



REGULAR MEETING AGENDA – May 14, 2024 AT 9:00 A.M.

GILPIN COUNTY BOARD OF COUNTY COMMISSIONERS

Marie A. Mornis, District 1

Susan Berumen, District 2

Sandy Hollingsworth, District 3

This meeting will be held in-person at the Historic Courthouse, 203 Eureka St., Central City, CO.

Please visit tinyurl.com/GilpinCommissioners to attend virtually.

Please silence all electronic devices and keep quiet while the meeting is in session.

Please sign up for public or press comments prior to start of meeting.

9:00 a.m.

1. Call to Order, Agenda Review and Conflicts of Interest
2. Public or Press Comment (limited to three minutes each)
3. CONSENT AGENDA
 - Approval of Clerk & Recorder’s April 2024 End-of-Month Financial Report – Sahari McCormick, Clerk & Recorder
 - Approval of Resolution 24-82, Amending the List of Official Appointments
 - Approval of Minutes for April 25, 2024 special meeting and April 30, 2024 regular meeting – Lyndsey Denton, Deputy Clerk to the Board
4. New Employee Introductions - Chanda Johnson, Human Resources Director
5. Proclamation for Asian American Pacific Islander Heritage Month, Melanie Bleyler, Community Engagement Officer
6. Resolution 24-83, Authorizing the Approval and Acceptance of a Grant for the Jail Based Behavioral Health Services (JBBS) Program - Sheriff Kevin Armstrong and Sergeant Stephen Mathews

9:30 a.m.

7. **Public Hearing. Local Liquor Licensing Authority** – Liquor License Application for Peak to Peak Music Education Association Barn Dance – Sahari McCormick, Clerk & Recorder
8. **Public Hearing. Local Liquor Licensing Authority** – Liquor License Application for Gilpin County Fair Liquor License – Sahari McCormick, Clerk & Recorder
9. US Forest Service Update on New Concessionaire – Patsy McEntee, District Ranger

Public hearings will begin at the noticed time or later. All other agenda times are estimates and may be heard earlier or later than designated. To request an accommodation to participate in or attend the Commissioners’ meeting, please notify the County Manager’s Office at 303-582-6010, at least 24 hours prior to the meeting.



- 10.** Environmental Protection Agency (EPA) and Colorado Department of Public Health & Environment (CDPHE) Update - Sarah Graves - CDPHE, Remedial Project Manager, Kyle Sandor - CDPHE, Remedial Project Manager, Angela Zachman - EPA, Remedial Project Manager, Laura Dixon - CDPHE, Community Involvement Manager, Branden Ingersoll - CDPHE, Community Involvement Coordinator
- 11.** County Attorney's Report
- 12.** County Manager's Report
- 13.** Public or Press Comment (limited to three minutes each)
- 14.** Board of County Commissioners Report and Notice of Public Meetings
- 15.** Adjourn to Executive Session for a conference with the County Attorney for the purpose of receiving legal advice on specific legal questions relative to water rights under C.R.S. §24-6-402(4)(b); and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. §24-6-402(4)(e).

Public hearings will begin at the noticed time or later. All other agenda times are estimates and may be heard earlier or later than designated. To request an accommodation to participate in or attend the Commissioners' meeting, please notify the County Manager's Office at 303-582-6010, at least 24 hours prior to the meeting.



