheduled for Thursday, August 15th at the Gilpin school.
 - There will be a direct mail postcard mailed to all household to promote this event.

- **Community Engagement**

- We will soon be meeting again with the Community Engagement Officer to plan educational and information messages to be posted on the County Website and Social media pages
 - In process of developing a seasonal calendar for announcements, promotion of engagement and education to the public
- Public Health Advisory Board has now been reclassified as the Public Health Collaboration Committee. The group of 7 volunteers now meets every other month to assist with progress towards our Community Health improvement plan priorities.

- **Environmental Health**

- Retail Food

- Our EHS is almost caught up with inspections carryover from last year, when he was still in training. He expects to be fully current by end of July.
- We routinely follow-up on any complaints regarding possible food born illness or concerns about restaurant sanitation.

- OWTS (Septic)

- In the process of updating our current OWTS regulations to include more specifics on administrative procedures and contractor malfeasance consequences. Upon CDPHE recommendation, we are working in collaboration with Boulder and Jefferson Counties for consistency on local rules and procedures when not clearly define by state statute. Hope to bring to the Board of Health for approval at September meeting.
- Planning for direct mail and social media campaign to bring all residents with higher level treatment systems into compliance with having maintenance contracts on file with the county.

- Lead Contamination

- EPA Superfund site has mailed results to all property owners who agreed to have their land tested.
- Human health impact study should be published by CDPHE in August or September.
- Next phase will be remediation starting with the most affected properties.
- CDPHE is purchasing Gilpin PH a finger-stick blood lead testing machine and PH will be offering free tests for residents this Fall.

- **Funding Updates**

- Received approval for the STEPP tobacco grant and \$50,000 for the next 2 grant years. \$25,000 will be received for July 1 2024-June 30, 2025.
- Monthly meetings are taking place with the County Grant Manager to review compliance and activities for the 12 public health grants, task orders, and funding contracts.

HIGHLIGHTS

The second quarter of 2024 saw the Gilpin County Assessor's Office continue to uphold its responsibilities. This report outlines the key operations carried out during this period, including the issuance of Notices of Value (NOVs) and the management of the annual protest period.

Issuance of Notices of Value

During the second quarter, Notices of Value (NOVs) were issued to property owners whose assessments had changed. This approach ensures that all relevant parties are notified of adjustments as required.

Protest Period

The official protest period opened from May 1st to June 8th, during which property owners were given the opportunity to challenge their assessments if they disagreed with the values assigned. The Assessor's Office facilitated various channels for submitting protests, including online platforms, in-person meetings, and traditional mail submissions, to accommodate all property owners effectively.

Protest Handling and Resolution

This quarter, we received a total of 31 protests, a decrease compared to the previous year. Of these, only two protests necessitated a further adjustment to the property valuation.

CONCLUSION

The efforts of the Gilpin County Assessor's Office this quarter have further refined our processes and enhanced our ability to serve the public effectively. We are committed to continuous improvement and transparency in all our operations. We are grateful for the continued support and trust of the Board of County Commissioners and remain committed to excellence in serving the needs of our community.

"Strive not to be a success, but rather to be of value." —
Albert Einstein

GILPIN COUNTY LIST OF OFFICIAL APPOINTMENTS, ADOPTED 7/23/2024

OFFICIAL APPOINTMENTS	POSITION 2023	POSITION 2024
Chair, Board of County Commissioners – CRS 30-10-307 and Chair, Board of Human Services – CRS 26-1-116(1)(a)	Marie A. Mornis	Susan Berumen
Chair Pro-Tem, Board of County Commissioners – CRS 30-10-307	Sandy Hollingsworth	Marie A. Mornis
Commissioner to Convey Real Property – CRS 38-30-141	Marie A. Mornis	Susan Berumen
Board of Adjustment – CRS 30-28-117 (1)	BoCC	BoCC
Local Liquor Licensing Authority – CRS 44-3-103(27)	BoCC	BoCC
County Manager – CRS 30-11-107 (1)(n) (Permitted)	Ray Rears	Ray Rears
County Attorney – CRS 30-11-118 (Permitted)	Brad Benning	Brad Benning
Administrative Assistant to the Board of County Commissioners – CRS 30-11-107(1)(n) (Permitted)	Lyndsey Denton	Melanie Bleyler Kimberly Kaufman
Budget Officer – CRS 29-1-104, CRS 30-11-121 (Shall)	Joe Allaire	Joe Allaire
Chief Building Official – CRS 30-28-114 (Permitted)	Mike Theisen, CAA	Mike Theisen, CAA Kyle Parag, CAA
Emergency Manager – CRS 24-33.5-707(7) (Shall)	Nathan Whittington	Melissa Lewis
Road Supervisor – CRS 43-2-111(1) (Shall)	Michael DuBrava	Michael DuBrava
Depository Banks for Gilpin County – CRS 30- 10-708 (1)	Wells Fargo ColoTrust General ColoTrust	Wells Fargo ColoTrust General ColoTrust
Newspaper(s) of Record – CRS 24-70-102, 24- 70-103(1)	The Mountain-Ear	The Mountain-Ear
Location of Public Notice of Public Meetings	Old Courthouse (front of building) Gilpin County Website	Old Courthouse (front of building) Gilpin County Website
Staff Authorized to Use Facsimile Signatures per Resolutions 17-08 and 19-01	Joe Allaire Lyndsey Denton	Joe Allaire Melanie Bleyler Kimberly Kaufman
Board of Equalization - CRS 39-8-101 (Shall)	BoCC	BoCC
Human Services Director - CRS 26-1-119 (Permitted)	Janey Barker	Janey Barker
Board of Health – CRS 25-1-508 (Shall)	BoCC	BoCC
Veteran’s Services Officer – CRS 28-5-801	Leon Pohl	Leon Pohl

Memo

To: Gilpin County Board of County Commissioners
From: Bradford Benning, County Attorney
CC:
Date: 7/15/2024
Re: Summary of Settlement Relative to a Legal Matter

An individual previously sent notice via their attorney that they wished to pursue litigation against Gilpin County for a Civil Rights Violation relative to an incident that occurred on June 25, 2023. This notice was sent to our insurance carrier, CTSI, as is general practice when such notices are received. At the recommendation of our insurance carrier, Gilpin County agreed to settle the claim to avoid the cost to staff time and finances associated with litigation.

The settlement amount agreed upon by the alleging individual, their attorney, CTSI, and Gilpin's County Attorney is \$10,000.00. By accepting the aforementioned settlement amount and executing the Settlement Agreement, the alleging individual can never pursue another claim and/or lawsuit against Gilpin County relative to the incident that occurred on June 25, 2023. It is also understood by all Parties involved that Gilpin agreeing to issue payment to settle this matter, is in no way an admission of guilt. The Gilpin County Attorney agrees with CTSI's recommendation to settle this matter prior to litigation.

Lastly, the amount paid under this Settlement was not budgeted for, as the incident the Settlement is related to, was an unforeseen circumstance therefore, unable to be anticipated.



GILPIN COUNTY, COLORADO

FEDERAL 2 CFR 200 COST ALLOCATION PLAN & INDIRECT COST RATES

Based on Actual Expenditures
For the Fiscal Year Ended December 31, 2023



Table of Contents

Section 1 Introduction

Section 2 Certification

Section 3 Organization Chart

Section 4 Cost Allocation Reimbursement for Human Services

Section 5 Reading the Cost Allocation Plan

Section 6 2 CFR Part 200 Cost Allocation Plan

Section 7 Countywide 2 CFR Part 200 Indirect Cost Rate

Section 1

Introduction

Introduction

The enclosed Indirect Cost Allocation Plan identifies the costs of indirect services provided by central service departments of Gilpin County, Colorado (County) based on actual expenditures for fiscal year 2023. MGT Consulting Group (MGT) prepared these documents at the request of the County. The Cost Allocation Plan is used by the County to claim indirect costs as charges against awards (grants) and other funds.

These documents are prepared in compliance with 2 CFR Part 200. County personnel provided the expenditure and allocation data to MGT consultants. MGT consultants then prepared the Cost Allocation Plan utilizing a double step-down methodology.

Federal Approval of Cost Allocation Plan

The County Cost Allocation Plan does not require federal approval prior to use. 2 CFR Part 200 requires only 'major local governments' to submit cost allocation plans for approval. Major local government is defined in Appendix V to Part 200, Paragraph B.5 as a government receiving more than \$100 million in direct Federal awards annually. All other local governments must maintain the plan and related supporting documentation for audit. The County received less than \$100 million in direct federal funding per the Schedule of Expenditures of Federal Awards in the most recent Single Audit.

The relevant sections of 2 CFR Part 200 are included in the paragraphs that follow:

Appendix V to Part 200, Paragraph B.5. Major local government means local government that receives more than \$100 million in direct Federal awards subject to this Part.

Appendix V to Part 200, Paragraph D.2. Each major local government is also required to submit a plan to its cognizant agency for indirect costs annually.

Appendix V to Part 200, Paragraph D.3. All other local governments claiming central service costs must develop a plan in accordance with the requirements described in this Part and maintain the plan and related supporting documentation for audit. These local governments are not required to submit their plans for Federal approval unless they are specifically requested to do so by the cognizant agency for indirect costs. Where a local government only receives funds as a subrecipient, the pass-through entity will be responsible for monitoring the subrecipient's plan.

Federal Approval of Indirect Cost Rates

The County Indirect Cost Rates do not require federal approval prior to use. 2 CFR Part 200 requires government agencies or departments to submit indirect cost rates only if the department the rate is for receives more than \$35 million in direct federal funding annually. In the County, no one department received greater than \$35 million in direct federal funding per the Schedule of Expenditures of Federal Awards in the most recent Single Audit.

The relevant sections of 2 CFR Part 200 are included in the paragraphs that follow:

Appendix VII to Part 200, Paragraph D.1.b. A governmental department or agency unit that receives more than \$35 million in direct Federal funding must submit its indirect cost rate proposal to its cognizant agency for indirect costs. Other governmental department or agency must develop an indirect cost proposal in accordance with the requirements of this Part and maintain the proposal and related supporting documentation for audit. These governmental departments or agencies are not required to submit their proposals unless they are specifically requested to do so by the cognizant agency for indirect costs. Where a non-Federal entity only receives funds as a subrecipient, the pass-through entity will be responsible for negotiating and/or monitoring the subrecipient's indirect costs.

Section 2

Certification

Certificate of Cost Allocation Plan and Indirect Cost Rate

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

(1) All costs included in this proposal based on FY 2023 (Jan 1 – Dec 31, 2023) to establish cost allocations or billings or final indirect cost rates for FY 2025 (Jan 1 – Dec 31, 2025) are allowable in accordance with the requirements of 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" and the Federal award(s) to which they apply. Unallowable costs have been adjusted for in allocating costs as indicated in the cost allocation plan and indirect cost proposal.

(2) All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the Federal awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal government will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Government Unit: **GILPIN COUNTY, COLORADO**

Signature: Joe Alan Allaire

Name of Official: Joe Allaire

Title: Director of Finance

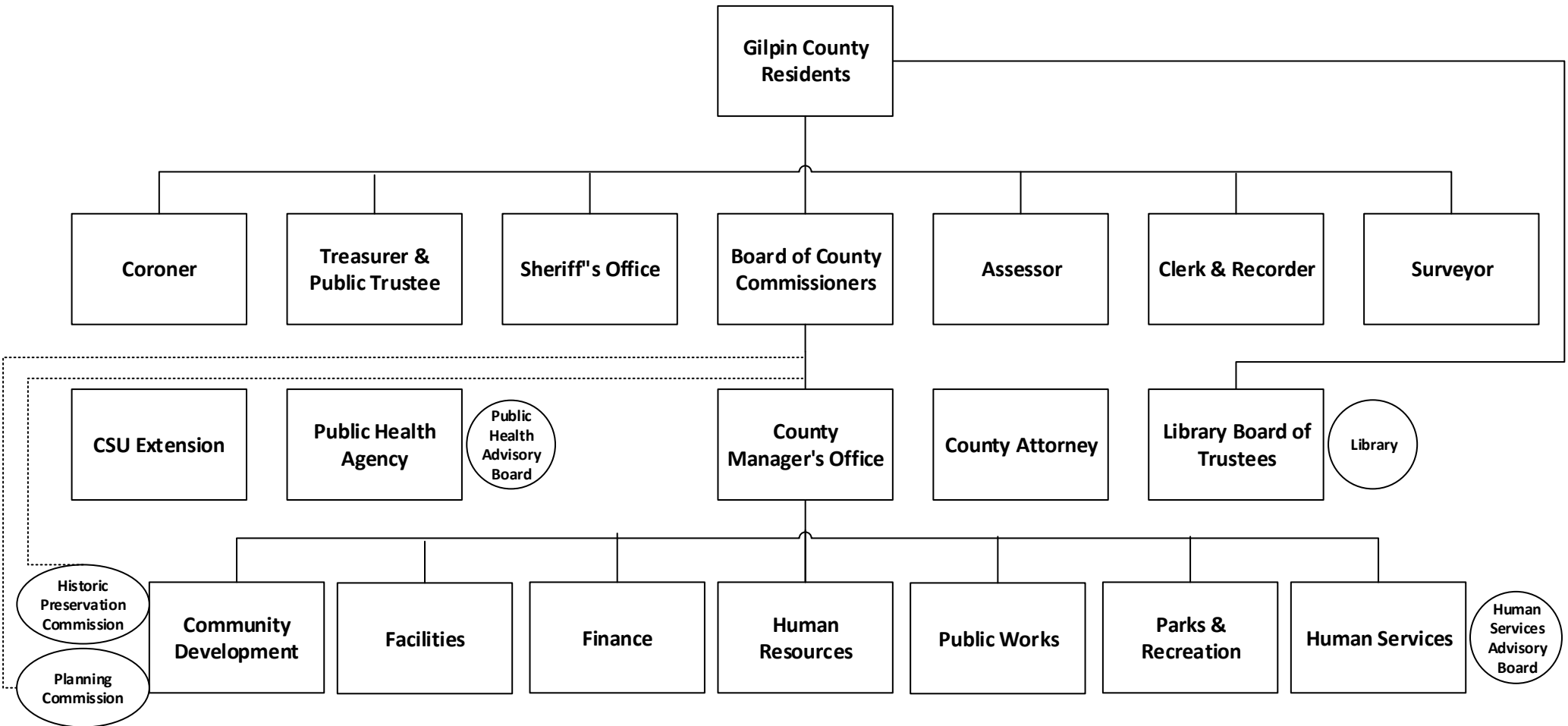
Date of Execution: 06/26/2024

Section 3

Organization Chart



County Wide Organizational Chart



Section 4
Human Services Reimbursement

Gilpin County

**Proposed Cost Allocation Reimbursement for Human Services
Based on FY2023 2 CFR Part 200 Cost Allocation Plan**

Indirect Costs Allocated to Human Services

	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>
Depreciation	82,813	76,446	41,705
Maintenance	69,639	43,066	33,298
County Manager	(13,634)	44,130	43,707
Finance	43,857	36,483	44,307
Human Resources	33,579	25,297	32,715
Attorney	17,081	11,941	14,224
Information Technology	3,289	3,537	4,308
Total	<u>\$236,624</u>	<u>\$240,900</u>	<u>\$214,264</u>

Calculation of County Reimbursement

(A) Total of Current Year Actual	\$236,624	\$240,900	\$214,264
(B) Total of Two Year Prior Actual	119,620	181,430	236,624
(C) Rollforward (A - B)	117,004	59,470	-22,360
(D) Other Adjustments			
(E) Current Year Fixed (A + C + D)	<u>353,628</u>	<u>300,370</u>	<u>191,905</u>
30% for 100% of County	\$106,088	\$90,111	\$57,571

Section 5
Reading a Cost Allocation Plan

Reading the Cost Allocation Plan

Overview

The 2 CFR Part 200 Cost Allocation Plan is a document that distributes, or allocates, County indirect costs. Indirect costs are those costs incurred by County divisions and departments that benefit other County divisions and departments. Examples of indirect costs are accounting, purchasing, human resources and information technology.

The primary purpose for preparing the Cost Allocation Plan is to (1) identify the appropriate division and department indirect costs and (2) calculate corresponding indirect cost rates.

The significant steps involved in preparing the Cost Allocation Plan include the following:

- Identify the County divisions and departments that provide support to other divisions and departments. These divisions and departments are referred to as central service or allocating departments.
- Identify the County divisions and departments that receive support from other divisions and departments. These departments are referred to as grantee or receiving departments.

- Accumulate the allowable actual expenditures of the County divisions and departments that provide support to other divisions and departments.
- Distribute, or allocate, the allowable expenditures of the County divisions and departments that provide support to other County divisions and departments based on available, meaningful, measurable and auditable allocation statistics that match the service provided to the service received.

Process

A double-step down allocation methodology is used to allocate the allowable costs of the central service divisions and departments. This methodology recognizes the cross support provided between central service divisions and departments. For example, accounting supports information technology by providing payroll, paying vouchers and preparing a budget. Information technology, however, also supports accounting by providing software and hardware and by maintaining and administering various applications and systems.

The double-step down methodology requires an initial sequencing of allocating divisions and departments. In the first step of the double-step methodology, allowable costs from central service divisions and departments are allocated in the sequence selected to all County divisions, departments and funds; including to other central service divisions and departments. The second step in the double-step down methodology is made to fully account for the cross support provided between central service divisions and departments. Central

service divisions and departments are closed after the second step in the double-step down allocation methodology.

Sections

Table of Contents

The first few pages of the Cost Allocation Plan are the Table of Contents. The column on the left side of the pages lists the central service, or allocating, divisions and departments. Each central service division and department is broken down into functions. Functions are the specific services provided by a particular division and department. The middle column lists the allocation base for each corresponding function. The column on the right side of the pages is the applicable page number.

Summary Schedule

The next few pages of the Cost Allocation Plan are the Summary Schedule. The Summary Schedule identifies the total dollar amount allocated from every allocating division and department to every receiving division and department. Allocating divisions and departments are listed down the left column and receiving divisions, departments and funds are listed across the top of each page.

Detail Schedules

The remaining pages of the Cost Allocation Plan are the details schedules for every central service division and department. The details schedule for each central service division and department is structured in the following format.

Narrative. Lists the division and department name, provides a brief description of the activities performed, it identifies the functions and the corresponding allocation base.

Departmental Costs (A). The actual expenditures for that division and department.

Incoming Costs (B). The support costs coming into the division and department from other allocating divisions and departments.

Total Allocated (C). The total amount allocated for that division and department. This amount is found at the end of the Incoming Costs schedule.

Function Allocations. The distribution, or allocation, of the Total Allocated costs by function.

Allocation Summary. The summary of allocated costs by function.

Section 6
Central Services Cost Allocation Plan

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Table of Contents

Schedule Description	Allocation Basis Units	Allocation Basis Source	Page #
Table of Contents			1
Summary Schedule			3
Depreciation			7
1 Department Costs			8
1 Incoming Costs			9
1 Depreciation Courthouse	Square footage of occupied space by department		10
1 Depreciation Apex	Square footage of occupied space by department		11
1 Depreciation Justice Center	Square footage of occupied space by department		12
1 Depreciation DHS/PH	Square footage of occupied space by department		13
1 Allocation Summary			14
Maintenance			15
2 Department Costs			17
2 Incoming Costs			21
2 Courthouse	Square footage of occupied space by department		23
2 Exhibit and Fair	Direct assignment to Events		24
2 Apex	Square footage of occupied space by department		25
2 Sheriff	Direct assignment to Sheriff		26
2 DHS/PH	Square footage of occupied space by department		27
2 Justice Center	Square footage of occupied space by department		28
2 Maintenance County-wide	Number of positions by department		29
2 Maint/Custodial Single Occupant Bldngs	Work Order Percent by Location		30
2 Contract Maintenance Single Occupant Bldngs	Actual expenditures by department		31
2 Contract Custodial Single Occupant Bldngs	Actual costs by department		32
2 Telephone Single Occupant Bldngs	Actual costs by department		33
2 Utilities - Other	Direct to Other		34
2 Allocation Summary			35
County Manager			37
3 Department Costs			38
3 Incoming Costs			40
3 County Manager	Number of positions by department		41
3 BOCC	Direct assignment to BOCC		42
3 Clerk & Recorder	Direct to Clerk & Recorder		43
3 Public Health	Direct to Public Health		44
3 Liability Insurance	Number of positions by General Fund department excluding Victims Services, Emerg Prep, Dispatch, Sheriff, Detentions		45
3 Allocation Summary			46
Finance			47
4 Department Costs			48

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

4 Incoming Costs		49
4 Finance	Expenditures by department	50
4 Payroll	Number of FTEs by department	51
4 Accounts Payable	Number of AP transactions by department	52
4 Allocation Summary		53
Human Resources		54
5 Department Costs		55
5 Incoming Costs		56
5 HR	Number of positions by department	57
5 Allocation Summary		58
Attorney		59
6 Department Costs		60
6 Incoming Costs		61
6 Attorney - Personnel	Number of positions by department - DHS weighted @50%	62
6 Attorney - Fiscal	Expenditures by department - DHS weighted @50%	63
6 Allocation Summary		64
Information Technology		65
7 Department Costs		66
7 Incoming Costs		67
7 Countywide IT	Number of IT users by department factored for level of service	68
7 Allocation Summary		69

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Summary Schedule

Department	Board of County Commissioners	Extension Services	Public Trustee	Surveyor	Clerk and Recorder	Elections	Treasurer	Assessor	District Attorney	Sheriff
1 Depreciation	\$21,692	\$0	\$0	\$0	\$21,848	\$0	\$12,209	\$8,958	\$57,262	\$55,728
2 Maintenance	27,804	5,384	0	886	30,642	0	17,342	14,813	113,068	132,383
3 County Manager	84,896	2,978	0	8,038	75,423	0	28,936	38,524	0	112,390
4 Finance	8,094	1,928	144	1,307	13,538	1,391	8,289	12,447	5,114	69,793
5 Human Resources	9,347	1,558	0	3,116	18,694	0	11,217	15,579	0	65,430
6 Attorney	5,617	891	35	1,187	9,823	508	5,942	9,126	2,685	47,816
7 Information Technology	3,525	783	0	0	5,483	0	3,133	3,917	0	30,550
Total Current Allocations	\$160,976	\$13,522	\$179	\$14,532	\$175,453	\$1,899	\$87,067	\$103,363	\$178,129	\$514,091

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Summary Schedule

Department	Detentions	Coroner	Victim Services	Emergency Prep	Dispatch	Development Services	Senior Program	Events	DOLA & Comm Svcs	Veteran's Office
1 Depreciation	\$124,380	\$1,233	\$4,067	\$5,621	\$11,441	\$5,082	\$0	\$0	\$0	\$797
2 Maintenance	266,317	2,078	10,687	12,426	31,584	9,434	2,657	20,634	0	771
3 County Manager	94,075	11,549	12,488	8,325	37,463	34,232	24,113	0	0	3,119
4 Finance	59,768	5,030	6,595	7,080	20,235	12,996	8,521	0	30,288	750
5 Human Resources	72,908	4,985	9,347	4,674	28,042	12,463	9,347	0	0	1,209
6 Attorney	45,735	2,883	4,765	3,674	15,709	8,652	4,832	0	15,889	551
7 Information Technology	30,550	1,958	4,700	1,175	11,750	3,133	783	0	0	392
Total Current Allocations	\$693,733	\$29,717	\$52,649	\$42,975	\$156,224	\$85,993	\$50,253	\$20,634	\$46,177	\$7,589

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Summary Schedule

Department	Energy Performance	GF Transfers	Public Works Fund	Library Fund	Human Services Fund	Public Health Fund	Solid Waste Fund	Conservation Trust	Capital Improvement Fund	Apex Ambulance
1 Depreciation	\$0	\$0	\$0	\$0	\$41,705	\$3,127	\$0	\$0	\$0	\$32,462
2 Maintenance	0	0	113,897	3,852	33,298	3,227	3,044	0	0	121,847
3 County Manager	0	0	85,812	18,107	43,707	95,980	14,311	0	0	0
4 Finance	0	29	59,641	16,589	44,307	8,705	9,220	19	0	0
5 Human Resources	0	0	65,430	13,553	32,715	5,453	10,712	0	0	0
6 Attorney	0	0	40,241	7,870	14,224	4,319	5,742	5	0	0
7 Information Technology	0	0	20,367	2,742	4,308	1,175	0	0	0	0
Total Current Allocations	\$0	\$29	\$385,388	\$62,714	\$214,264	\$121,986	\$43,029	\$24	\$0	\$154,309

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Summary Schedule

Department	Central City Fire	Timberline Fire	Other	Parks & Recreation Fund	2nd Allocation Orphans	Total
1 Depreciation	\$0	\$0	\$0	\$0	\$0	\$407,614
2 Maintenance	0	0	36,619	277,105	0	1,291,799
3 County Manager	0	0	0	50,992	0	885,458
4 Finance	0	0	0	39,858	0	451,676
5 Human Resources	0	0	0	44,866	0	440,645
6 Attorney	0	0	0	26,224	0	284,946
7 Information Technology	0	0	14,883	29,767	0	175,077
Total Current Allocations	\$0	\$0	\$51,502	\$468,812	\$0	\$3,937,215

Depreciation Nature and Extent of Services

The Depreciation department was created to capture annual the annual depreciation amount for County buildings. The Depreciation department includes the following functions.

Courthouse. Actual annual depreciation on the County Courthouse is included in this function. Courthouse depreciation is allocated based on the square footage of occupied space.

Apex. Actual annual depreciation on the Apex building is included in this function. Apex depreciation is allocated based on the square footage of occupied space.

Justice Center. Actual annual depreciation on the Justice Center building is included in this function. Justice Center depreciation is allocated based on the square footage of occupied space.

DHS/PH. Actual annual depreciation on the Department of Human Services/Public Health building is included in this function. DHS/PH depreciation is allocated based on the square footage of occupied space.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:1 Depreciation

Description		Amount	General Admin	Depreciation Courthouse	Depreciation Apex	Depreciation Justice Center	Depreciation DHS/PH
Personnel Costs							
Salaries	S	0	0	0	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0	0	0	0
Subtotal - Personnel Costs		0	0	0	0	0	0
Services & Supplies Cost							
Depreciation Courthouse	P	87,606	0	87,606	0	0	0
Depreciation Apex	P	49,604	0	0	49,604	0	0
Depreciation Justice Center	P	258,499	0	0	0	258,499	0
Depreciation Human Services	P	46,863	0	0	0	0	46,863
Subtotal - Services & Supplies		442,572	0	87,606	49,604	258,499	46,863
Department Cost Total		442,572	0	87,606	49,604	258,499	46,863
Adjustments to Cost							
Subtotal - Adjustments		0	0	0	0	0	0
Total Costs After Adjustments		442,572	0	87,606	49,604	258,499	46,863
General Admin Distribution			0	0	0	0	0
Grand Total		\$442,572		\$87,606	\$49,604	\$258,499	\$46,863

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Expense%)

Dept:1 Depreciation

No Indirect Costs

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Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Depreciation Courthouse Allocations

Dept:1 Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager	1,073	13.68%	\$11,985	\$0	\$11,985	\$0	\$11,985
6 Attorney	522	6.66%	5,831	0	5,831	0	5,831
8 Board of County Commissioners	1,942	24.76%	21,692	0	21,692	0	21,692
12 Clerk and Recorder	1,956	24.94%	21,848	0	21,848	0	21,848
14 Treasurer	1,093	13.94%	12,209	0	12,209	0	12,209
15 Assessor	802	10.23%	8,958	0	8,958	0	8,958
23 Development Services	455	5.80%	5,082	0	5,082	0	5,082
Subtotal	7,843	100.00%	87,606	0	87,606	0	87,606
Direct Bills					0		0
Total					\$87,606		\$87,606

Basis Units: Square footage of occupied space by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Depreciation Apex Allocations

Dept:1 Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	2,323	25.38%	\$12,589	\$0	\$12,589	\$0	\$12,589
4 Finance	480	5.24%	2,601	0	2,601	0	2,601
5 Human Resources	360	3.93%	1,951	0	1,951	0	1,951
37 Apex Ambulance	5,990	65.44%	32,462	0	32,462	0	32,462
Subtotal	9,153	100.00%	49,604	0	49,604	0	49,604
Direct Bills					0		0
Total					\$49,604		\$49,604

Basis Units: Square footage of occupied space by department

Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Depreciation Justice Center Allocations

Dept:1 Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
16 District Attorney	8,884	22.15%	\$57,262	\$0	\$57,262	\$0	\$57,262
17 Sheriff	8,646	21.56%	55,728	0	55,728	0	55,728
18 Detentions	19,297	48.12%	124,380	0	124,380	0	124,380
20 Victim Services	631	1.57%	4,067	0	4,067	0	4,067
21 Emergency Prep	872	2.17%	5,621	0	5,621	0	5,621
22 Dispatch	1,775	4.43%	11,441	0	11,441	0	11,441
Subtotal	40,105	100.00%	258,499	0	258,499	0	258,499
Direct Bills					0		0
Total					\$258,499		\$258,499

Basis Units: Square footage of occupied space by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Depreciation DHS/PH Allocations

Dept:1 Depreciation

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19 Coroner	127.60	2.63%	\$1,233	\$0	\$1,233	\$0	\$1,233
27 Veteran's Office	82.50	1.70%	797	0	797	0	797
32 Human Services Fund	4,314.40	88.99%	41,705	0	41,705	0	41,705
33 Public Health Fund	323.50	6.67%	3,127	0	3,127	0	3,127
Subtotal	4,848.00	100.00%	46,863	0	46,863	0	46,863
Direct Bills					0		0
Total					\$46,863		\$46,863

Basis Units: Square footage of occupied space by department

Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:1 Depreciation

Department	Depreciation Courthouse	Depreciation Apex	Depreciation Justice Center	Depreciation DHS/PH	Total
2 Maintenance	\$0	\$12,589	\$0	\$0	\$12,589
3 County Manager	11,985	0	0	0	11,985
4 Finance	0	2,601	0	0	2,601
5 Human Resources	0	1,951	0	0	1,951
6 Attorney	5,831	0	0	0	5,831
8 Board of County Commissioners	21,692	0	0	0	21,692
12 Clerk and Recorder	21,848	0	0	0	21,848
14 Treasurer	12,209	0	0	0	12,209
15 Assessor	8,958	0	0	0	8,958
16 District Attorney	0	0	57,262	0	57,262
17 Sheriff	0	0	55,728	0	55,728
18 Detentions	0	0	124,380	0	124,380
19 Coroner	0	0	0	1,233	1,233
20 Victim Services	0	0	4,067	0	4,067
21 Emergency Prep	0	0	5,621	0	5,621
22 Dispatch	0	0	11,441	0	11,441
23 Development Services	5,082	0	0	0	5,082
27 Veteran's Office	0	0	0	797	797
32 Human Services Fund	0	0	0	41,705	41,705
33 Public Health Fund	0	0	0	3,127	3,127
37 Apex Ambulance	0	32,462	0	0	32,462
Total	\$87,606	\$49,604	\$258,499	\$46,863	\$442,572

Maintenance Nature and Extent of Services

The Maintenance department is responsible for property management of County facilities including custodial and utilities. Services provided by the department include general building structure repairs and preventative maintenance. The Maintenance department includes the following functions.

Courthouse. Costs associated with the Courthouse are allocated based on square footage of occupied space by department.

Exhibit and Fair. Costs associated with the Exhibit and Fair building are allocated directly to Events.

Apex. Costs associated with the Apex building are allocated based on square footage of occupied space by department.

Sheriff. Costs associated with the Sheriff building are allocated directly to Sheriff.

DHS/PH Bldg. Costs associated with the DHS/PH building are allocated based on square footage of occupied space by department.

Justice Center. Costs associated with building maintenance for the Justice Center are allocated based on square footage of occupied space by department.

Maintenance county-wide. Costs associated with County-wide building maintenance not directly assignable to specific buildings or work orders are allocated based on the number of positions by department.

**Maintenance
Nature and Extent of Services
(Continued)**

Maintenance/Custodial Single Occupant Buildings. Costs associated with single occupant buildings are allocated based on work order percent by location.

Contract Maintenance Single Occupant Buildings. Costs associated with single occupant buildings are allocated based on actual expenditures by department.

Contract Custodial Single Occupant Buildings. Costs associated with single occupant buildings are allocated based on actual expenditures by department.

Telephone Single Occ.. Telephone costs for single occupant buildings are allocated based on actual costs.

Utilities - Other. Utility costs related to unoccupied buildings are allocated directly to Other.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:2 Maintenance

Description		Amount	General Admin	Courthouse	Exhibit and Fair	Apex	Sheriff	DHS/PH	Justice Center	Maintenance County-wide
Personnel Costs										
Salaries	S1	350,178	0	21,011	0	49,025	0	7,004	105,053	63,032
<i>Salary % Split</i>			<i>.00%</i>	<i>6.00%</i>	<i>.00%</i>	<i>14.00%</i>	<i>.00%</i>	<i>2.00%</i>	<i>30.00%</i>	<i>18.00%</i>
Benefits	S	125,839	0	7,550	0	17,617	0	2,517	37,752	22,651
Subtotal - Personnel Costs		476,017	0	28,561	0	66,642	0	9,520	142,805	85,683
Services & Supplies Cost										
Advertising	S	0	0	0	0	0	0	0	0	0
Capital	D	612,597	0	0	0	0	0	0	0	0
Computer	S	248	0	15	0	35	0	5	75	45
Contract Labor	P	106,000	0	0	0	0	0	0	31,800	0
Courthouse Renovations	D	0	0	0	0	0	0	0	0	0
Dues	S	760	0	46	0	106	0	15	228	137
Employment Testing	S	0	0	0	0	0	0	0	0	0
Energy Impact Grant	D	0	0	0	0	0	0	0	0	0
Equipment Rental	S	5,098	0	306	0	714	0	102	1,529	918
Grant Expense	D	0	0	0	0	0	0	0	0	0
Insurance Claims	P	0	0	0	0	0	0	0	0	0
Lates Fees	D	10	0	0	0	0	0	0	0	0
Maintenace Contracts	P	67,651	4,239	867	0	13,865	0	0	27,635	0
Meetings	S	0	0	0	0	0	0	0	0	0
Office Supplies	S	528	0	32	0	74	0	11	159	95
Operating Supplies	S	47,832	0	2,870	0	6,696	0	957	14,350	8,610
Operating Supplies - One Time	S	0	0	0	0	0	0	0	0	0
Postage	S	0	0	0	0	0	0	0	0	0
Professional Services	S	60,946	0	3,657	0	8,532	0	1,219	18,284	10,970
Repair & Maintenance	P	144,149	17,396	3,186	0	17,743	0	8,875	44,375	0
Safety	S	1,599	0	96	0	224	0	32	480	288
Telephone	P	62,083	2,373	28,158	0	8,179	0	0	20,037	0
Travel	S	8,881	0	533	0	1,243	0	178	2,664	1,599