GILPIN COUNTY
 Clerk & Recorder's Monthly Report to the Treasurer
 APRIL 2024

	Funds Collected	Disbursements									
		Dept of Revenue	Domestic	State Health	Electronic Recording Technology	County Treasurer	County Clerk	Black Hawk	Central City	POST	Secretary of State
Recording Fees	\$4,233.00						\$4,089.00				
Recording Surcharges							\$144.00				
Documentary Fees	\$504.01						\$504.01				
Marriage Licenses	\$150.00		\$100.00	\$15.00			\$35.00				
Liquor Licenses	\$0.00						\$0.00				
State Surcharge Fees	\$288.00				\$288.00						
Recording Misc (copies, reports, dist Over Recording)	\$520.85						\$520.85				
RECORDINGS	\$5,695.86	\$0.00	\$100.00	\$15.00	\$288.00	\$0.00	\$5,292.86	\$0.00	\$0.00	\$0.00	\$0.00
Specific Ownership Tax	\$100,480.16	\$522.70				\$99,432.96	\$524.50				
License Fee/Permit	\$83,549.67	\$80,326.42				\$2,651.81	\$159.60	\$70.05	\$298.81	\$42.98	\$0.00
Sales & Use Tax/Vendor Fees	\$14,214.08	\$10,785.24					\$371.55	\$0.00	\$3,057.29		
MV Late Fee	\$6,840.00	\$5,720.00					\$1,120.00				
Titles	\$1,135.50	\$476.50					\$659.00				
SMM 2% Rental	\$185.01	\$0.00				\$185.01					
Lien Filing Fee	\$1,060.00						\$1,060.00				
Clerk Hire Fee	\$3,736.00						\$3,736.00				
Materials Fees	\$1,543.33	\$1,543.33					\$0.00				
Credit/Overpymt/SBAs	\$8.20						\$8.20				
Insurance Judgment	\$874.65						\$874.65				
External Debts	\$64.75	\$0.00					\$64.75				
MOTOR VEHICLE	\$213,891.35	\$99,374.19	\$0.00	\$0.00	\$0.00	\$102,269.78	\$8,578.25	\$70.05	\$3,356.10	\$42.98	\$0.00
Election Reimb from State	\$0.00						\$0.00				
Voter Confidentiality Program	\$0.00										\$0.00
Treasurer Fee Bad Check	\$0.00					\$0.00					
Election Grant	\$0.00						\$0.00				
Election Misc/Refund	\$25.00						\$25.00				
Over/Under	\$0.00										
ELECTIONS & MISC.	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
2024 TOTAL	\$219,412.21	\$99,374.19	\$100.00	\$15.00	\$288.00	\$102,269.78	\$13,896.11	\$70.05	\$3,356.10	\$42.98	\$0.00
2023 Totals	\$218,359.46	\$90,393.87	\$120.00	\$18.00	\$298.00	\$100,830.82	\$13,116.73	\$2,983.72	\$10,567.81	\$38.71	\$0.00
2023-2024 VARIANCE	\$1,052.75	\$8,980.32	(\$20.00)	(\$3.00)	(\$10.00)	\$1,438.96	\$779.38	(\$2,913.67)	(\$7,211.71)	\$4.27	\$0.00
2022 TOTALS	\$199,503.36	\$85,380.43	\$40.00	\$6.00	\$374.00	\$90,823.22	\$18,206.15	\$316.00	\$4,322.57	\$34.99	\$0.00

STATE OF COLORADO

I, Sahari McCormick, Clerk & Recorder in and for the County of Gilpin, do hereby certify that this is a true, complete copy of all money collected in APRIL 2024 and disbursed in MAY 2024.

Sahari McCormick
 Gilpin County Clerk & Recorder


5/1/24
 Date



GILPIN COUNTY
 Clerk & Recorder's Monthly Distribution Report
 APRIL 2024

Account	Item	Amt	Method
0100-22-4212	County Gen C&R Fees	\$11,749.26	
0100-22-4267	County Electronic Filing	\$144.00	
6500-00-4652	State Health	\$15.00	separate check
6500-00-4652	Domestic Abuse	\$100.00	separate check
0100-22-4262	Liquor Licenses	\$0.00	
8951-00-4267	State Electronic Fee	\$288.00	wire to ST
6400-00-4652	Specific Ownership	\$99,617.97	
6200-00-4652	Auto	\$82,868.95	
6300-00-4652	State Sales Tax	\$10,785.24	separate check
6700-00-4652	Late Fee State Motor V	\$5,720.00	
0100-22-4265	MV Late Fee	\$1,120.00	
0100-22-4266	Insurance Judgment	\$874.65	
0200-00-4212	Road & Bridge MV Fees	\$2,651.81	
6000-00-4652	Black Hawk MV Fees	\$70.05	wire
6000-00-4652	Black Hawk Sales Tax	\$0.00	wire
6100-00-4652	Central City MV Fees	\$298.81	wire
6100-00-4652	Central City Sales Tax	\$3,057.29	wire
0100-30-4341	POST	\$42.98	wire GCSO
0100-23-4264	County Gen Election Fees	\$0.00	
8952-00-4264	VCP	\$0.00	Separate check
0100-24-4575	Treasurer Fee BC	\$0.00	
0100-22-4212	Misc - refund of expenses	\$8.20	
0100-23-4651	Election Grant	\$0.00	
	Total	\$219,412.21	

Authorized by Gilpin County Clerk & Recorder.