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:2 Maintenance

Description		Amount	General Admin	Courthouse	Exhibit and Fair	Apex	Sheriff	DHS/PH	Justice Center	Maintenance County-wide
Uniforms	S	1,886	0	113	0	264	0	38	566	339
Utilities 15193 Hwy 119	P	8,432	0	0	0	0	0	0	0	0
Utilities Apex	P	24,903	0	0	0	24,903	0	0	0	0
Utilities Courthouse	P	20,580	0	20,580	0	0	0	0	0	0
Utilities Exhibit and Fair	P	20,634	0	0	20,634	0	0	0	0	0
Utilities Hughesville	P	425	0	0	0	0	0	0	0	0
Utilities JC	P	142,716	0	0	0	0	0	0	142,716	0
Utilities Maint Cold	S	10,840	0	650	0	1,518	0	217	3,252	1,951
Utilities Sheriff	P	3,749	0	0	0	0	3,749	0	0	0
Vehicle Accessories	S	0	0	0	0	0	0	0	0	0
Subtotal - Services & Supplies		1,352,547	24,008	61,108	20,634	84,096	3,749	11,647	308,148	24,951
Department Cost Total		1,828,564	24,008	89,669	20,634	150,739	3,749	21,168	450,953	110,634
Adjustments to Cost										
Capital	D	(612,597)	0	0	0	0	0	0	0	0
Courthouse Renovations	D	0	0	0	0	0	0	0	0	0
Energy Impact Grant	D	0	0	0	0	0	0	0	0	0
Grant Expense	D	0	0	0	0	0	0	0	0	0
Lates Fees	D	(10)	0	0	0	0	0	0	0	0
Subtotal - Adjustments		(612,607)	0	0	0	0	0	0	0	0
Total Costs After Adjustments		1,215,957	24,008	89,669	20,634	150,739	3,749	21,168	450,953	110,634
General Admin Distribution			(24,008)	1,440	0	3,361	0	480	7,202	4,321
Grand Total		\$1,215,957		\$91,109	\$20,634	\$154,100	\$3,749	\$21,648	\$458,156	\$114,956

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:2 Maintenance

Description		Amount	Maint/Custodial Single Occupant	Contract Maintenance Single	Contract Custodial Single	Telephone Single Occupant	Utilities - Other
Personnel Costs							
Salaries	S1	350,178	105,053	0	0	0	0
<i>Salary % Split</i>			<i>30.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>	<i>.00%</i>
Benefits	S	125,839	37,752	0	0	0	0
Subtotal - Personnel Costs		476,017	142,805	0	0	0	0
Services & Supplies Cost							
Advertising	S	0	0	0	0	0	0
Capital	D	612,597	0	0	0	0	0
Computer	S	248	75	0	0	0	0
Contract Labor	P	106,000	0	0	74,200	0	0
Courthouse Renovations	D	0	0	0	0	0	0
Dues	S	760	228	0	0	0	0
Employment Testing	S	0	0	0	0	0	0
Energy Impact Grant	D	0	0	0	0	0	0
Equipment Rental	S	5,098	1,529	0	0	0	0
Grant Expense	D	0	0	0	0	0	0
Insurance Claims	P	0	0	0	0	0	0
Lates Fees	D	10	0	0	0	0	0
Maintenace Contracts	P	67,651	0	21,045	0	0	0
Meetings	S	0	0	0	0	0	0
Office Supplies	S	528	159	0	0	0	0
Operating Supplies	S	47,832	14,350	0	0	0	0
Operating Supplies - One Time	S	0	0	0	0	0	0
Postage	S	0	0	0	0	0	0
Professional Services	S	60,946	18,284	0	0	0	0
Repair & Maintenance	P	144,149	0	52,574	0	0	0
Safety	S	1,599	480	0	0	0	0
Telephone	P	62,083	0	0	0	3,336	0
Travel	S	8,881	2,664	0	0	0	0

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:2 Maintenance

Description		Amount	Maint/Custodial Single Occupant	Contract Maintenance Single	Contract Custodial Single	Telephone Single Occupant	Utilities - Other
Uniforms	S	1,886	566	0	0	0	0
Utilities 15193 Hwy 119	P	8,432	0	0	0	0	8,432
Utilities Apex	P	24,903	0	0	0	0	0
Utilities Courthouse	P	20,580	0	0	0	0	0
Utilities Exhibit and Fair	P	20,634	0	0	0	0	0
Utilities Hughesville	P	425	0	0	0	0	425
Utilities JC	P	142,716	0	0	0	0	0
Utilities Maint Cold	S	10,840	3,252	0	0	0	0
Utilities Sheriff	P	3,749	0	0	0	0	0
Vehicle Accessories	S	0	0	0	0	0	0
Subtotal - Services & Supplies		1,352,547	41,585	73,619	74,200	3,336	8,857
Department Cost Total		1,828,564	184,391	73,619	74,200	3,336	8,857
Adjustments to Cost							
Capital	D	(612,597)	0	0	0	0	0
Courthouse Renovations	D	0	0	0	0	0	0
Energy Impact Grant	D	0	0	0	0	0	0
Grant Expense	D	0	0	0	0	0	0
Lates Fees	D	(10)	0	0	0	0	0
Subtotal - Adjustments		(612,607)	0	0	0	0	0
Total Costs After Adjustments		1,215,957	184,391	73,619	74,200	3,336	8,857
General Admin Distribution			7,202	0	0	0	0
Grand Total		\$1,215,957	\$191,593	\$73,619	\$74,200	\$3,336	\$8,857

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Salary%)

Dept:2 Maintenance

Department	First Incoming	Second Incoming	Courthouse	Exhibit and Fair	Apex	Sheriff	DHS/PH	Justice Center	Maintenance County-wide	Maint/Custodial Single Occupant
1 Depreciation Apex	\$12,589	\$0	\$755	\$0	\$1,763	\$0	\$252	\$3,777	\$2,266	\$3,777
Subtotal - Depreciation	12,589	0	755	0	1,763	0	252	3,777	2,266	3,777
2 Apex	0	39,557	2,373	0	5,538	0	791	11,867	7,120	11,867
2 Maintenance County-wide	0	4,923	295	0	689	0	98	1,477	886	1,477
Subtotal - Maintenance	0	44,480	2,669	0	6,227	0	890	13,344	8,006	13,344
3 County Manager	0	24,490	1,469	0	3,429	0	490	7,347	4,408	7,347
3 Liability Insurance	0	27,126	1,628	0	3,798	0	543	8,138	4,883	8,138
Subtotal - County Manager	0	51,616	3,097	0	7,226	0	1,032	15,485	9,291	15,485
4 Finance	0	14,357	861	0	2,010	0	287	4,307	2,584	4,307
4 Payroll	0	4,014	241	0	562	0	80	1,204	723	1,204
4 Accounts Payable	0	9,672	580	0	1,354	0	193	2,902	1,741	2,902
Subtotal - Finance	0	28,043	1,683	0	3,926	0	561	8,413	5,048	8,413
5 HR	0	20,686	1,241	0	2,896	0	414	6,206	3,724	6,206
Subtotal - Human Resources	0	20,686	1,241	0	2,896	0	414	6,206	3,724	6,206
6 Attorney - Personnel	0	7,161	430	0	1,003	0	143	2,148	1,289	2,148
6 Attorney - Fiscal	0	8,084	485	0	1,132	0	162	2,425	1,455	2,425
Subtotal - Attorney	0	15,245	915	0	2,134	0	305	4,574	2,744	4,574
7 Countywide IT	0	1,564	94	0	219	0	31	469	282	469
Subtotal - Information Technology	0	1,564	94	0	219	0	31	469	282	469
Total Incoming	12,589	161,634	10,453	0	24,391	0	3,484	52,267	31,360	52,267
C. Total Allocated		\$1,390,181	\$101,563	\$20,634	\$178,491	\$3,749	\$25,132	\$510,423	\$146,316	\$243,860
			7.31%	1.48%	12.84%	0.27%	1.81%	36.72%	10.52%	17.54%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Salary%)

Dept:2 Maintenance

Department	First Incoming	Second Incoming	Contract Maintenance Single	Contract Custodial Single	Telephone Single Occupant	Utilities - Other
1 Depreciation Apex	\$12,589	\$0	\$0	\$0	\$0	\$0
Subtotal - Depreciation	12,589	0	0	0	0	0
2 Apex	0	39,557	0	0	0	0
2 Maintenance County-wide	0	4,923	0	0	0	0
Subtotal - Maintenance	0	44,480	0	0	0	0
3 County Manager	0	24,490	0	0	0	0
3 Liability Insurance	0	27,126	0	0	0	0
Subtotal - County Manager	0	51,616	0	0	0	0
4 Finance	0	14,357	0	0	0	0
4 Payroll	0	4,014	0	0	0	0
4 Accounts Payable	0	9,672	0	0	0	0
Subtotal - Finance	0	28,043	0	0	0	0
5 HR	0	20,686	0	0	0	0
Subtotal - Human Resources	0	20,686	0	0	0	0
6 Attorney - Personnel	0	7,161	0	0	0	0
6 Attorney - Fiscal	0	8,084	0	0	0	0
Subtotal - Attorney	0	15,245	0	0	0	0
7 Countywide IT	0	1,564	0	0	0	0
Subtotal - Information Technology	0	1,564	0	0	0	0
Total Incoming	12,589	161,634	0	0	0	0
C. Total Allocated		\$1,390,181	\$73,619	\$74,200	\$3,336	\$8,857
			5.30%	5.34%	0.24%	0.64%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Courthouse Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
3 County Manager	1,073	13.68%	\$12,568	\$0	\$12,568	\$1,327	\$13,895
6 Attorney	522	6.66%	6,114	0	6,114	645	6,760
8 Board of County Commissioners	1,942	24.76%	22,747	0	22,747	2,401	25,148
12 Clerk and Recorder	1,956	24.94%	22,911	0	22,911	2,419	25,329
14 Treasurer	1,093	13.94%	12,802	0	12,802	1,352	14,154
15 Assessor	802	10.23%	9,394	0	9,394	992	10,385
23 Development Services	455	5.80%	5,329	0	5,329	563	5,892
Subtotal	7,843	100.00%	91,865	0	91,865	9,698	101,563
Direct Bills					0		0
Total					\$91,865		\$101,563

Basis Units: Square footage of occupied space by department

Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Exhibit and Fair Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
25 Events	100	100.00%	\$20,634	\$0	\$20,634	\$0	\$20,634
Subtotal	100	100.00%	20,634	0	20,634	0	20,634
Direct Bills					0		0
Total					\$20,634		\$20,634

Basis Units: Direct assignment to Events
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Apex Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	2,323	25.38%	\$39,557	\$0	\$39,557	\$0	\$39,557
4 Finance	480	5.24%	8,174	0	8,174	1,590	9,764
5 Human Resources	360	3.93%	6,130	0	6,130	1,193	7,323
37 Apex Ambulance	5,990	65.44%	102,001	0	102,001	19,846	121,847
Subtotal	9,153	100.00%	155,862	0	155,862	22,629	178,491
Direct Bills					0		0
Total					\$155,862		\$178,491

Basis Units: Square footage of occupied space by department

Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
 6/11/2024

Sheriff Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
17 Sheriff	100	100.00%	\$3,749	\$0	\$3,749	\$0	\$3,749
Subtotal	100	100.00%	3,749	0	3,749	0	3,749
Direct Bills					0		0
Total					\$3,749		\$3,749

Basis Units: Direct assignment to Sheriff
 Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

DHS/PH Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
19 Coroner	127.60	2.63%	\$576	\$0	\$576	\$85	\$661
27 Veteran's Office	82.50	1.70%	373	0	373	55	428
32 Human Services Fund	4,314.40	88.99%	19,489	0	19,489	2,877	22,366
33 Public Health Fund	323.50	6.67%	1,461	0	1,461	216	1,677
Subtotal	4,848.00	100.00%	21,899	0	21,899	3,233	25,132
Direct Bills					0		0
Total					\$21,899		\$25,132

Basis Units: Square footage of occupied space by department

Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Justice Center Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
16 District Attorney	8,884	22.15%	\$102,327	\$0	\$102,327	\$10,742	\$113,068
17 Sheriff	8,646	21.56%	99,585	0	99,585	10,454	110,039
18 Detentions	19,297	48.12%	222,264	0	222,264	23,332	245,596
20 Victim Services	631	1.57%	7,268	0	7,268	763	8,031
21 Emergency Prep	872	2.17%	10,044	0	10,044	1,054	11,098
22 Dispatch	1,775	4.43%	20,445	0	20,445	2,146	22,591
Subtotal	40,105	100.00%	461,932	0	461,932	48,490	510,423
Direct Bills					0		0
Total					\$461,932		\$510,423

Basis Units: Square footage of occupied space by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Maintenance County-wide Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	7.00	4.20%	\$4,923	\$0	\$4,923	\$0	\$4,923
3 County Manager	9.25	5.55%	6,505	0	6,505	1,685	8,191
4 Finance	4.00	2.40%	2,813	0	2,813	729	3,542
5 Human Resources	3.00	1.80%	2,110	0	2,110	547	2,657
6 Attorney	2.00	1.20%	1,407	0	1,407	364	1,771
8 Board of County Commissioners	3.00	1.80%	2,110	0	2,110	547	2,657
9 Extension Services	0.50	0.30%	352	0	352	91	443
11 Surveyor	1.00	0.60%	703	0	703	182	886
12 Clerk and Recorder	6.00	3.60%	4,220	0	4,220	1,093	5,313
14 Treasurer	3.60	2.16%	2,532	0	2,532	656	3,188
15 Assessor	5.00	3.00%	3,516	0	3,516	911	4,428
17 Sheriff	21.00	12.60%	14,769	0	14,769	3,826	18,596
18 Detentions	23.40	14.04%	16,457	0	16,457	4,264	20,721
19 Coroner	1.60	0.96%	1,125	0	1,125	292	1,417
20 Victim Services	3.00	1.80%	2,110	0	2,110	547	2,657
21 Emergency Prep	1.50	0.90%	1,055	0	1,055	273	1,328
22 Dispatch	9.00	5.40%	6,330	0	6,330	1,640	7,970
23 Development Services	4.00	2.40%	2,813	0	2,813	729	3,542
24 Senior Program	3.00	1.80%	2,110	0	2,110	547	2,657
27 Veteran's Office	0.39	0.23%	273	0	273	71	344
30 Public Works Fund	21.00	12.60%	14,769	0	14,769	3,826	18,596
31 Library Fund	4.35	2.61%	3,059	0	3,059	793	3,852
32 Human Services Fund	10.50	6.30%	7,385	0	7,385	1,913	9,298
33 Public Health Fund	1.75	1.05%	1,231	0	1,231	319	1,550
34 Solid Waste Fund	3.44	2.06%	2,418	0	2,418	626	3,044
41 Parks & Recreation Fund	14.40	8.64%	10,127	0	10,127	2,624	12,751
Subtotal	166.68	100.00%	117,222	0	117,222	29,094	146,316
Direct Bills					0		0
Total					\$117,222		\$146,316

Basis Units: Number of positions by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Maint/Custodial Single Occupant Bldngs Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
30 Public Works Fund	9	33.33%	\$65,123	\$0	\$65,123	\$16,163	\$81,287
40 Other	1	3.70%	7,236	0	7,236	1,796	9,032
41 Parks & Recreation Fund	17	62.96%	123,011	0	123,011	30,531	153,542
Subtotal	27	100.00%	195,370	0	195,370	48,490	243,860
Direct Bills					0		0
Total					\$195,370		\$243,860

Basis Units: Work Order Percent by Location
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Contract Maintenance Single Occupant Bldgs Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 Extension Services	3,964.07	5.38%	\$3,964	\$0	\$3,964	\$0	\$3,964
22 Dispatch	1,023.98	1.39%	1,024	0	1,024	0	1,024
30 Public Works Fund	13,498.88	18.34%	13,499	0	13,499	0	13,499
32 Human Services Fund	680.00	0.92%	680	0	680	0	680
40 Other	18,730.00	25.44%	18,730	0	18,730	0	18,730
41 Parks & Recreation Fund	35,722.36	48.52%	35,722	0	35,722	0	35,722
Subtotal	73,619.29	100.00%	73,619	0	73,619	0	73,619
Direct Bills					0		0
Total					\$73,619		\$73,619

Basis Units: Actual expenditures by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
 6/11/2024

Contract Custodial Single Occupant Bldgs Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
41 Parks & Recreation Fund	74,199.96	100.00%	\$74,200	\$0	\$74,200	\$0	\$74,200
Subtotal	74,199.96	100.00%	74,200	0	74,200	0	74,200
Direct Bills					0		0
Total					\$74,200		\$74,200

Basis Units: Actual costs by department
 Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Telephone Single Occupant Bldgs Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
9 Extension Services	977	29.28%	\$977	\$0	\$977	\$0	\$977
30 Public Works Fund	516	15.46%	516	0	516	0	516
32 Human Services Fund	954	28.59%	954	0	954	0	954
41 Parks & Recreation Fund	890	26.67%	890	0	890	0	890
Subtotal	3,337	100.00%	3,336	0	3,336	0	3,336
Direct Bills					0		0
Total					\$3,336		\$3,336

Basis Units: Actual costs by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Utilities - Other Allocations

Dept:2 Maintenance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
40 Other	100	100.00%	\$8,857	\$0	\$8,857	\$0	\$8,857
Subtotal	100	100.00%	8,857	0	8,857	0	8,857
Direct Bills					0		0
Total					\$8,857		\$8,857

Basis Units: Direct to Other
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:2 Maintenance

Department	Courthouse	Exhibit and Fair	Apex	Sheriff	DHS/PH	Justice Center	Maintenance County-wide	Maint/Custodial Single Occupant	Contract Maintenance Single	Contract Custodial Single
2 Maintenance	\$0	\$0	\$39,557	\$0	\$0	\$0	\$4,923	\$0	\$0	\$0
3 County Manager	13,895	0	0	0	0	0	8,191	0	0	0
4 Finance	0	0	9,764	0	0	0	3,542	0	0	0
5 Human Resources	0	0	7,323	0	0	0	2,657	0	0	0
6 Attorney	6,760	0	0	0	0	0	1,771	0	0	0
8 Board of County Commissioners	25,148	0	0	0	0	0	2,657	0	0	0
9 Extension Services	0	0	0	0	0	0	443	0	3,964	0
11 Surveyor	0	0	0	0	0	0	886	0	0	0
12 Clerk and Recorder	25,329	0	0	0	0	0	5,313	0	0	0
14 Treasurer	14,154	0	0	0	0	0	3,188	0	0	0
15 Assessor	10,385	0	0	0	0	0	4,428	0	0	0
16 District Attorney	0	0	0	0	0	113,068	0	0	0	0
17 Sheriff	0	0	0	3,749	0	110,039	18,596	0	0	0
18 Detentions	0	0	0	0	0	245,596	20,721	0	0	0
19 Coroner	0	0	0	0	661	0	1,417	0	0	0
20 Victim Services	0	0	0	0	0	8,031	2,657	0	0	0
21 Emergency Prep	0	0	0	0	0	11,098	1,328	0	0	0
22 Dispatch	0	0	0	0	0	22,591	7,970	0	1,024	0
23 Development Services	5,892	0	0	0	0	0	3,542	0	0	0
24 Senior Program	0	0	0	0	0	0	2,657	0	0	0
25 Events	0	20,634	0	0	0	0	0	0	0	0
27 Veteran's Office	0	0	0	0	428	0	344	0	0	0
30 Public Works Fund	0	0	0	0	0	0	18,596	81,287	13,499	0
31 Library Fund	0	0	0	0	0	0	3,852	0	0	0
32 Human Services Fund	0	0	0	0	22,366	0	9,298	0	680	0
33 Public Health Fund	0	0	0	0	1,677	0	1,550	0	0	0
34 Solid Waste Fund	0	0	0	0	0	0	3,044	0	0	0
37 Apex Ambulance	0	0	121,847	0	0	0	0	0	0	0
40 Other	0	0	0	0	0	0	0	9,032	18,730	0
41 Parks & Recreation Fund	0	0	0	0	0	0	12,751	153,542	35,722	74,200
Total	\$101,563	\$20,634	\$178,491	\$3,749	\$25,132	\$510,423	\$146,316	\$243,860	\$73,619	\$74,200

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:2 Maintenance

Department	Telephone Single Occupant	Utilities - Other	Total
2 Maintenance	\$0	\$0	\$44,480
3 County Manager	0	0	22,086
4 Finance	0	0	13,306
5 Human Resources	0	0	9,980
6 Attorney	0	0	8,531
8 Board of County Commissioners	0	0	27,804
9 Extension Services	977	0	5,384
11 Surveyor	0	0	886
12 Clerk and Recorder	0	0	30,642
14 Treasurer	0	0	17,342
15 Assessor	0	0	14,813
16 District Attorney	0	0	113,068
17 Sheriff	0	0	132,383
18 Detentions	0	0	266,317
19 Coroner	0	0	2,078
20 Victim Services	0	0	10,687
21 Emergency Prep	0	0	12,426
22 Dispatch	0	0	31,584
23 Development Services	0	0	9,434
24 Senior Program	0	0	2,657
25 Events	0	0	20,634
27 Veteran's Office	0	0	771
30 Public Works Fund	516	0	113,897
31 Library Fund	0	0	3,852
32 Human Services Fund	954	0	33,298
33 Public Health Fund	0	0	3,227
34 Solid Waste Fund	0	0	3,044
37 Apex Ambulance	0	0	121,847
40 Other	0	8,857	36,619
41 Parks & Recreation Fund	890	0	277,105
Total	\$3,336	\$8,857	\$1,390,181

County Manager Nature and Extent of Services

The County Manager department directs, administers and coordinates the activities of Gilpin County. The department also includes county-wide allocable expenditures such as employee benefits and general-fund specific expenditures such as insurance, workers compensation and telephone. The County Manager department includes the following functions.

County Manager. Costs associated with overall County management are allocated based on the number of positions by department excluding elected officials.

BOCC. Costs associated with Board of County Commissioner activities are allocated directly to BOCC.

Clerk & Recorder. Costs associated with Clerk & Recorder activities are allocated directly to Clerk & Recorder.

Public Health. Costs associated with Public Health are allocated directly to Public Health.

Liability Insurance. Costs associated with General Fund workers compensation and liability insurance are allocated based on the number of positions by General Fund department excluding Victims Services, Emergency Prep, Dispatch, Sheriff, Jail and Parks and Recreation.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:3 County Manager

Description		Amount	General Admin	County Manager	BOCC	Clerk & Recorder	Public Health	Liability Insurance
Personnel Costs								
Salaries	S1	384,329	0	284,634	34,282	15,104	50,309	0
<i>Salary % Split</i>			<i>.00%</i>	<i>74.06%</i>	<i>8.92%</i>	<i>3.93%</i>	<i>13.09%</i>	<i>.00%</i>
Benefits	S	115,551	0	85,577	10,307	4,541	15,126	0
Subtotal - Personnel Costs		499,880	0	370,211	44,589	19,645	65,434	0
Services & Supplies Cost								
Advertising	P	0	0	0	0	0	0	0
Animal Shelter IGA	D	42,871	0	0	0	0	0	0
Bank Fees	S	0	0	0	0	0	0	0
Capital	D	65,162	0	0	0	0	0	0
Central City Sales Tax	S	0	0	0	0	0	0	0
CO State Sales Tax	P	(12)	0	(12)	0	0	0	0
Computer Items	S	0	0	0	0	0	0	0
County Employee Benefits	S	0	0	0	0	0	0	0
Countywide Ins Claims	P	0	0	0	0	0	0	0
Dues	D	6,139	0	0	0	0	0	0
Employee Recognition	P	676	0	676	0	0	0	0
Employment Testing	P	0	0	0	0	0	0	0
GRANT EXPENSE	D	894	0	0	0	0	0	0
Late Fees	P	0	0	0	0	0	0	0
Liability Insurance	P	213,472	0	0	0	0	0	213,472
Maintenance Contracts	P	37,701	0	37,701	0	0	0	0
Meetings	S	2,879	0	2,133	257	113	377	0
Miscellaneous	S	0	0	0	0	0	0	0
Office Supplies	S	6,024	0	4,461	537	237	789	0
Operating Supplies	S	1,459	0	1,081	130	57	191	0
Postage	S	655	0	485	58	26	86	0
Professional Services	D	108,274	0	0	0	0	0	0
Professional Services, pay study & org	P	129,180	0	129,180	0	0	0	0

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:3 County Manager

Description		Amount	General Admin	County Manager	BOCC	Clerk & Recorder	Public Health	Liability Insurance
Rent Payment	P	0	0	0	0	0	0	0
REPAIR & MAINTENANCE	S	275	0	204	25	11	36	0
Telephone	S	484	0	358	43	19	63	0
Travel	S	68	0	50	6	3	9	0
Treasuer's Fees	D	301,174	0	0	0	0	0	0
Volunteer Boards	P	0	0	0	0	0	0	0
Water Storage	D	45,539	0	0	0	0	0	0
Website	P	0	0	0	0	0	0	0
WORKING MEAL BUDG	P	307	0	307	0	0	0	0
COMPUTER PURCHASES/REPAIRS	S	2,832	0	2,097	253	111	371	0
Subtotal - Services & Supplies		966,054	0	178,722	1,309	577	1,921	213,472
Department Cost Total		1,465,935	0	548,933	45,899	20,222	67,356	213,472
Adjustments to Cost								
Animal Shelter IGA	D	(42,871)	0	0	0	0	0	0
Capital	D	(65,162)	0	0	0	0	0	0
Dues	D	(6,139)	0	0	0	0	0	0
GRANT EXPENSE	D	(894)	0	0	0	0	0	0
Professional Services	D	(108,274)	0	0	0	0	0	0
Treasuer's Fees	D	(301,174)	0	0	0	0	0	0
Water Storage	D	(45,539)	0	0	0	0	0	0
Subtotal - Adjustments		(570,053)	0	0	0	0	0	0
Total Costs After Adjustments		895,881	0	548,933	45,899	20,222	67,356	213,472
General Admin Distribution			0	0	0	0	0	0
Grand Total		\$895,881		\$548,933	\$45,899	\$20,222	\$67,356	\$213,472

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Salary%)

Dept:3 County Manager

Department	First Incoming	Second Incoming	County Manager	BOCC	Clerk & Recorder	Public Health	Liability Insurance
1 Depreciation Courthouse	\$11,985	\$0	\$8,876	\$1,069	\$471	\$1,569	\$0
Subtotal - Depreciation	11,985	0	8,876	1,069	471	1,569	0
2 Courthouse	12,568	1,327	10,290	1,239	546	1,819	0
2 Maintenance County-wide	6,505	1,685	6,066	731	322	1,072	0
Subtotal - Maintenance	19,073	3,012	16,357	1,970	868	2,891	0
3 County Manager	0	17,493	12,955	1,560	687	2,290	0
3 Liability Insurance	0	35,845	26,547	3,197	1,409	4,692	0
Subtotal - County Manager	0	53,338	39,502	4,758	2,096	6,982	0
4 Finance	0	16,539	12,248	1,475	650	2,165	0
4 Payroll	0	5,304	3,928	473	208	694	0
4 Accounts Payable	0	3,296	2,441	294	130	431	0
Subtotal - Finance	0	25,139	18,618	2,242	988	3,291	0
5 HR	0	27,335	20,244	2,438	1,074	3,578	0
Subtotal - Human Resources	0	27,335	20,244	2,438	1,074	3,578	0
6 Attorney - Personnel	0	9,462	7,008	844	372	1,239	0
6 Attorney - Fiscal	0	9,313	6,897	831	366	1,219	0
Subtotal - Attorney	0	18,776	13,905	1,675	738	2,458	0
7 Countywide IT	0	8,212	6,082	732	323	1,075	0
Subtotal - Information Technology	0	8,212	6,082	732	323	1,075	0
Total Incoming	31,059	135,811	123,584	14,885	6,558	21,843	0
C. Total Allocated		\$1,062,751	\$672,517	\$60,783	\$26,780	\$89,199	\$213,472
			63.28%	5.72%	2.52%	8.39%	20.09%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

County Manager Allocations

Dept:3 County Manager

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	7.00	4.28%	\$24,490	\$0	\$24,490	\$0	\$24,490
3 County Manager	5.00	3.06%	17,493	0	17,493	0	17,493
4 Finance	4.00	2.45%	13,994	0	13,994	2,656	16,650
5 Human Resources	3.00	1.84%	10,496	0	10,496	1,992	12,488
6 Attorney	2.00	1.22%	6,997	0	6,997	1,328	8,325
8 Board of County Commissioners	3.00	1.84%	10,496	0	10,496	1,992	12,488
9 Extension Services	0.25	0.15%	875	0	875	166	1,041
11 Surveyor	1.00	0.61%	3,499	0	3,499	664	4,163
12 Clerk and Recorder	6.10	3.73%	21,341	0	21,341	4,050	25,392
14 Treasurer	3.60	2.20%	12,595	0	12,595	2,390	14,985
15 Assessor	4.60	2.81%	16,094	0	16,094	3,054	19,148
17 Sheriff	27.00	16.52%	94,462	0	94,462	17,928	112,390
18 Detentions	22.60	13.82%	79,068	0	79,068	15,007	94,075
19 Coroner	1.29	0.79%	4,496	0	4,496	853	5,349
20 Victim Services	3.00	1.84%	10,496	0	10,496	1,992	12,488
21 Emergency Prep	2.00	1.22%	6,997	0	6,997	1,328	8,325
22 Dispatch	9.00	5.51%	31,487	0	31,487	5,976	37,463
23 Development Services	4.50	2.75%	15,744	0	15,744	2,988	18,732
24 Senior Program	3.00	1.84%	10,496	0	10,496	1,992	12,488
27 Veteran's Office	0.39	0.24%	1,357	0	1,357	258	1,615
30 Public Works Fund	20.62	12.61%	72,123	0	72,123	13,689	85,812
31 Library Fund	4.35	2.66%	15,219	0	15,219	2,888	18,107
32 Human Services Fund	10.50	6.42%	36,735	0	36,735	6,972	43,707
34 Solid Waste Fund	3.44	2.10%	12,028	0	12,028	2,283	14,311
41 Parks & Recreation Fund	12.25	7.49%	42,858	0	42,858	8,134	50,992
Subtotal	163.48	100.00%	571,935	0	571,935	100,582	672,517
Direct Bills					0		0
Total					\$571,935		\$672,517

Basis Units: Number of positions by department

Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

BOCC Allocations

Dept:3 County Manager

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
8 Board of County Commissioners	100	100.00%	\$48,669	\$0	\$48,669	\$12,114	\$60,783
Subtotal	100	100.00%	48,669	0	48,669	12,114	60,783
Direct Bills					0		0
Total					\$48,669		\$60,783

Basis Units: Direct assignment to BOCC
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
 6/11/2024

Clerk & Recorder Allocations

Dept:3 County Manager

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
12 Clerk and Recorder	100	100.00%	\$21,443	\$0	\$21,443	\$5,337	\$26,780
Subtotal	100	100.00%	21,443	0	21,443	5,337	26,780
Direct Bills					0		0
Total					\$21,443		\$26,780

Basis Units: Direct to Clerk & Recorder
 Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Public Health Allocations

Dept:3 County Manager

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
33 Public Health Fund	100	100.00%	\$71,421	\$0	\$71,421	\$17,778	\$89,199
Subtotal	100	100.00%	71,421	0	71,421	17,778	89,199
Direct Bills					0		0
Total					\$71,421		\$89,199

Basis Units: Direct to Public Health
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Liability Insurance Allocations

Dept:3 County Manager

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	7.00	12.71%	\$27,126	\$0	\$27,126	\$0	\$27,126
3 County Manager	9.25	16.79%	35,845	0	35,845	0	35,845
4 Finance	4.00	7.26%	15,500	0	15,500	0	15,500
5 Human Resources	3.00	5.45%	11,625	0	11,625	0	11,625
6 Attorney	2.00	3.63%	7,750	0	7,750	0	7,750
8 Board of County Commissioners	3.00	5.45%	11,625	0	11,625	0	11,625
9 Extension Services	0.50	0.91%	1,938	0	1,938	0	1,938
11 Surveyor	1.00	1.82%	3,875	0	3,875	0	3,875
12 Clerk and Recorder	6.00	10.89%	23,251	0	23,251	0	23,251
14 Treasurer	3.60	6.53%	13,950	0	13,950	0	13,950
15 Assessor	5.00	9.08%	19,376	0	19,376	0	19,376
19 Coroner	1.60	2.90%	6,200	0	6,200	0	6,200
23 Development Services	4.00	7.26%	15,500	0	15,500	0	15,500
24 Senior Program	3.00	5.45%	11,625	0	11,625	0	11,625
27 Veteran's Office	0.39	0.70%	1,504	0	1,504	0	1,504
33 Public Health Fund	1.75	3.18%	6,781	0	6,781	0	6,781
Subtotal	55.09	100.00%	213,472	0	213,472	0	213,472
Direct Bills					0		0
Total					\$213,472		\$213,472

Basis Units: Number of positions by General Fund department excluding Victims Services, Emerg Prep, Dispatch, Sheriff, Detentions and P&R
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:3 County Manager

Department	County Manager	BOCC	Clerk & Recorder	Public Health	Liability Insurance	Total
2 Maintenance	\$24,490	\$0	\$0	\$0	\$27,126	\$51,616
3 County Manager	17,493	0	0	0	35,845	53,338
4 Finance	16,650	0	0	0	15,500	32,151
5 Human Resources	12,488	0	0	0	11,625	24,113
6 Attorney	8,325	0	0	0	7,750	16,075
8 Board of County Commissioners	12,488	60,783	0	0	11,625	84,896
9 Extension Services	1,041	0	0	0	1,938	2,978
11 Surveyor	4,163	0	0	0	3,875	8,038
12 Clerk and Recorder	25,392	0	26,780	0	23,251	75,423
14 Treasurer	14,985	0	0	0	13,950	28,936
15 Assessor	19,148	0	0	0	19,376	38,524
17 Sheriff	112,390	0	0	0	0	112,390
18 Detentions	94,075	0	0	0	0	94,075
19 Coroner	5,349	0	0	0	6,200	11,549
20 Victim Services	12,488	0	0	0	0	12,488
21 Emergency Prep	8,325	0	0	0	0	8,325
22 Dispatch	37,463	0	0	0	0	37,463
23 Development Services	18,732	0	0	0	15,500	34,232
24 Senior Program	12,488	0	0	0	11,625	24,113
27 Veteran's Office	1,615	0	0	0	1,504	3,119
30 Public Works Fund	85,812	0	0	0	0	85,812
31 Library Fund	18,107	0	0	0	0	18,107
32 Human Services Fund	43,707	0	0	0	0	43,707
33 Public Health Fund	0	0	0	89,199	6,781	95,980
34 Solid Waste Fund	14,311	0	0	0	0	14,311
41 Parks & Recreation Fund	50,992	0	0	0	0	50,992
Total	\$672,517	\$60,783	\$26,780	\$89,199	\$213,472	\$1,062,751

Finance Nature and Extent of Services

The Finance department is responsible for maintaining an accounting and financial reporting system that includes all aspects of organizational finance such as payroll, and accounts payable. The Finance department includes the following functions:

Finance. Costs associated with fiscal management and activities are allocated based on expenditures by department.

Payroll. Costs associated with county payroll activities are allocated based on the number of W2s by department.