 Sahari McCormick



 Date



GILPIN COUNTY
Clerk & Recorder's Authorization for Payment
APRIL 2024

Remit to	Amount	Treasurer's Notes
CO DEPARTMENT OF REVENUE Division of Motor Vehicle Svcs BOC - Rm 147 PO Box 173350 Denver, CO 80217	\$ 99,374.19	
CO DEPARTMENT OF HUMAN SERVICES Attn: Colorado Domestic Abuse Fund 1575 Sherman St., 6 th Floor Denver, CO 80203	\$ 100.00	
CO DEPARTMENT OF HEALTH & ENVIRONMENT ASD-AR-B1 (VR01 APR) 4300 Cherry Creek Dr. South Denver, CO 80222-1530	\$ 15.00	note new address
STATE OF COLORADO, COLORADO STATE TREASURY Electronic Recording Technology Board Brad Lang, Controller & Budget Director	\$ 288.00	
COLORADO SECRETARY OF STATE Voter Confidentiality Program Attn: Cashier's Office 1700 Broadway, Suite 200 Denver, CO 80290	\$ -	
CITY OF BLACK HAWK P.O. Box 68 Black Hawk, CO 80422	\$ 70.05	
CITY OF CENTRAL P. O. Box 249 Central City, CO 80427	\$ 3,356.10	

Authorized by Gilpin County Clerk & Recorder.


Sahari McCormick

5/1/24
Date

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO
AMENDING THE LIST OF OFFICIAL APPOINTMENTS**

WHEREAS, pursuant to C.R.S. §30-11-107(1)(n), the Board of County Commissioners (BoCC) has the power to appoint an Administrative Assistant to the Board of County Commissioners; and

WHEREAS, the appointment of these individuals is done so on an annual basis or as needed; and

WHEREAS, Gilpin County retains an official list of these appointments; and

WHEREAS, due to varying circumstances, there is occasionally the need to update this list of appointments; and

WHEREAS, there is a need to appoint a new Administrative Assistant to the BoCC.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners as follows:

1. Appoints Melanie Bleyler to serve as the Administrative Assistant to the Board of County Commissioners, per Exhibit A.
2. Authorizes Melanie Bleyler to use facsimile signatures, per Exhibit A.

ADOPTED this _____ day of _____, 2024, by a vote of ____ to ____.

ATTEST:

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO**

Deputy County Clerk

Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)
)ss.
COUNTY OF GILPIN)

Susan Berumen, Chair, and Melanie Bleyler, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2024.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER

**GILPIN COUNTY LIST OF OFFICIAL APPOINTMENTS– ADOPTED 3/12/2024
5/14/2024**

OFFICIAL APPOINTMENTS	POSITION 2023	POSITION 2024
Chair, Board of County Commissioners – CRS 30-10-307 and Chair, Board of Human Services – CRS 26-1-116(1)(a)	Marie A. Mornis	Susan Berumen
Chair Pro-Tem, Board of County Commissioners – CRS 30-10-307	Sandy Hollingsworth	Marie A. Mornis
Commissioner to Convey Real Property – CRS 38-30-141	Marie A. Mornis	Susan Berumen
Board of Adjustment – CRS 30-28-117 (1)	BoCC	BoCC
Local Liquor Licensing Authority – CRS 44-3-103(27)	BoCC	BoCC
County Manager – CRS 30-11-107 (1)(n) (Permitted)	Ray Rears	Ray Rears
County Attorney – CRS 30-11-118 (Permitted)	Brad Benning	Brad Benning
Administrative Assistant to the Board of County Commissioners – CRS 30-11-107(1)(n) (Permitted)	Lyndsey Denton	Lyndsey Denton Melanie Bleyler
Budget Officer – CRS 29-1-104, CRS 30-11-121 (Shall)	Joe Allaire	Joe Allaire
Chief Building Official – CRS 30-28-114 (Permitted)	Mike Theisen, CAA	Mike Theisen, CAA Kyle Parag, CAA
Emergency Manager – CRS 24-33.5-707(7) (Shall)	Nathan Whittington	Melissa Lewis
Road Supervisor – CRS 43-2-111(1) (Shall)	Michael DuBrava	Michael DuBrava
Depository Banks for Gilpin County – CRS 30- 10-708 (1)	Wells Fargo ColoTrust General ColoTrust	Wells Fargo ColoTrust General ColoTrust
Newspaper(s) of Record – CRS 24-70-102, 24- 70-103(1)	The Mountain-Ear	The Mountain-Ear
Location of Public Notice of Public Meetings	Old Courthouse (front of building) Gilpin County Website	Old Courthouse (front of building) Gilpin County Website
Staff Authorized to Use Facsimile Signatures per Resolutions 17-08 and 19-01	Joe Allaire Lyndsey Denton	Joe Allaire Lyndsey Denton Melanie Bleyler
Board of Equalization - CRS 39-8-101 (Shall)	BoCC	BoCC
Human Services Director - CRS 26-1-119 (Permitted)	Janey Barker	Janey Barker
Board of Health – CRS 25-1-508 (Shall)	BoCC	BoCC



PROCLAMATION
In Support of
Asian American and Pacific Islander Heritage Month - May 2024

WHEREAS, Asian Americans and Pacific Islanders (AAPI) have long played an essential role in Gilpin County, the State of Colorado, and our nation. From building our railroads, early mining, serving our country in uniform, advocating for civil rights, starting new businesses, and winning Olympic medals, the contributions of the AAPI community touch the lives of Americans every day; and

WHEREAS, Gilpin County is proud to join in the national celebration of Asian American and Pacific Islander Heritage Month observed annually during the month of May, and invites Gilpin County residents of all backgrounds to experience these rich cultures and develop a deeper understanding and appreciation of the role Asian Americans and Pacific Islanders have played in our county's, state's, and nation's history and continue to have today; and

WHEREAS, with origins dating back to 1978, Asian American and Pacific Islander Heritage Month highlights two significant milestones in the history of Asian Americans and Pacific Islanders: the immigration of the first Japanese individuals to the United States in May of 1843, and the completion of the transcontinental railroad in May of 1869, an achievement largely attributable to the Chinese immigrant workers who laid its tracks; and

WHEREAS, Despite the immeasurable ways AAPIs enrich this country, we continue to see persistent racism, harassment, and hate crimes against these communities.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Gilpin, do hereby proclaim **May 2024 as Asian American & Pacific Islander Heritage Month**.

ADOPTED this ____ day of _____, 2024.

ATTEST:

Clerk to the Board

BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO

Susan Berumen, Chair

Marie A. Mornis, Commissioner

Sandy Hollingsworth, Commissioner

AGENDA ITEM

Staff Report

To: Board of County Commissioners
 From: Greg Demo, Division Chief, Sheriff's Office
 Date: May 14, 2024
 Item: Resolution 24-83 JBBS Grant and Computer Program upgrade
 Requested Action: Resolution
 Public Hearing: No

I. **REQUEST OR ISSUE:**

In the month of July, 2023, the Gilpin County Sheriff's Office partnered with the Colorado Department of Behavioral Health to implement a new program at the Gilpin County jail. The program is called Jail Based Behavioral Health Services (JBBS) which was designed to benefit persons experiencing incarceration to reduce recidivism and help persons with mental health challenges and/or substance abuse problems. The program is designed to provide services for persons in the jail which after reimbursement from the grant, results in no cost to Gilpin County or the Sheriff's Office. The first-year award was for the amount of \$180,000.00 which allowed the Gilpin County Jail medical department to purchase materials to start the program and upgrade all its technologies which included a modern telehealth program and digital medical records computer programming. The grant is a legislatively mandated program with annual funding allocated to support the 100% reimbursement for the program. Gilpin County's first year contract started July 1, 2023, and expires June 30, of 2024.