Accounts Payable. Costs associated with accounts payable activities are allocated based on the number of accounts payable transactions by department.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:4 Finance

Description		Amount	General Admin	Finance	Payroll	Accounts Payable
Personnel Costs						
Salaries	S1	281,223	0	175,286	54,332	51,604
<i>Salary % Split</i>			<i>.00%</i>	<i>62.33%</i>	<i>19.32%</i>	<i>18.35%</i>
Benefits	S	89,431	0	55,742	17,278	16,411
Subtotal - Personnel Costs		370,654	0	231,028	71,610	68,015
Services & Supplies Cost						
Ad/Legal Notices	S	1,730	0	1,078	334	317
Computer Items	S	1,358	0	846	262	249
LATE FEES / FINANCE CHARGES	D	5,500	0	0	0	0
Maintenance Contracts	S	43,893	0	27,358	8,480	8,054
Meetings/Conf/Training/Meals	S	0	0	0	0	0
Office Supplies	S	799	0	498	154	147
Operating Supplies	S	2,236	0	1,393	432	410
Postage	S	0	0	0	0	0
Professional Services	S	30,850	0	19,229	5,960	5,661
WORKING MEAL BUDG	S	90	0	56	17	16
Subtotal - Services & Supplies		86,454	0	50,459	15,640	14,855
Department Cost Total		457,108	0	281,487	87,251	82,870
Adjustments to Cost						
LATE FEES / FINANCE CHARGES	D	(5,500)	0	0	0	0
Subtotal - Adjustments		(5,500)	0	0	0	0
Total Costs After Adjustments		451,608	0	281,487	87,251	82,870
General Admin Distribution			0	0	0	0
Grand Total		\$451,608		\$281,487	\$87,251	\$82,870

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Salary%)

Dept:4 Finance

Department	First Incoming	Second Incoming	Finance	Payroll	Accounts Payable
1 Depreciation Apex	\$2,601	\$0	\$1,621	\$503	\$477
Subtotal - Depreciation	2,601	0	1,621	503	477
2 Apex	8,174	1,590	6,086	1,886	1,792
2 Maintenance County-wide	2,813	729	2,208	684	650
Subtotal - Maintenance	10,987	2,319	8,294	2,571	2,442
3 County Manager	13,994	2,656	10,378	3,217	3,055
3 Liability Insurance	15,500	0	9,661	2,995	2,844
Subtotal - County Manager	29,495	2,656	20,040	6,212	5,900
4 Finance	0	5,397	3,364	1,043	990
4 Payroll	0	2,294	1,430	443	421
4 Accounts Payable	0	1,590	991	307	292
Subtotal - Finance	0	9,280	5,784	1,793	1,703
5 HR	0	11,821	7,368	2,284	2,169
Subtotal - Human Resources	0	11,821	7,368	2,284	2,169
6 Attorney - Personnel	0	4,092	2,550	791	751
6 Attorney - Fiscal	0	3,039	1,894	587	558
Subtotal - Attorney	0	7,131	4,445	1,378	1,309
7 Countywide IT	0	5,866	3,656	1,133	1,076
Subtotal - Information Technology	0	5,866	3,656	1,133	1,076
Total Incoming	43,083	39,073	51,208	15,872	15,076
C. Total Allocated		\$533,764	\$332,695	\$103,123	\$97,946
			62.33%	19.32%	18.35%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Finance Allocations

Dept:4 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	1,215,967.40	4.66%	\$14,357	\$0	\$14,357	\$0	\$14,357
3 County Manager	1,400,773.10	5.36%	16,539	0	16,539	0	16,539
4 Finance	457,107.90	1.75%	5,397	0	5,397	0	5,397
5 Human Resources	450,908.02	1.73%	5,324	0	5,324	477	5,800
6 Attorney	291,371.61	1.12%	3,440	0	3,440	308	3,748
7 Information Technology	189,909.99	0.73%	2,242	0	2,242	201	2,443
8 Board of County Commissioners	362,009.20	1.39%	4,274	0	4,274	383	4,657
9 Extension Services	53,751.48	0.21%	635	0	635	57	691
10 Public Trustee	5,089.52	0.02%	60	0	60	5	65
11 Surveyor	20,137.99	0.08%	238	0	238	21	259
12 Clerk and Recorder	517,284.22	1.98%	6,107	0	6,107	547	6,654
13 Elections	74,524.73	0.29%	880	0	880	79	959
14 Treasurer	317,448.00	1.22%	3,748	0	3,748	336	4,084
15 Assessor	568,870.95	2.18%	6,717	0	6,717	601	7,318
16 District Attorney	393,739.75	1.51%	4,649	0	4,649	416	5,065
17 Sheriff	3,780,541.52	14.48%	44,636	0	44,636	3,996	48,632
18 Detentions	3,106,122.59	11.89%	36,673	0	36,673	3,283	39,956
19 Coroner	176,554.02	0.68%	2,085	0	2,085	187	2,271
20 Victim Services	237,079.60	0.91%	2,799	0	2,799	251	3,050
21 Emergency Prep	307,978.29	1.18%	3,636	0	3,636	326	3,962
22 Dispatch	918,819.54	3.52%	10,848	0	10,848	971	11,819
23 Development Services	653,286.15	2.50%	7,713	0	7,713	690	8,404
24 Senior Program	246,993.48	0.95%	2,916	0	2,916	261	3,177
26 DOLA & Comm Svcs	2,330,081.43	8.92%	27,511	0	27,511	2,463	29,973
27 Veteran's Office	21,099.72	0.08%	249	0	249	22	271
30 Public Works Fund	2,669,756.83	10.22%	31,521	0	31,521	2,822	34,343
31 Library Fund	484,803.37	1.86%	5,724	0	5,724	512	6,236
32 Human Services Fund	2,556,119.94	9.79%	30,180	0	30,180	2,702	32,881
33 Public Health Fund	364,074.70	1.39%	4,299	0	4,299	385	4,683
34 Solid Waste Fund	312,964.09	1.20%	3,695	0	3,695	331	4,026
35 Conservation Trust	699.68	0.00%	8	0	8	1	9
41 Parks & Recreation Fund	1,629,751.40	6.24%	19,242	0	19,242	1,723	20,965
Subtotal	26,115,620.21	100.00%	308,341	0	308,341	24,354	332,695
Direct Bills					0		0
Total					\$308,341		\$332,695

Basis Units: Expenditures by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Payroll Allocations

Dept:4 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	7.00	4.20%	\$4,014	\$0	\$4,014	\$0	\$4,014
3 County Manager	9.25	5.55%	5,304	0	5,304	0	5,304
4 Finance	4.00	2.40%	2,294	0	2,294	0	2,294
5 Human Resources	3.00	1.80%	1,720	0	1,720	155	1,875
6 Attorney	2.00	1.20%	1,147	0	1,147	103	1,250
8 Board of County Commissioners	3.00	1.80%	1,720	0	1,720	155	1,875
9 Extension Services	0.50	0.30%	287	0	287	26	312
11 Surveyor	1.00	0.60%	573	0	573	52	625
12 Clerk and Recorder	6.00	3.60%	3,440	0	3,440	309	3,750
14 Treasurer	3.60	2.16%	2,064	0	2,064	186	2,250
15 Assessor	5.00	3.00%	2,867	0	2,867	258	3,125
17 Sheriff	21.00	12.60%	12,042	0	12,042	1,083	13,124
18 Detentions	23.40	14.04%	13,418	0	13,418	1,206	14,624
19 Coroner	1.60	0.96%	917	0	917	82	1,000
20 Victim Services	3.00	1.80%	1,720	0	1,720	155	1,875
21 Emergency Prep	1.50	0.90%	860	0	860	77	937
22 Dispatch	9.00	5.40%	5,161	0	5,161	464	5,625
23 Development Services	4.00	2.40%	2,294	0	2,294	206	2,500
24 Senior Program	3.00	1.80%	1,720	0	1,720	155	1,875
27 Veteran's Office	0.39	0.23%	222	0	222	20	242
30 Public Works Fund	21.00	12.60%	12,042	0	12,042	1,083	13,124
31 Library Fund	4.35	2.61%	2,494	0	2,494	224	2,719
32 Human Services Fund	10.50	6.30%	6,021	0	6,021	541	6,562
33 Public Health Fund	1.75	1.05%	1,003	0	1,003	90	1,094
34 Solid Waste Fund	3.44	2.06%	1,971	0	1,971	177	2,149
41 Parks & Recreation Fund	14.40	8.64%	8,257	0	8,257	742	9,000
Subtotal	166.68	100.00%	95,574	0	95,574	7,549	103,123
Direct Bills					0		0
Total					\$95,574		\$103,123

Basis Units: Number of FTEs by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Accounts Payable Allocations

Dept:4 Finance

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	1,077	10.65%	\$9,672	\$0	\$9,672	\$0	\$9,672
3 County Manager	367	3.63%	3,296	0	3,296	0	3,296
4 Finance	177	1.75%	1,590	0	1,590	0	1,590
5 Human Resources	255	2.52%	2,290	0	2,290	215	2,505
6 Attorney	144	1.42%	1,293	0	1,293	122	1,415
7 Information Technology	60	0.59%	539	0	539	51	590
8 Board of County Commissioners	159	1.57%	1,428	0	1,428	134	1,562
9 Extension Services	94	0.93%	844	0	844	79	924
10 Public Trustee	8	0.08%	72	0	72	7	79
11 Surveyor	43	0.43%	386	0	386	36	422
12 Clerk and Recorder	319	3.16%	2,865	0	2,865	269	3,134
13 Elections	44	0.44%	395	0	395	37	432
14 Treasurer	199	1.97%	1,787	0	1,787	168	1,955
15 Assessor	204	2.02%	1,832	0	1,832	172	2,004
16 District Attorney	5	0.05%	45	0	45	4	49
17 Sheriff	818	8.09%	7,346	0	7,346	691	8,037
18 Detentions	528	5.22%	4,742	0	4,742	446	5,188
19 Coroner	179	1.77%	1,608	0	1,608	151	1,759
20 Victim Services	170	1.68%	1,527	0	1,527	144	1,670
21 Emergency Prep	222	2.20%	1,994	0	1,994	188	2,181
22 Dispatch	284	2.81%	2,550	0	2,550	240	2,790
23 Development Services	213	2.11%	1,913	0	1,913	180	2,093
24 Senior Program	353	3.49%	3,170	0	3,170	298	3,468
26 DOLA & Comm Svcs	32	0.32%	287	0	287	27	314
27 Veteran's Office	24	0.24%	216	0	216	20	236
29 GF Transfers	3	0.03%	27	0	27	3	29
30 Public Works Fund	1,239	12.26%	11,127	0	11,127	1,047	12,174
31 Library Fund	777	7.69%	6,978	0	6,978	656	7,634
32 Human Services Fund	495	4.90%	4,445	0	4,445	418	4,864
33 Public Health Fund	298	2.95%	2,676	0	2,676	252	2,928
34 Solid Waste Fund	310	3.07%	2,784	0	2,784	262	3,046
35 Conservation Trust	1	0.01%	9	0	9	1	10
41 Parks & Recreation Fund	1,007	9.96%	9,043	0	9,043	851	9,894
Subtotal	10,108	100.00%	90,776	0	90,776	7,170	97,946
Direct Bills					0		0
Total					\$90,776		\$97,946

Basis Units: Number of AP transactions by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:4 Finance

Department	Finance	Payroll	Accounts Payable	Total
2 Maintenance	\$14,357	\$4,014	\$9,672	\$28,043
3 County Manager	16,539	5,304	3,296	25,139
4 Finance	5,397	2,294	1,590	9,280
5 Human Resources	5,800	1,875	2,505	10,181
6 Attorney	3,748	1,250	1,415	6,413
7 Information Technology	2,443	0	590	3,032
8 Board of County Commissioners	4,657	1,875	1,562	8,094
9 Extension Services	691	312	924	1,928
10 Public Trustee	65	0	79	144
11 Surveyor	259	625	422	1,307
12 Clerk and Recorder	6,654	3,750	3,134	13,538
13 Elections	959	0	432	1,391
14 Treasurer	4,084	2,250	1,955	8,289
15 Assessor	7,318	3,125	2,004	12,447
16 District Attorney	5,065	0	49	5,114
17 Sheriff	48,632	13,124	8,037	69,793
18 Detentions	39,956	14,624	5,188	59,768
19 Coroner	2,271	1,000	1,759	5,030
20 Victim Services	3,050	1,875	1,670	6,595
21 Emergency Prep	3,962	937	2,181	7,080
22 Dispatch	11,819	5,625	2,790	20,235
23 Development Services	8,404	2,500	2,093	12,996
24 Senior Program	3,177	1,875	3,468	8,521
26 DOLA & Comm Svcs	29,973	0	314	30,288
27 Veteran's Office	271	242	236	750
29 GF Transfers	0	0	29	29
30 Public Works Fund	34,343	13,124	12,174	59,641
31 Library Fund	6,236	2,719	7,634	16,589
32 Human Services Fund	32,881	6,562	4,864	44,307
33 Public Health Fund	4,683	1,094	2,928	8,705
34 Solid Waste Fund	4,026	2,149	3,046	9,220
35 Conservation Trust	9	0	10	19
41 Parks & Recreation Fund	20,965	9,000	9,894	39,858
Total	\$332,695	\$103,123	\$97,946	\$533,764

Human Resources Nature and Extent of Services

The Human Resources (HR) department is responsible for any and all personnel activities on a day-to-day basis. In addition, it is the resource point for all employees in the matters of compensaion, benefits, and employee relations. The HR department includes the following function:

HR. Costs associated with personnel activities are allocated based on the number of positions by department.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:5 Human Resources

Description		Amount	General Admin	HR
Personnel Costs				
Salaries	S1	216,071	0	216,071
<i>Salary % Split</i>			<i>.00%</i>	<i>100.00%</i>
Benefits	S	99,679	0	99,679
Subtotal - Personnel Costs		315,749	0	315,749
Services & Supplies Cost				
Ad/Legal Notices	S	1,006	0	1,006
Computer Items - HR	S	49	0	49
Dues & Subscriptions	S	7,110	0	7,110
Employee Recognition	S	13,521	0	13,521
Employee Testing	S	11,083	0	11,083
Late Fees/Finance Charges	S	0	0	0
Maintenance Contracts	S	90,788	0	90,788
Meetings/Conferences/Training/Meals	S	2,497	0	2,497
Office Supplies	S	429	0	429
Operating Supplies	S	4,441	0	4,441
Postage	S	126	0	126
Professional Services	S	3,410	0	3,410
Telephone	S	0	0	0
Travel/Trans/Mileage/Parking	S	666	0	666
WORKING MEAL BUDG	S	33	0	33
Subtotal - Services & Supplies		135,159	0	135,159
Department Cost Total		450,908	0	450,908
Adjustments to Cost				
Subtotal - Adjustments		0	0	0
Total Costs After Adjustments		450,908	0	450,908
General Admin Distribution			0	0
Grand Total		\$450,908		\$450,908

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Salary%)

Dept:5 Human Resources

Department	First Incoming	Second Incoming	HR
1 Depreciation Apex	\$1,951	\$0	\$1,951
Subtotal - Depreciation	1,951	0	1,951
2 Apex	6,130	1,193	7,323
2 Maintenance County-wide	2,110	547	2,657
Subtotal - Maintenance	8,240	1,739	9,980
3 County Manager	10,496	1,992	12,488
3 Liability Insurance	11,625	0	11,625
Subtotal - County Manager	22,121	1,992	24,113
4 Finance	5,324	477	5,800
4 Payroll	1,720	155	1,875
4 Accounts Payable	2,290	215	2,505
Subtotal - Finance	9,334	847	10,181
5 HR	0	8,865	8,865
Subtotal - Human Resources	0	8,865	8,865
6 Attorney - Personnel	0	3,069	3,069
6 Attorney - Fiscal	0	2,998	2,998
Subtotal - Attorney	0	6,067	6,067
7 Countywide IT	0	3,519	3,519
Subtotal - Information Technology	0	3,519	3,519
Total Incoming	41,646	23,030	64,676
C. Total Allocated		\$515,584	\$515,584
			100.00%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

HR Allocations

Dept:5 Human Resources

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	7.00	4.20%	\$20,686	\$0	\$20,686	\$0	\$20,686
3 County Manager	9.25	5.55%	27,335	0	27,335	0	27,335
4 Finance	4.00	2.40%	11,821	0	11,821	0	11,821
5 Human Resources	3.00	1.80%	8,865	0	8,865	0	8,865
6 Attorney	2.00	1.20%	5,910	0	5,910	321	6,231
8 Board of County Commissioners	3.00	1.80%	8,865	0	8,865	482	9,347
9 Extension Services	0.50	0.30%	1,478	0	1,478	80	1,558
11 Surveyor	1.00	0.60%	2,955	0	2,955	161	3,116
12 Clerk and Recorder	6.00	3.60%	17,731	0	17,731	963	18,694
14 Treasurer	3.60	2.16%	10,639	0	10,639	578	11,217
15 Assessor	5.00	3.00%	14,776	0	14,776	803	15,579
17 Sheriff	21.00	12.60%	62,058	0	62,058	3,372	65,430
18 Detentions	23.40	14.04%	69,151	0	69,151	3,757	72,908
19 Coroner	1.60	0.96%	4,728	0	4,728	257	4,985
20 Victim Services	3.00	1.80%	8,865	0	8,865	482	9,347
21 Emergency Prep	1.50	0.90%	4,433	0	4,433	241	4,674
22 Dispatch	9.00	5.40%	26,596	0	26,596	1,445	28,042
23 Development Services	4.00	2.40%	11,821	0	11,821	642	12,463
24 Senior Program	3.00	1.80%	8,865	0	8,865	482	9,347
27 Veteran's Office	0.39	0.23%	1,147	0	1,147	62	1,209
30 Public Works Fund	21.00	12.60%	62,058	0	62,058	3,372	65,430
31 Library Fund	4.35	2.61%	12,855	0	12,855	698	13,553
32 Human Services Fund	10.50	6.30%	31,029	0	31,029	1,686	32,715
33 Public Health Fund	1.75	1.05%	5,172	0	5,172	281	5,453
34 Solid Waste Fund	3.44	2.06%	10,160	0	10,160	552	10,712
41 Parks & Recreation Fund	14.40	8.64%	42,554	0	42,554	2,312	44,866
Subtotal	166.68	100.00%	492,554	0	492,554	23,030	515,584
Direct Bills					0		0
Total					\$492,554		\$515,584

Basis Units: Number of positions by department
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:5 Human Resources

Department	HR	Total
2 Maintenance	\$20,686	\$20,686
3 County Manager	27,335	27,335
4 Finance	11,821	11,821
5 Human Resources	8,865	8,865
6 Attorney	6,231	6,231
8 Board of County Commissioners	9,347	9,347
9 Extension Services	1,558	1,558
11 Surveyor	3,116	3,116
12 Clerk and Recorder	18,694	18,694
14 Treasurer	11,217	11,217
15 Assessor	15,579	15,579
17 Sheriff	65,430	65,430
18 Detentions	72,908	72,908
19 Coroner	4,985	4,985
20 Victim Services	9,347	9,347
21 Emergency Prep	4,674	4,674
22 Dispatch	28,042	28,042
23 Development Services	12,463	12,463
24 Senior Program	9,347	9,347
27 Veteran's Office	1,209	1,209
30 Public Works Fund	65,430	65,430
31 Library Fund	13,553	13,553
32 Human Services Fund	32,715	32,715
33 Public Health Fund	5,453	5,453
34 Solid Waste Fund	10,712	10,712
41 Parks & Recreation Fund	44,866	44,866
Total	\$515,584	\$515,584

Attorney Nature and Extent of Services

The contracted Attorney represents the County in all legal matters. The Attorney department includes the following function.

Attorney - Personnel. Costs associated with providing legal counsel and services for departments are allocated based on the number of positions by department - DHS weighted @50%.

Attorney - Fiscal. Costs associated with providing legal counsel and services for departments are allocated based on expenditures by department - DHS weighted @50%.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:6 Attorney

Description		Amount	General Admin	Attorney - Personnel	Attorney - Fiscal
Personnel Costs					
Salaries	S1	227,651	0	113,826	113,826
<i>Salary % Split</i>			<i>.00%</i>	<i>50.00%</i>	<i>50.00%</i>
Benefits	S	58,414	0	29,207	29,207
Subtotal - Personnel Costs		286,065	0	143,033	143,033
Services & Supplies Cost					
Advertising	D	602	0	0	0
Computer Items	S	0	0	0	0
Dues & Subscriptions	S	2,128	0	1,064	1,064
Employment Testing	S	0	0	0	0
Meetings/Conference/Trng/Meals	D	391	0	0	0
Office Supplies	S	225	0	112	112
Operating Supplies	S	1,679	0	839	839
Postage	S	20	0	10	10
Professional Services	S	194	0	97	97
Travel/Trans/Mileage/Parking	S	19	0	10	10
WORKING MEAL BUDG	S	48	0	24	24
EMPLOYEE RECOGNITION	S	0	0	0	0
ARPA Reimbursement	S	0	0	0	0
Subtotal - Services & Supplies		5,306	0	2,157	2,157
Department Cost Total		291,372	0	145,189	145,189
Adjustments to Cost					
Advertising	D	(602)	0	0	0
Meetings/Conference/Trng/Meals	D	(391)	0	0	0
Subtotal - Adjustments		(993)	0	0	0
Total Costs After Adjustments		290,379	0	145,189	145,189
General Admin Distribution			0	0	0
Grand Total		\$290,379		\$145,189	\$145,189

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Expense%)

Dept:6 Attorney

Department	First Incoming	Second Incoming	Attorney - Personnel	Attorney - Fiscal
1 Depreciation Courthouse	\$5,831	\$0	\$2,915	\$2,915
Subtotal - Depreciation	5,831	0	2,915	2,915
2 Courthouse	6,114	645	3,380	3,380
2 Maintenance County-wide	1,407	364	886	886
Subtotal - Maintenance	7,521	1,010	4,265	4,265
3 County Manager	6,997	1,328	4,163	4,163
3 Liability Insurance	7,750	0	3,875	3,875
Subtotal - County Manager	14,747	1,328	8,038	8,038
4 Finance	3,440	308	1,874	1,874
4 Payroll	1,147	103	625	625
4 Accounts Payable	1,293	122	707	707
Subtotal - Finance	5,880	533	3,206	3,206
5 HR	5,910	321	3,116	3,116
Subtotal - Human Resources	5,910	321	3,116	3,116
6 Attorney - Personnel	0	2,046	1,023	1,023
6 Attorney - Fiscal	0	1,937	969	969
Subtotal - Attorney	0	3,983	1,992	1,992
Total Incoming	39,889	7,175	23,532	23,532
C. Total Allocated		\$337,443	\$168,721	\$168,721
			50.00%	50.00%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Attorney - Personnel Allocations

Dept:6 Attorney

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	7.00	4.34%	\$7,161	\$0	\$7,161	\$0	\$7,161
3 County Manager	9.25	5.73%	9,462	0	9,462	0	9,462
4 Finance	4.00	2.48%	4,092	0	4,092	0	4,092
5 Human Resources	3.00	1.86%	3,069	0	3,069	0	3,069
6 Attorney	2.00	1.24%	2,046	0	2,046	0	2,046
8 Board of County Commissioners	3.00	1.86%	3,069	0	3,069	79	3,148
9 Extension Services	0.50	0.31%	511	0	511	13	525
11 Surveyor	1.00	0.62%	1,023	0	1,023	26	1,049
12 Clerk and Recorder	6.00	3.72%	6,138	0	6,138	158	6,296
14 Treasurer	3.60	2.23%	3,683	0	3,683	95	3,778
15 Assessor	5.00	3.10%	5,115	0	5,115	132	5,247
17 Sheriff	21.00	13.01%	21,482	0	21,482	553	22,036
18 Detentions	23.40	14.50%	23,938	0	23,938	616	24,554
19 Coroner	1.60	0.99%	1,637	0	1,637	42	1,679
20 Victim Services	3.00	1.86%	3,069	0	3,069	79	3,148
21 Emergency Prep	1.50	0.93%	1,534	0	1,534	40	1,574
22 Dispatch	9.00	5.58%	9,207	0	9,207	237	9,444
23 Development Services	4.00	2.48%	4,092	0	4,092	105	4,197
24 Senior Program	3.00	1.86%	3,069	0	3,069	79	3,148
27 Veteran's Office	0.39	0.24%	397	0	397	10	407
30 Public Works Fund	21.00	13.01%	21,482	0	21,482	553	22,036
31 Library Fund	4.35	2.69%	4,450	0	4,450	115	4,565
32 Human Services Fund	5.25	3.25%	5,371	0	5,371	138	5,509
33 Public Health Fund	1.75	1.08%	1,790	0	1,790	46	1,836
34 Solid Waste Fund	3.44	2.13%	3,517	0	3,517	91	3,608
41 Parks & Recreation Fund	14.40	8.92%	14,731	0	14,731	379	15,110
Subtotal	161.43	100.00%	165,134	0	165,134	3,587	168,721
Direct Bills					0		0
Total					\$165,134		\$168,721

Basis Units: Number of positions by department - DHS weighted @50%
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Attorney - Fiscal Allocations

Dept:6 Attorney

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	1,215,967.40	4.90%	\$8,084	\$0	\$8,084	\$0	\$8,084
3 County Manager	1,400,773.10	5.64%	9,313	0	9,313	0	9,313
4 Finance	457,107.90	1.84%	3,039	0	3,039	0	3,039
5 Human Resources	450,908.02	1.82%	2,998	0	2,998	0	2,998
6 Attorney	291,371.61	1.17%	1,937	0	1,937	0	1,937
7 Information Technology	189,909.99	0.76%	1,263	0	1,263	32	1,295
8 Board of County Commissioners	362,009.20	1.46%	2,407	0	2,407	62	2,469
9 Extension Services	53,751.48	0.22%	357	0	357	9	367
10 Public Trustee	5,089.52	0.02%	34	0	34	1	35
11 Surveyor	20,137.99	0.08%	134	0	134	3	137
12 Clerk and Recorder	517,284.22	2.08%	3,439	0	3,439	88	3,527
13 Elections	74,524.73	0.30%	495	0	495	13	508
14 Treasurer	317,448.00	1.28%	2,111	0	2,111	54	2,165
15 Assessor	568,870.95	2.29%	3,782	0	3,782	97	3,879
16 District Attorney	393,739.75	1.59%	2,618	0	2,618	67	2,685
17 Sheriff	3,780,541.52	15.22%	25,135	0	25,135	645	25,780
18 Detentions	3,106,122.59	12.51%	20,651	0	20,651	530	21,181
19 Coroner	176,554.02	0.71%	1,174	0	1,174	30	1,204
20 Victim Services	237,079.60	0.95%	1,576	0	1,576	40	1,617
21 Emergency Prep	307,978.29	1.24%	2,048	0	2,048	53	2,100
22 Dispatch	918,819.54	3.70%	6,109	0	6,109	157	6,266
23 Development Services	653,286.15	2.63%	4,343	0	4,343	111	4,455
24 Senior Program	246,993.48	0.99%	1,642	0	1,642	42	1,684
26 DOLA & Comm Svcs	2,330,081.43	9.38%	15,492	0	15,492	398	15,890
27 Veteran's Office	21,099.72	0.08%	140	0	140	4	144
30 Public Works Fund	2,669,756.83	10.75%	17,750	0	17,750	456	18,206
31 Library Fund	484,803.37	1.95%	3,223	0	3,223	83	3,306
32 Human Services Fund	1,278,059.97	5.15%	8,497	0	8,497	218	8,715
33 Public Health Fund	364,074.70	1.47%	2,421	0	2,421	62	2,483
34 Solid Waste Fund	312,964.09	1.26%	2,081	0	2,081	53	2,134
35 Conservation Trust	699.68	0.00%	5	0	5	0	5
41 Parks & Recreation Fund	1,629,751.40	6.56%	10,836	0	10,836	278	11,114
Subtotal	24,837,560.24	100.00%	165,134	0	165,134	3,587	168,721
Direct Bills					0		0
Total					\$165,134		\$168,721

Basis Units: Expenditures by department - DHS weighted @50%
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:6 Attorney

Department	Attorney - Personnel	Attorney - Fiscal	Total
2 Maintenance	\$7,161	\$8,084	\$15,245
3 County Manager	9,462	9,313	18,776
4 Finance	4,092	3,039	7,131
5 Human Resources	3,069	2,998	6,067
6 Attorney	2,046	1,937	3,983
7 Information Technology	0	1,295	1,295
8 Board of County Commissioners	3,148	2,469	5,617
9 Extension Services	525	367	891
10 Public Trustee	0	35	35
11 Surveyor	1,049	137	1,187
12 Clerk and Recorder	6,296	3,527	9,823
13 Elections	0	508	508
14 Treasurer	3,778	2,165	5,942
15 Assessor	5,247	3,879	9,126
16 District Attorney	0	2,685	2,685
17 Sheriff	22,036	25,780	47,816
18 Detentions	24,554	21,181	45,735
19 Coroner	1,679	1,204	2,883
20 Victim Services	3,148	1,617	4,765
21 Emergency Prep	1,574	2,100	3,674
22 Dispatch	9,444	6,266	15,709
23 Development Services	4,197	4,455	8,652
24 Senior Program	3,148	1,684	4,832
26 DOLA & Comm Svcs	0	15,889	15,889
27 Veteran's Office	407	144	551
30 Public Works Fund	22,036	18,206	40,241
31 Library Fund	4,565	3,306	7,870
32 Human Services Fund	5,509	8,715	14,224
33 Public Health Fund	1,836	2,483	4,319
34 Solid Waste Fund	3,608	2,134	5,742
35 Conservation Trust	0	5	5
41 Parks & Recreation Fund	15,110	11,114	26,224
Total	\$168,721	\$168,721	\$337,443

Information Technology
Nature and Extent of Services

The contracted Information Technology department handles IT matters for County departments. Costs have been allocated based on the number of IT users per department, factored for level of service.

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

A. Department Costs

Dept:7 Information Technology

Description		Amount	General Admin	Countywide IT
Personnel Costs				
Salaries	S	0	0	0
<i>Salary % Split</i>			<i>.00%</i>	<i>.00%</i>
Benefits	S	0	0	0
Subtotal - Personnel Costs		0	0	0
Services & Supplies Cost				
Computer Items	P	81,910	0	81,910
Contract Labor	P	108,000	0	108,000
CAPITAL OUTLAY	D	8,200	0	0
Subtotal - Services & Supplies		198,110	0	189,910
Department Cost Total		198,110	0	189,910
Adjustments to Cost				
CAPITAL OUTLAY	D	(8,200)	0	0
Subtotal - Adjustments		(8,200)	0	0
Total Costs After Adjustments		189,910	0	189,910
General Admin Distribution			0	0
Grand Total		\$189,910		\$189,910

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

B. Incoming Costs - (Default Spread Custom%)

Dept:7 Information Technology

Department	First Incoming	Second Incoming	Countywide IT
4 Finance	\$2,242	\$201	\$2,443
4 Accounts Payable	539	51	590
Subtotal - Finance	2,781	251	3,032
6 Attorney - Fiscal	1,263	32	1,295
Subtotal - Attorney	1,263	32	1,295
Total Incoming	4,044	284	4,328
C. Total Allocated		\$194,237	\$194,237
			100.00%

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Countywide IT Allocations

Dept:7 Information Technology

Department	Units	Allocation Percent	First Allocation	Direct Billed	Department Allocation	Second Allocation	Total
2 Maintenance	4	0.81%	\$1,564	\$0	\$1,564	\$0	\$1,564
3 County Manager	21	4.23%	8,212	0	8,212	0	8,212
4 Finance	15	3.02%	5,866	0	5,866	0	5,866
5 Human Resources	9	1.81%	3,519	0	3,519	0	3,519
8 Board of County Commissioners	9	1.81%	3,519	0	3,519	6	3,525
9 Extension Services	2	0.40%	782	0	782	1	783
12 Clerk and Recorder	14	2.82%	5,474	0	5,474	9	5,483
14 Treasurer	8	1.61%	3,128	0	3,128	5	3,133
15 Assessor	10	2.02%	3,910	0	3,910	6	3,917
17 Sheriff	78	15.73%	30,501	0	30,501	50	30,550
18 Detentions	78	15.73%	30,501	0	30,501	50	30,550
19 Coroner	5	1.01%	1,955	0	1,955	3	1,958
20 Victim Services	12	2.42%	4,692	0	4,692	8	4,700
21 Emergency Prep	3	0.60%	1,173	0	1,173	2	1,175
22 Dispatch	30	6.05%	11,731	0	11,731	19	11,750
23 Development Services	8	1.61%	3,128	0	3,128	5	3,133
24 Senior Program	2	0.40%	782	0	782	1	783
27 Veteran's Office	1	0.20%	391	0	391	1	392
30 Public Works Fund	52	10.48%	20,334	0	20,334	33	20,367
31 Library Fund	7	1.41%	2,737	0	2,737	4	2,742
32 Human Services Fund	11	2.22%	4,301	0	4,301	7	4,308
33 Public Health Fund	3	0.60%	1,173	0	1,173	2	1,175
40 Other	38	7.66%	14,859	0	14,859	24	14,883
41 Parks & Recreation Fund	76	15.32%	29,719	0	29,719	48	29,767
Subtotal	496	100.00%	193,954	0	193,954	284	194,237
Direct Bills					0		0
Total					\$193,954		\$194,237

Basis Units: Number of IT users by department factored for level of service
Source:

Gilpin County Colorado
2 CFR Part 200 Cost Allocation Plan

FY 2023
6/11/2024

Allocation Summary

Dept:7 Information Technology

Department	Countywide IT	Total
2 Maintenance	\$1,564	\$1,564
3 County Manager	8,212	8,212
4 Finance	5,866	5,866
5 Human Resources	3,519	3,519
8 Board of County Commissioners	3,525	3,525
9 Extension Services	783	783
12 Clerk and Recorder	5,483	5,483
14 Treasurer	3,133	3,133
15 Assessor	3,917	3,917
17 Sheriff	30,550	30,550
18 Detentions	30,550	30,550
19 Coroner	1,958	1,958
20 Victim Services	4,700	4,700
21 Emergency Prep	1,175	1,175
22 Dispatch	11,750	11,750
23 Development Services	3,133	3,133
24 Senior Program	783	783
27 Veteran's Office	392	392
30 Public Works Fund	20,367	20,367
31 Library Fund	2,742	2,742
32 Human Services Fund	4,308	4,308
33 Public Health Fund	1,175	1,175
40 Other	14,883	14,883
41 Parks & Recreation Fund	29,767	29,767
Total	\$194,237	\$194,237

Section 7
Countywide 2 CFR Part 200 Indirect Cost Rate

Gilpin County, Colorado
Countywide Indirect Cost Rate
Based on FY2023 2 CFR Part 200 Cost Allocation Plan and Trial Balance

County-wide Indirect Costs	\$	3,937,215
County-wide Direct Salaries & Benefits - Grantee Departments Only	\$	14,327,022
County-wide Indirect Cost Rate		27.48%

NATIONAL FIRM LOCAL FOCUS

ALABAMA

Montgomery

CALIFORNIA

Sacramento | Pasadena
| Carlsbad

COLORADO

Denver

FLORIDA

Tallahassee | Tampa

GEORGIA

Atlanta

KANSAS

Wichita

ILLINOIS

Chicago

MASSACHUSETTS

Boston

MICHIGAN

Bay City

NORTH CAROLINA

Raleigh

OHIO

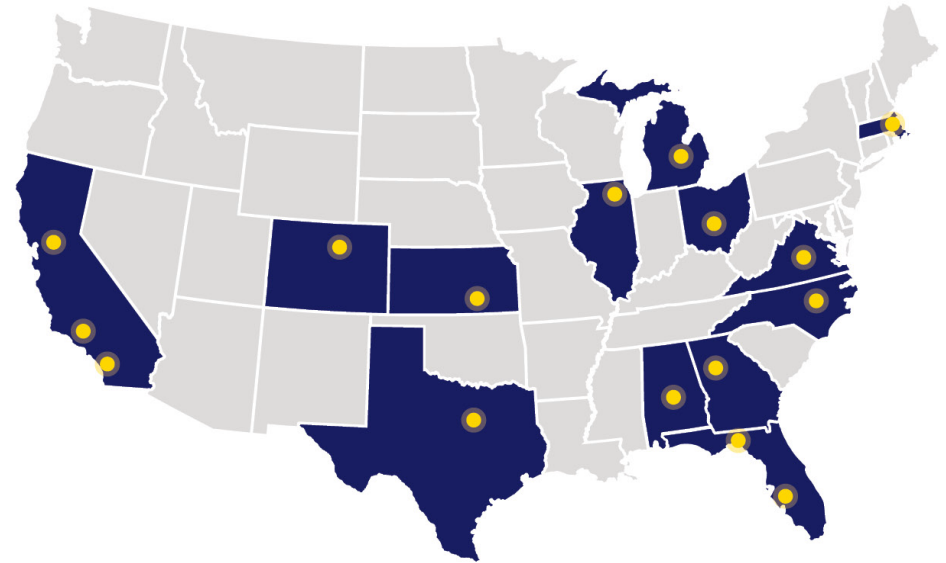
Columbus

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AGENDA ITEM

Staff Report

To: Board of County Commissioners
 From: Samuel Bower, Administrative Analyst, County Manager's Office
 Date: July 23, 2024
 Item: Resolution 24-105, Electing to Participate in the State of Colorado Opioid Settlement with the Kroger Company
 Requested Action: Resolution
 Public Hearing: No

I. REQUEST OR ISSUE:

This resolution provides Board approval to participate in the State of Colorado's opioid related settlement with the Kroger Company. It does not modify the decision to defer funds to the Gateway to the Rockies Regional Opioid Council (GROC) as approved via Resolution 22-22.