The proposed contract for the second year of the JBBS program is for the fiscal year July 1, 2024, to June 30, 2025. The amount is significantly lower at \$75,660.00. This figure was based on current monthly spending trends for Gilpin County medical reimbursement requests and the suggested needs for Gilpin County to continue its program in its second year of operation. There is no County match of funds to participate in this program.

There was a change made by the State of Colorado of the computer program which is needed to report monthly activities and progress for the JBBS program. The new computer program starting in FY24/25 for the State is Chestnut Health Systems. This new vendor has required the State of Colorado to have all the jails throughout the state which are participating in the JBBS program to have a contract signed specific to each County Jail. The Sheriff's Office has included this medical program contract as part of the JBBS contract renewal.

II. **RECOMMENDED ACTION / NEXT STEP:**

Sign contracts for the continuation of the Jail Based Behavioral Health Services Programs operating in the Gilpin County Jail FY24/25.

III. **FISCAL IMPACTS:**

Yes. Increases the jail's operations cost initially before we submit our vouchers to the state for reimbursements. Money is spent from the jail's medical budget line item for the program up front and is returned into the general fund by direct deposit from the state once payment has been requested. This makes the overall cost of the program zero, as long as the program does not exceed the allotted amount of \$75,660.00. To keep our medical line item accurate and out of the red, we have requested an increase to the line item which was approved for the current year's budget and is offset by the increase added to the jail's 2024 revenues for medical grants.

IV. **LEGAL ISSUES:**

Yes. Contracts signed by Gilpin County which are binding.

V. **ENVIRONMENTAL IMPACTS:**

None.

VI. **ALTERNATIVES:**

N/A

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, STATE OF COLORADO**

**AUTHORIZING THE APPROVAL AND ACCEPTANCE OF THE COLORADO BEHAVIORAL HEALTH
ADMINISTRATION'S GRANT TO THE GILPIN COUNTY SHERIFF'S OFFICE FOR THE JAIL BASED
BEHAVIORAL HEALTH SERVICES PROGRAM (JBBS), AND COMPUTER CONTRACT ASSOCIATED WITH
JBBS, CHESTNUT HEALTH SYSTEMS**

WHEREAS, The Gilpin County Board of County Commissioners (BoCC) desires to continue a contract with the Colorado Department of Behavioral Health for medical services reimbursement; and

WHEREAS, Gilpin County and the Gilpin County Sheriff's Office agree to the terms outlined in the contract written by the Colorado Department of Behavioral Health for the Jail Based Behavioral Health Services (JBBS) FY25; and

WHEREAS, Gilpin County and the Gilpin County Sheriff's Office approve of the medical computer program contract needed for participation in the JBBS program; and

WHEREAS, Gilpin County and the Gilpin County Sheriff's Office agree to the terms outlined in the contract written by Chestnut Health System; and

WHEREAS, Gilpin County and the Gilpin County Sheriff's Office acknowledge there is no cost associated with the terms outlined in the contract written by Chestnut Health System; and

WHEREAS, the BoCC desires to sign and accept the contract from the Colorado Department of Behavioral Health for the Jail Based Behavioral Health grant program FY25 for the amount of \$75,660.00; and

WHEREAS, the BoCC desires to sign and accept the medical computer program needed for participation in the JBBS program from Chestnut Health System.

NOW THEREFORE, be it resolved by the Gilpin County Board of County Commissioners as follows:

1. Approves and accepts the JBBS grant from the Colorado Department of Behavioral Health FY25 in the amount of \$75,660.00.
2. Approves and accepts signing the contract for the medical computer program from Chestnut Health System which is required to participate in the JBBS grant program.

ADOPTED this _____ day of _____, 2024, by a vote of _____ to _____.

RECORDING STICKER

RECORDING STICKER

BOARD OF COUNTY COMMISSIONERS
COUNTY OF GILPIN, COLORADO

ATTEST:

Deputy County Clerk

Chair

ACKNOWLEDGEMENT

STATE OF COLORADO)

)ss.

COUNTY OF GILPIN)

Susan Berumen, Chair, and Melanie Bleyler, Deputy County Clerk, County of Gilpin, acknowledged the foregoing Resolution before me this _____ day of _____, 2024.