II. RECOMMENDED ACTION / NEXT STEP:

Approve the resolution.

III. FISCAL IMPACTS:

Yes. The resolution will opt into funds received by the State via a settlement with the Kroger Company.

IV. LEGAL ISSUES:

None.

V. ENVIRONMENTAL IMPACTS:

None.

VI. ALTERNATIVES:

The Board may approve the resolution, deny to approve the resolution, approve the resolution with amendments, or table the resolution for consideration at another time.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

**ELECTING TO PARTICIPATE IN THE STATE OF COLORADO OPIOID SETTLEMENT WITH THE KROGER
COMPANY**

WHEREAS, the Board of County Commissioners (BoCC) via Resolution 23-16 elected to participate in a opioid related settlement with AmerisourceBerge, Cardinal Health, McKesson, and Johnson & Johnson; and

WHEREAS, the State of Colorado has recently reached a settlement with the Kroger Company regarding impacts from the sale of opioids; and

WHEREAS, in order for Gilpin County to be eligible to receive any funds related to this new settlement, the BoCC will need to elect to participate in the settlement; and

WHEREAS, in doing so, Gilpin County will affirm that it will release any opioid-related legal claims against the Kroger Company; and

WHEREAS, Gilpin County does not have any outstanding or prior legal claims against the Kroger Company; and

WHEREAS, the funds that are received as a result of this new settlement will follows the same Memorandum of Understanding (MOU) that was approved by the BoCC in 2021; and

WHEREAS, the settlement funds will be distributed on a regional basis with Gilpin County belonging to the Gateway to the Rockies Region (GROC), also known as Region 10, along with Jefferson County and Clear Creek County; and

WHEREAS, election to participate in this settlement does not modify the decision to “opt-out” and direct previous funds to the GROC as approved via Resolution 22-22.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. That Gilpin County will confirm with the Colorado Attorney General’s Office the desire to participate in the Kroger Company settlement and as per Resolution 22-22, Gilpin County’s share of the settlement funds will be directed to GROC.

ADOPTED this _____ day of _____, 2024, by a vote of _____ to _____.

RECORDING STICKER

RECORDING STICKER

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

ATTEST:

Deputy County Clerk

Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2024.

Witness my hand and official seal

Notary Public

RECORDING STICKER

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AGENDA ITEM

Staff Report

To: Board of County Commissioners
 From: Joe Allaire, Director of Finance , Finance Department
 Date: July 23, 2024
 Item: Resolution 24-107, Amending Gilpin County's Participation in the United Power Green Power Partners Program
 Requested Action: Information
 Public Hearing: No

I. REQUEST OR ISSUE:

Gilpin County currently participates in the United Power Green Energy Program, which allows customers to designate that all, or part of their power use comes from renewable sources. The cost of this program is increasing August 1st

II. RECOMMENDED ACTION / NEXT STEP:

Discuss Gilpin Counties level of involmment.

III. FISCAL IMPACTS:

Yes. Increase costs

IV. LEGAL ISSUES:

None.

V. ENVIRONMENTAL IMPACTS:

Yes. Green power uses renewal energy.

VI. ALTERNATIVES:

N/A

Susan Berumen, Chair, and Kimberly Kaufman, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2024.

Witness my hand and official seal

Notary Public

RECORDING STICKER

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Gilpin County Public Works Department
255 Braecher Park Road
Black Hawk, CO 80422
303-582-5004
303-582-3291 fax

MEMO

To: Board of Gilpin County Commissioners
Ray Rears, Gilpin County Manager
John Combs, Public Works Director
Ryan Keenan, Facilities Director

From: Nancy Larson

Date: July 17, 2024

Re: Price increase in United Power Green Power Partners Program.

Gilpin County currently participates in the United Power Green Energy Program, which allows customers to designate that all, or part of their power use comes from renewable sources.

Participation in the program was originally spearheaded by Commissioner Gail Watson in 2019. In January 2020 the County began participating in the Green Power Partners Program. Since then, the cost has been added to our monthly bills. This program was initiated and endorsed by the BOCC and we felt we needed to keep you informed of changes and request input for our continued participation.

Internal changes at United Power have moved them to make changes to the Green Power Partners Program.

The monthly cost per power block will be increasing from \$0.10 to \$0.55, a 5 ½ fold increase. The current cost to the County for participating in this program is \$146.30 per month, or \$1,755.60 per year spread over our 17 accounts. If we do nothing, beginning August 1st, our cost will increase to \$804.65 per month, \$9,655.80 per year. Currently we cover 100% of power purchased with 1463 blocks of power.

Please note that United Power currently gets 48% of their power from renewable sources, whether we participate in the program or not.

Old program
100% of current use 1463 Blocks @ 10¢ \$146.30 per month

Options starting August 1st include:

1. Drop the program	0 blocks	
2. 25% of current power use	366 Blocks at 55¢	\$201.30
3. 50% of current power use	732 blocks at 55¢	\$402.60
4. 75% of current power use	1097 blocks at 55¢	\$603.35
5. 100% of current power use	1463 blocks at 55¢	\$804.65

Price Increase to Green Power Partners Program - Effective Aug. 1, 2024

Dear Valued Member,

United Power left its wholesale power supplier on May 1 and moved to a portfolio of resources from various power suppliers, including many local renewable energy providers. Overall, the mix of power coming from renewable sources increased from 30% to 48%. The result will be a 29% reduction in the total greenhouse gases emitted from the cooperative's power supply this year. This means every kilowatt of power you use is cleaner; and as a participant in the [Green Power Partners program](#), the co-op knows that is important to you!

As a complement to United Power's efforts to reduce greenhouse gas emissions and stabilize power costs for all members, the cooperative is changing the Green Power Partners program to purchase power from local renewable projects currently on United Power lines. The old program, administered through the co-op's former wholesale power supplier, was difficult to tie directly to local renewable energy projects. This change is intended to increase transparency in the program.

Beginning Aug. 1, the cost for 100 kWh blocks of power will increase from 10¢ per block to 55¢ per block. This means if you purchase 10 blocks of power, your monthly cost will increase from \$1.00 per month to \$5.50 per month. While United Power still believes this is an excellent price for the program, the co-op wanted to give every participant an opportunity to assess whether this program still meets their needs.

If you want to continue to participate in Green Power Partners, you do not have to do anything. The new rate will be reflected on your August bill. If you have questions or would like to discontinue participation in the program, please contact the Member Services department at 303-637-1300 or via email at memberservices@unitedpower.com.

Thank you for your support of this program and keep watching as the cooperative continues to move its power portfolio to more resilient and cleaner resources.

Thank you from your electric cooperative,

AGENDA ITEM

Staff Report

To: Board of County Commissioners
 From: Sarah Baciak, Paralegal , County Attorney's Office
 Date: July 23, 2024
 Item: Resolution 24-103 Amending the Master Policy and Procedure Manual, P-17, Contract Management Policy
 Requested Action: Resolution
 Public Hearing: No

I. REQUEST OR ISSUE:

Approval or denial of the revision to the Contract Management Policy. Specifically, excluding the County Manager Contract from the requirements of the Contract Management Policy in Section 2.2. Also in Section 7.1 providing the County Manager with the authority to designate when a MOU and/or IGA does not need Board approval.

II. RECOMMENDED ACTION / NEXT STEP:

Approve revision.

III. FISCAL IMPACTS:

None.

IV. LEGAL ISSUES:

None.

V. ENVIRONMENTAL IMPACTS:

None.

VI. ALTERNATIVES:

Deny revisions, policy will remain the same as it currently is.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

**AMENDING THE MASTER POLICY AND PROCEDURE MANUAL,
P-17, CONTRACT MANAGEMENT POLICY**

WHEREAS, the Board of County Commissioners of the County of Gilpin (hereinafter "Board") approved the Master Policy and Procedure Manual via Resolution 22-26 on August 23, 2022, by a vote of 2 to 1; and

WHEREAS, this manual serves as a repository of internal policies; and

WHEREAS, the Board approved the Contract Management Policy via Resolution 24-81 on April 30, 2024, by a vote of 3 to 0; and

WHEREAS, it has been identified by County staff the need to revise the Contract Management Policy; and

WHEREAS, the revisions made serve to specify any exclusion to the Contract Management Policy and to provide the authority to the County Manager to designate when a Memorandum of Understand (hereinafter "MOU") and/or Intergovernmental Agreement (hereinafter "IGA") does not require Board approval.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. Approves and adopts the amended Master Policy and Procedure Manual with the updated P-17, Contract Management Policy.

ADOPTED this _____ day of _____, by a vote of _____ to _____.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Deputy County Clerk

Susan Berumen, Chair

RECORDING STICKER

RECORDING STICKER

ACKNOWLEDGEMENT

STATE OF COLORADO)
)ss.
COUNTY OF GILPIN)

Susan Berumen, Chair, and Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 20____.

Witness my hand and official seal

Notary Public

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Document Number:	P - 17
Document Name:	Contract Management Policy
Effective Date:	April 30, 2024
Document Status:	Adopted
Authority:	Board of County Commissioners
Purpose:	To provide a clear and concise procedure relative to reviewing and/or drafting all Gilpin County Contracts and ensuring proper storage and noticing of executed Contracts.

1.0 Purpose of the Contract Management Policy

- 1.1 These regulations are aimed at streamlining the drafting and/or review process and handling of all County contracts. This policy will outline the process from the initial request to draft and/or review a contract through its storage after being fully executed. Additionally, this Policy will outline maximum term limits for all Contracts and proper noticing to appropriate Department Directors to ensure that no contract exceeds those maximum terms limits. Lastly, this policy will outline who has the authority to execute a contract and the formal process of gaining BoCC approval, and when that approval is required.

2.0 Scope

- 2.1 This policy applies to all Contracts for Gilpin County operations, including without limitation Contracts for goods and services, grants, leases, loans, intergovernmental agreements (IGAs), memorandums of understanding (MOUs), and any and all signed Agreements which dictates terms and conditions that would be applicable to Gilpin County, its employees, elected officials, and/or its agent(s) acting in their official and/or professional capacity.
- 2.2 This policy applies to all Gilpin County staff and elected officials, except the County Manager Contract.

3.0 Definitions

- 3.1 Gilpin County Contract or Contract. Any written Contract and/or Agreement that obligates Gilpin County and the other party(ies) to the contract to any Contract terms and conditions.
- 3.2 Maximum term limit. The maximum period for which a contract spans. Gilpin County's maximum term limit under this Policy is three (3) years. Any contract with a term longer than three (3) years will need to be formally approved by Board of County Commissioners (BoCC) or the County Manager. All Gilpin County Contracts must be placed out to bid at least every three (3) years. This is to ensure that Gilpin County receives and maintains the highest quality of desired goods and/or services at the best price possible. All contracts with a term in excess of one year should include standard language that allows for termination contract with sixty (60) days' notice prior to the end of that first year of the contract.



- 3.3 Not to exceed amount. The maximum amount that Gilpin County can be charged or charge to another party under a specific contract. Not to exceed amounts may be amended with a written amendment signed and agreed to by all parties associated with that contract.
- 3.4 TABOR. The Taxpayer's Bill of Rights which is an amendment to the Colorado Constitution enacted by voters in 1992 that limits the amount of revenue governments in Colorado can retain and spend, including the state, counties, cities, schools, and special districts.

4.0 Submission of a Contract for Review

- 4.1 As indicated in Section 6.2 below all Gilpin County Contracts, no matter the value associated with it, must be reviewed and approved by the County Attorney's Office prior to execution. This also includes any purchase orders and/or amendments to any and all Gilpin County Contracts. It is the County Attorney's preference to draft a contract, if possible, to ensure that the necessary language is included in all contracts to ensure that the provisions adequately protect Gilpin County's interests. Additionally, there is no guarantee that using a third party's contract will expediate the legal review process, if changes need to be made negotiations will still be necessary.
- 4.2 Contracts for goods and services eligible for review must meet the following criteria:
 - 4.2.1 Detailed scope of work and fee schedule
 - 4.2.2 Detailed project schedule;
 - 4.2.3 Not to Exceed Amount;
 - 4.2.4 Required insurance coverages through an insurance company or companies rated A or better and licensed to do business in the State of Colorado. Additionally, the General Liability and Auto Liability policies must name the County, its officers, agents, and employees as additional insured. See Section 4.2.4.1 below for specific coverage amounts:
 - 4.2.4.1 General Liability Insurance – Providing protection of \$1,000,000 per occurrence/\$2,000,000 annual aggregate against claims and liabilities for personal injury, death, or property damage arising from Contractor's activities;
 - Professional Liability Insurance – Providing protection for at least \$2,000,000 per occurrence/annual aggregate against claims and liabilities of the contractor;
 - Automobile Liability Insurance – Providing protection for at least \$1,000,000 combined single limit; and
 - Workers Compensation Insurance – In accordance with the provisions of the laws of the State of Colorado.
 - 4.2.5 A Colorado Governmental immunity clause;
 - 4.2.6 TABOR Non-appropriation clause; and



- 4.3 Some exceptions may be made to use a Contractor's contract for goods and services even if the criteria in Section 4.2 are not met. Exceptions may only be made if approved by County Attorney
- 4.4 All other contracts such as MOUs, IGAs, lease agreements, grant agreements, and loan agreements can be submitted for review without the criteria listed in Section 4.2.
- 4.5 If a contract for goods and services provided by a contractor does not fit the criteria set forth in Section 4.2 above and no exception has been made pursuant to Section 4.3 above, a contract must be drafted by the County Attorney's Office. Any and all contracts for goods and services funded in full or in part by a grant must have a contract drafted by the County Attorney's Office no matter the value associated with the contract. This is to ensure that contractor is obligated to adhere to the mandatory reporting requirements associated with the specific grant.

5.0 Process of Drafting a Contract

- 5.1 Should a project or situation arise where a Contract needs to be drafted, notify the County Attorney's Office immediately. It can take up to four (4) weeks for the County Attorney's Office to draft a Contract due to the negotiations with the other party to solidify the terms and conditions of the agreement.
- 5.2 Gilpin County reserves the right to request the other contracting party provide the County with a copy of their contract for the County's information, consideration, and potential use of that contract and its terms in whole or in part. The County has, however, no obligation to use the other party's contract or any of its terms.
- 5.3 When submitting a request to the County Attorney's Office to draft a contract, the requesting County department is required to include the following documentation and information:
 - 5.3.1 Copy of Gilpin County's RFP associated with project and Contractor's response to Gilpin County's RFP and/or Contractor's project proposal;
 - 5.3.2 Signed grant agreement if any project is to be funded, in full or in part, by a grant;
 - 5.3.3 Detailed project schedule if one is not included in Contractor's proposal;
 - 5.3.4 Contact information for other party/parties involved in contract for negotiating terms;
 - 5.3.5 Date the Contract affiliated Resolution will be presented to the BoCC, if applicable; and
 - 5.3.6 Copy of affiliated Resolution once it's been executed, if applicable.

6.0 Contract Requirements and Execution Thresholds

- 6.1 The BoCC's Contract Management Policy is subject to the following thresholds and procedures as it relates to any contracts for goods and services:



Contract Not to Exceed Amount	Process of Approval of Contract	Approval Level for Execution of Contract	Requirements
\$0 - \$5,000	No resolution needed – does not need to go before BoCC	Department Head or Elected Official or designee	No written contract required – but if other party requires a contract, it must be reviewed and approved by County Attorney’s Office
Over \$5,000 - \$10,000	No resolution needed – does not need to go before BoCC - County Attorney’s Office must review and approve	Department Head or Elected Official	Written contract
Over \$10,000 - \$100,000	Resolution preferred – BoCC approval not required but recommended - County Attorney’s Office must review and approve	County Manager	Written contract
Over \$100,000	Resolution required – BoCC approval required - County Attorney’s Office must review and approve	BoCC or County Manager designated via Resolution	Written contract

6.2 Any and all written contracts no matter the amount, must be reviewed and approved by the County Attorney’s Office prior to execution.

7.0 Authority to Execute Contract via Resolution

7.1 Pursuant to Section 6 of this Policy, any Contract for goods and services that requires Gilpin County pay more than one hundred thousand dollars (\$100,000.00), one time, or annually, must be presented to the BoCC via a resolution. Also, any other contract such as IGAs, MOUs, lease agreements, grant agreements, and/or loan agreements must be presented to the BoCC via resolution, regardless of the Contract amount, if any, to be paid by Gilpin County, unless determined by the County Manager that Board approval is not required.

7.2 If the Contract amount is below the one hundred-thousand-dollar (\$100,000.00) threshold as indicated above in Section 6, but above the ten-thousand-dollar (\$10,000.00) threshold, no resolution is required but is preferred. Any resolutions associated with this threshold should indicate that the County Manager has authority to sign on behalf of Gilpin County and Board of County Commissioners.