Witness my hand and official seal

Notary Public

RECORDING STICKER

RECORDING STICKER

CONTRACT AMENDMENT #1

SIGNATURE AND COVER PAGE

State Agency Colorado Department of Human Services Behavioral Health Administration	Original Contract Number 24 IBEH 181961
Contractor Gilpin County Colorado for the use and benefit of Gilpin County Sheriff's Department	Amendment Contract Number 25 IBEH 188974
Current Contract Maximum Amount Initial Term State Fiscal Year 2024 \$140,000.00	Contract Performance Beginning Date July 1, 2023
Extension Terms State Fiscal Year 2025 \$75,660.00	Current Contract Expiration Date June 30, 2025
Total for All State Fiscal Years \$215,660.00	

THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

<p style="text-align: center;">CONTRACTOR</p> <p style="text-align: center;">Gilpin County Colorado for the use and benefit of Gilpin County Sheriff's Department</p> <hr style="width: 80%; margin: 10px auto;"/> <p style="text-align: center;">By: Susan Berumen, Gilpin County Commissioner Chair</p> <p style="text-align: center;">Date: _____</p>	<p style="text-align: center;">STATE OF COLORADO</p> <p style="text-align: center;">Jared Polis, Governor Colorado Department of Human Services Michelle Barnes, Executive Director</p> <hr style="width: 80%; margin: 10px auto;"/> <p style="text-align: center;">By: Dannette R. Smith, Behavioral Health Administration</p> <p style="text-align: center;">Date: _____</p>
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In accordance with §24-30-202 C.R.S., this Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: _____
 Toni Williamson / Telly Belton

Amendment Effective Date: _____

1. PARTIES

This Amendment (the “Amendment”) to the Original Contract shown on the Signature and Cover Page for this Amendment (the “Contract”) is entered into by and between the Contractor, and the State.

2. TERMINOLOGY

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Contract shall be construed and interpreted in accordance with the Contract.

3. AMENDMENT EFFECTIVE DATE AND TERM

A. Amendment Effective Date

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in **§3.B** of this Amendment.

B. Amendment Term

The Parties’ respective performances under this Amendment and the changes to the Contract contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment or July 1, 2024, whichever is later and shall terminate on the termination of the Contract.

4. PURPOSE

In accordance with the provisions of this Contract and its exhibits and attachments, the Contractor shall provide substance abuse and mental health treatment in the Gilpin County jail.

The purpose of this amendment is to update and replace the following exhibits with the most current version for Fiscal Year 2025 contract extension and renewal: Exhibit A, Statement of Work, the Exhibit B-1, Budget, the Exhibit C, Miscellaneous Provisions.

5. MODIFICATIONS

The Contract and all prior amendments thereto, if any, are modified as follows:

- A. The Contract Initial Contract Expiration Date on the Contract’s Signature and Cover Page is hereby deleted and replaced with the Current Contract Expiration Date shown on the Signature and Cover Page for this Amendment.
- B. The Contract Maximum Amount table on the Contract’s Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown on the Signature and Cover Page for this Amendment.
- C. REPLACE Exhibit A, Statement of Work with Exhibit A-1, Statement of Work, attached and incorporated by reference.

- D. ADD Exhibit B-2, Budget, attached and incorporated by reference.
- E. REPLACE Exhibit C, Miscellaneous Provisions, with Exhibit C-1, Miscellaneous Provisions, attached and incorporated by reference.

6. LIMITS OF EFFECT AND ORDER OF PRECEDENCE

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments or other modifications to the Contract, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Contract, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract or any prior modification to the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Contract to the extent that this Amendment specifically modifies those Special Provisions.

REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

Exhibit A-1 - Statement of Work Jail Based Behavioral Health Services (JBBS) FY25

Definitions and Acronyms

The following list of terms shall be applied to this contract and Statement of Work, based on the services that are provided at each respective jails:

“Agonists” Opioid agonists such as methadone or buprenorphine are therapeutic drugs used for the management of opioid dependence. In clinical practice, they are used for opioid agonist maintenance therapy or withdrawal management. An agonist is a drug that activates certain receptors in the brain. Full agonist opioids activate the opioid receptors in the brain fully resulting in the full opioid effect.