7.3 Ideally, the resolution submitted to the BoCC for consideration should include the finalized contract as an exhibit to said resolution. In the event it is not possible to include the finalized



contract because the contract has not been finalized as of the day of the BoCC meeting, the following language, in some variation, should be included in the resolution, typically under the “now therefore be it resolved” section of the resolution:

7.3.1 “Furthermore, the Board hereby authorized the County Manager to execute the [contract title] with [other party] with consultation by the County Attorney on behalf of the Gilpin County Board of County Commissioners.”

8.0 Contract Storage, Retention, and Notice of Term

8.1 Once a Gilpin County Contract has been executed by all parties, a copy should be maintained by the Department Director directly associated with said contract, while copies are circulated to the County Attorney’s Office and the Deputy Clerk to the Board of County Commissioners.

8.2 The Deputy Clerk to the Board of County Commissioners and the County Attorney’s Office will keep all Contract records for a minimum of three (3) years after the term of the Contract expires.

8.3 The County Attorney’s Office will notify the appropriate Department Director(s) associated with any given contract when the following circumstance(s) arise:

8.3.1 Four (4) months prior to a contract termination date.

8.3.1.1 This allows ample time for the Department Director to prepare an RFP to be posted prior to the termination of an agreement or decide if they would like to renew for an additional one (1) year term, if applicable. As stated in Section 3.3 above every Gilpin County contract must be placed out to bid at least every three (3) years.

8.3.1.2 All Department Directors should be tracking their own department’s contract terms to ensure they have enough time to post an RFP for continued goods and/or services prior to the termination of a current contract.

8.3.2 One (1) month prior to when notice must be sent to the other party to ensure non-renewal of an auto renewing contract.

8.3.2.1 This allows ample time for the Department Director to prepare an RFP to be posted prior to the termination of an agreement as most agreements require notice of non-renewal at least ninety (90) to one hundred and eighty-two (182) days prior to the end of the current and/or initial term.

8.4 If a Department Director fails to provide a fully executed copy of a contract to the County Attorney’s Office, then the County Attorney’s Office will not be able to adequately send notice to the Department Director in the instances itemized in Section 8.3.



- 8.5 If a Department Director is aware that they wish to terminate a contract, at whatever point during the current contract, they should send notice to the County Attorney's Office to ensure the contract is terminated at the appropriate time. No notice is ever too early.



Gilpin County Attorney

Tel: 303-515-4377

Fax: 303-582-5440

bbenning@gilpincounty.org

July 15, 2024

RE: County Attorney's Office Report for June 23, 2024 BoCC Meeting

1. Water Rights Investigations and working with BBA Water consultants on several matters – study
2. Working on Roads Memo – Close to completion, hopefully this week
3. Election law and related work including working with Clerk & Recorder Sahari McCormick and providing information, advisements, legal advice, and planning for the upcoming elections.
4. Continued work on USFS permitting requirements for getting permit for Gilpin County Dakota Hill site and improvements etc.... Provided additional information requested by USFS and touched base with Lyssa Gray on this matter. Close to completing next step FS 2077 10a – Licensing entities that have contracts with Gilpin to use Dakota Hill Tower and site. Sent Bonanza Land Co. an agreement they requested that Gilpin County will hold Bonanza Land LLC harmless for any injury or liability involving Gilpin County staff or its subcontractors from time on which this Fire Mitigation Project begins to when it ends.
5. Assisted Treasurer's Office on legal question involving required public notice
6. Reviewed GC Weed Management Plan and confirmed complete
7. Contacted Central City regarding the Kroger Opioid Settlement and recommendation they participate in this.
8. Working on three Ordinances
 - a. New County Ordinance for HB24-1371 licensing of all massage business employees.
 - b. Revisions to County Dog Ordinance
 - c. Loitering Ordinance
9. Contracts:
 - a. Deep Roots Craftsmen – Treasurer's Office renovation – executed
 - b. ACP Contract – ADA Evaluation – executed
 - c. American Youth Soccer Organization Partnership – executed
 - d. Wholesale Flooring and Home of Denver – Justice Center Carpet Replacement in Administrative Offices – Finalizing Draft
 - e. ERTB IGA Grant Agreement for Electronic Recording – Clerk and Recorder – Reviewing
 - f. Election IGAs – Black Hawk and Central City - review / draftingWorking with Finance Dept. on contracts for grants to outside organizations – drafting contract template.
10. Continued discussions, collaboration, and consultation with 1041 contract attorney regarding 1041 Regulations, mapping, timeline, process, proposed extension of stay, and related matters.
11. County Road Litigation: Meeting with contract attorney to go over case status and ideas on proceeding.
12. Reviewing how best to work with the local fire districts and authorities, state, federal, and local governments, the Colorado Department of Public Safety (Division of Fire Suppression and Control, the Colorado Division of Water Resources, and the public to identify qualifying fire suppression ponds in Gilpin County through historic maps or other evidence for this purpose.
13. Working with Timberline to address fire-fighting and suppression resources.

P.O. Box 366
203 Eureka Street
Central City, CO 80427

14. Work and consultation with GC Public Health – Director Alisa Witt and staff to provide legal assistance regarding public health law regarding trash etc... violations, health, safety, and enforcement. Assisting in any enforcement of a current active case.
15. On going work on matters for Coroner’s Office – Zane Laubhan – CORA and other requests – and assisted in his presentation and info on home burials
16. Working on enforcement for zoning violations on 105 Miner Candle
17. Timely addressed CORA requests.

County Managers' Report

July 23, 2024



- Regular staff meetings with Senior Leadership Team (SLT), Appointed Leadership Team (A-Team) and Commissioners
- Address various needs of staff and the public and Commissioners. Administrative functions
- Various meetings with vendors/consultants and outside agencies

Areas of Note:

Recent Focus Areas

- Regular and Work Session Agenda Schedule and Preparation
 - BoCC meeting
 - July 30, 2024 (CBOE)
 - Work Session Schedule (tentative)
 - July 30th (Tentative)
 - Wildfire Mitigation on Private Lands
 - Wildfire Mitigation of County Lands (Update)
 - Drug Affected Properties Ordinance
 - Field Worker Safety Policy
 - Dispatch Fee Structure
 - Nederland Food Pantry
 - Noxious Weed Ordinance
 - August 20th, September 17th, October 1st, November 5th, December 3rd
- IT firms review – 2nd round
- Broadband (waiting word regarding BEAD)
- Records/Files Scanning Project / Project expanding to Treasurer Files– ongoing,
- GAA Board activities
- CCEDC Board activities
- Deputy Clerk to the BoCC – Kimberly Kaufman
- Onboarding staff, contract review, 1041, special projects
- SOB associated matters
- Gilpin School – Sewer Project – Delayed until Aug. (tentative)
- Mitigation Efforts – Aspen Springs
- Employers Council – Two-day Supervisor Training

Grant Snapshot 7/17/24

Type	Award Term End Date	Award Term Start Date	Name	Funder	Amount Requested	Amount Awarded	Department
Active			SLFRF		\$0.00	\$1.00	Finance
Active	6/30/2026	7/1/2020	Substance Abuse Prevention Block Grant (SABG) for Under-Resourced High-Needs Programs	BHA - Behavioral Health Administration / CDPHE - Colorado Department of Public Health and Environment	\$750,000.00	\$880,074.00	Parks & Recreation
Active	10/31/2024	1/11/2024	Broadband Technical Assistance Program	CBO - Colorado Broadband Office	\$80,000.00	\$80,000.00	County Manager / Administration
Active	8/31/2024	2/2/2024	Brownfields Environmental Assessments	EPA - Environmental Protection Agency, Region 8	\$0.00	\$75,000.00	Community Development
Active	12/31/2024	9/30/2023	Alan Green Foundation Grant 2023 - Food Pantry	Alan Green Foundation	\$2,500.00	\$5,000.00	Human Services
Active	12/31/2024	9/30/2023	Alan Green Foundation Grant 2023 - Senior Lunch Program	Alan Green Foundation	\$1,700.00	\$1,700.00	Human Services
Active	12/31/2024	9/1/2023	Alan Green Foundation Grant 2023 - Snow Plowing Program for Vulnerable Adults	Alan Green Foundation	\$2,000.00	\$2,000.00	Human Services
Active	6/30/2024	5/30/2023	Colorado Blueprint to End Hunger, Supplemental Colorado Food Pantry Assistance Grant (FPAG)	CDHS - Colorado Department of Human Services (Contracted through Trailhead Institute)	\$15,000.00	\$15,000.00	Human Services
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Adult Protection Administration & Client Services Fund	CDHS - Colorado Department of Human Services	\$0.00	\$25,600.00	Human Services
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Temporary Assistance for Needy Families (TANF)	CDHS - Colorado Department of Human Services	\$0.00	\$100,611.00	Human Services
Active	8/31/2025	9/1/2022	Emergency Operating Center (EOC) Grant Program via Neguse Community Project Funding	FEMA - Federal Emergency Management Agency	\$138,557.00	\$138,557.00	Sheriff - Emergency Management
Active	6/1/2025	6/29/2023	Healthy Forests & Vibrant Communities - Gilpin County CWPP Update 2023	CSFS - Colorado State Forest Service	\$100,000.00	\$100,000.00	Sheriff - Emergency Management
Active	12/31/2024	1/1/2023	Victims of Crime Act (VOCA) Funding 23-24	CDPS - Colorado Department of Public Safety	\$171,090.00	\$171,090.00	Sheriff - Victim Services
Active	12/31/2024	1/1/2024	Volunteers of America - Meals on Wheels	Volunteers of America	\$0.00	\$35,316.00	Human Services
Active			CCHA Grant for Human Services Vehicle	CCHA - Colorado Community Health Alliance	\$55,000.00	\$55,000.00	Human Services
Active	6/30/2024	2/1/2024	Core Immunization Services	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$10,549.50	Public Health
Active	6/30/2024	3/24/2021	Covid Immunization Grant 1 - 3 (IMM)	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$89,564.00	Public Health
Active	6/30/2025	1/1/2024	Covid Immunization Grant Round 4 (IMM #4)	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$56,596.00	Public Health
Active	9/30/2024	10/1/2023	Hazardous Materials and Waste Management Division (HMWMD) Indoor Radon Grant Program 23-24	CDPHE - Colorado Department of Public Health and Environment	\$3,924.00	\$3,924.00	Public Health
Active	11/30/2027	7/1/2023	OPHP Infrastructure Work Force Development FY23-27	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$206,799.00	Public Health
Active	6/30/2024	7/29/2022	OPHP Supplemental Workforce Funding FY22-24	CDC - Centers for Disease Control and Prevention	\$0.00	\$141,473.00	Public Health
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Child Welfare (80/20)	CDHS - Colorado Department of Human Services	\$0.00	\$288,712.00	Human Services
Active	12/31/2027	10/13/2022	Local Assistance and Tribal Consistency Fund (LATCF)	USDT - United States Department of the Treasury	\$0.00	\$100,000.00	Finance
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Child Care	CDHS - Colorado Department of Human Services	\$0.00	\$130,195.00	Human Services
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Core Services	CDHS - Colorado Department of Human Services	\$0.00	\$75,147.00	Human Services
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Low Income Energy Assistance Programs (LEAP) Outreach	CDHS - Colorado Department of Human Services	\$0.00	\$20,000.00	Human Services
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Child Welfare (100)	CDHS - Colorado Department of Human Services	\$0.00	\$29,058.00	Human Services
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Child Welfare (90/10)	CDHS - Colorado Department of Human Services	\$0.00	\$58,513.00	Human Services
Active	12/31/2024	1/1/2024	Community Services Block Grant (CSBG) Subgrant from Summit County	(Summit County) DOLA - Department of Local Affairs	\$0.00	\$5,205.00	Human Services
Active	12/31/2024	1/24/2024	CPW Impact Assistance Grant 2024 (for 2023 tax year)	CPW - Colorado Parks and Wildlife	\$3,519.62	\$3,519.62	Assessor
Active	7/31/2024	5/15/2020	ERTB Self Service	ERTB - Electronic Recording Technology Board	\$280,528.67	\$280,528.67	Clerk & Recorder
Active	12/26/2025	7/6/2023	ImageCast X (ICX) Printer Grant	CDOS - Colorado Department of State	\$3,250.00	\$3,250.00	Clerk & Recorder
Active	6/30/2023	1/4/2023	Colorado Elections Security Act (CESA) Grant	CDOS - Colorado Department of State	\$0.00	\$14,957.50	Clerk & Recorder
Active	6/30/2024	7/1/2023	DHS Programs Human Services Annual Allocations - Administration	CDHS - Colorado Department of Human Services	\$0.00	\$125,602.00	Human Services
Active	12/31/2024	4/15/2024	USDA/CDA Noxious Weed Management Fund 2024 (Sub-Grant through JCD)	USDA - U.S. Department of Agriculture, Forest Service / CDA - Colorado Department of Agriculture (JCD - Jefferson Conservation District)	\$2,538.00	\$2,538.00	CSU Extension
Active	6/30/2025	7/1/2023	Public Health Emergency Preparedness (PHEP) Funding Program	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$105,847.93	Public Health
Active	8/31/2026	5/29/2024	Proposition 123 Local Planning and Capacity (LPC) Grant	DOLA - Colorado Department of Local Affairs	\$104,000.00	\$104,000.00	Community Development
Active	6/30/2028	7/1/2023	Environmental Health Services for Retail Food Establishments	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$37,000.00	Public Health
Active	6/30/2024	7/1/2023	Colorado / Cities Readiness Initiative Program (CRI) SFY 23-24	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$24,201.00	Public Health
Active	6/30/2025	7/1/2023	Jail Based Behavioral Services (JBBS)	BHA - Behavioral Health Administration / CDHS - Colorado Department of Human Services	\$280,000.00	\$255,660.00	Sheriff - Detentions
Active	6/30/2025	7/1/2024	State Victim Assistance Law Enforcement (VALE) Funding 24 - 25	CDPS - Colorado Department of Public Safety, DCJ - Division of Criminal Justice	\$42,300.00	\$0.00	Sheriff - Victim Services
Active	12/31/2024	4/4/2024	Accessibility Grant Program for Local Governments	SIPA - Colorado Statewide Internet Portal Authority	\$22,500.00	\$22,500.00	County Manager / Administration
Active	6/30/2024	7/1/2023	State Victim Assistance Law Enforcement (VALE) Funding 23 - 24	CDPS - Colorado Department of Public Safety	\$42,300.00	\$42,300.00	Sheriff - Victim Services

Active	6/30/2025	7/1/2024	Colorado / Cities Readiness Initiative Program (CRI) SFY 24-25	CDPHE - Colorado Department of Public Health and Environment	\$0.00	\$25,000.00	Public Health
Active	9/30/2024	5/1/2024	Stabilization / New Provider Success 2024 Bonus Grant Application	CDEC - Colorado Department of Early Childhood	\$0.00	\$7,023.00	Parks & Recreation
Active	12/31/2024	1/24/2024	FDA NEHA Retail Flexible Funding Model (RFFM) Program - Track 2	NEHA - National Environmental Health Agency / FDA - Food and Drug Administration	\$23,164.00	\$9,164.00	Public Health
Active	12/31/2024	2/12/2024	Charge Ahead Colorado	CEO - Colorado Energy Office	\$82,500.00	\$62,500.00	Community Development
Active	6/30/2025	7/1/2024	STEPP Tobacco Cessation Grant SFY24-25	CDPHE - Colorado Department of Public Health and Environment	\$50,000.00	\$50,000.00	Public Health
Active	6/30/2026		ERTB Recording Grant for Tyler Cloud Services	ERTB - Electronic Recording Technology Board	\$89,933.00	\$89,933.00	Clerk & Recorder
Active	9/30/2026	2/22/2024	Strong Communities Planning Grant Program	DOLA - Colorado Department of Local Affairs	\$199,000.00	\$200,000.00	Community Development
Awarded - Pending Execution			GROC Region 10 Co-Responder Program	GROC - Gateway to the Rockies Opioid Council	\$267,033.34	\$267,033.34	Sheriff - Patrol
Awarded - Pending Execution			UASI N5 Sensors	UASI - Denver Urban Area Security Initiative	\$0.00	\$1.00	Sheriff - Emergency Management
Awarded - Pending Execution	6/30/2025	7/1/2024	Court Security Cash Fund & Courthouse Security Grant SFY24-25	Colorado Judicial Department	\$175,312.00	\$92,656.00	Sheriff - Courts
Denied			Peace Officer Behavioral Health (POBH / POMH)	DOLA - Colorado Department of Local Affairs	\$32,000.00	\$0.00	Sheriff - Administration
Denied			Congressionally Directed Spending (CDS) FY25 - Bennet & Hickenlooper - Justice Center Generator	United States Senate - Committee on Appropriations	\$948,000.00	\$0.00	Facilities
Denied			AARP Community Challenge Flagship Grant	AARP - American Association of Retired Persons	\$5,000.00	\$0.00	Human Services
Denied			Community Resilience Initiatives (CRI) - Accessing Healthy Foods	TCT - The Colorado Trust	\$353,896.58	\$0.00	Human Services
Denied			Rural Economic Development Initiative Grant (REDI) 2024 for Rollinsville Plan	DOLA - Colorado Department of Local Affairs	\$120,000.00	\$0.00	Community Development
Denied			Community Resilience Initiatives (CRI) - Diverse Approaches to Behavioral Health	TCT - The Colorado Trust	\$355,000.00	\$0.00	Parks & Recreation
External - Active			Advance Colorado Broadband Capital Projects Fund (CPF)	CBO - Colorado Broadband Office	\$8,667,692.00	\$7,054,391.00	External - Other
Submitted - In Review			SIPA Micro-Grant Program	SIPA - Colorado Statewide Internet Portal Authority	\$6,500.00	\$0.00	County Manager / Administration
Submitted - In Review			Energy/Mineral Impact Assistance Fund (EIAF) 2024 for Community Annex Construction	DOLA - Colorado Department of Local Affairs	\$650,000.00	\$0.00	Facilities
Submitted - In Review			Emergency Management Performance Grant (EMPG 2024)	DHSEM - Colorado Division of Homeland Security and Emergency Management	\$62,000.00	\$0.00	Sheriff - Emergency Management