“Antagonists” An antagonist is a drug that blocks opioids by attaching to the opioid receptors without activating them. Antagonists cause no opioid effect and block full agonist opioids. Examples are naltrexone and naloxone.

“Behavioral Health Administration” The BHA is a new cabinet member-led agency, housed within the Department of Human Services, designed to be the single entity responsible for driving coordination and collaboration across state agencies to address behavioral health needs.

“Bridges Program/Court Liaison” means an individual employed or contracted with the State Court Administrator’s Office (SCAO) to implement and administer a program that identifies and dedicates local behavioral health professionals as court liaisons in each judicial district. These individuals are responsible for facilitating communication and collaboration between judicial and behavioral health systems.

<https://www.courts.state.co.us/Administration/Unit.cfm?Unit=bridges>

“Case Manager” assists in the planning, coordination, monitoring, and evaluation of services for a client with emphasis on quality of care, continuity of services, and cost-effectiveness.

“Certified Addiction Specialist” - CAS (Formerly CAC II & III) requires a Bachelor’s degree in a Behavioral Health specialty (Psychology, Social Work, Human Services). This does not include Criminal Justice, Sociology or Nursing. These individuals are approved to provide Clinical Supervision and consultation to individuals working towards CAT or CAS. 2,000 clinically supervised hours (1,000 direct clinical hours beyond the Technician). Must pass the NCAC II exam and Jurisprudence exam.

“Certified Addition Technician” - CAT (Formerly CAC I) requires 1000 hours of clinically supervised work hours (does not require DORA registration prior to the 1000 hours). Once these hours are met, the individual is not able to perform duties until the CAT is officially approved), in addition to passing the NCAC I Exam and passing the Jurisprudence Exam.

“Critical Incidents” means a critical incident is any significant event or condition that must be reported to the Department that is of public concern and/or has jeopardized the health, safety and/or welfare of individuals or staff.

“Forensic Navigators” are not case managers, clinicians, or involved in community supervision. The Navigators act as case coordinators, working to ensure that all internal and external stakeholders have access to up-to-date client information. In collaboration with stakeholders, the Navigators help to ensure that services are being delivered to clients in an appropriate and effective manner.

“GAIN” is the Global Appraisal of Individual Needs Assessment

“LAC”, or Licensed Addiction Counselor, is a behavioral health clinician who can provide co-occurring services. Master's degree or higher in Substance Use Disorders/Addiction and/or related counseling subjects (social work, mental health counseling, marriage & family, psychology, medical doctor) from a regionally accredited institution of higher learning. 3,000 clinically supervised hours (2,000 direct clinical hours). Must pass the MAC and jurisprudence exam. Designated providers of Clinical Supervision for all levels of certification and licensure, in the addictions profession.

“LCSW”, or Licensed Clinical Social Worker, is a social worker trained in psychotherapy who helps individuals deal with a variety of mental health and daily living problems to improve overall functioning.

“LMFT”, or Licensed Marriage and Family Therapist help couples and family members manage problems within their relationships.

“LPC”, or Licensed Professional Counselor, is a person engaged in the practice of counseling who holds a license as a licensed professional counselor issued under the provisions of the state of Colorado.

“Long Acting Injectable (LAI)” is an injectable medication that allows for the slow release of medicine into the blood. An LAI can last anywhere from 2-12 weeks, which helps to control symptoms of mental illness and / or substance use.

“Memorandum of Understanding”, or MOU, means a type of agreement between two or more parties. It expresses a convergence of will between the parties, indicating an intended common line of action.

“Partial Agonists” Partial agonist opioids activate the opioid receptors in the brain, but to a much lesser degree than a full agonist. Buprenorphine is an example of a partial agonist. An antagonist is a drug that blocks opioids by attaching to the opioid receptors without activating them.

“Regional Accountable Entity” is responsible for building networks of providers, monitoring data and coordinating members' physical and behavioral health care. RAEs replace and consolidate the administrative functions of Regional Care Collaborative Organizations (RCCOs) and Behavioral Health Organizations (BHOs).

“Screening Tools” are brief questionnaires or procedures that examine risk factors, mental health/trauma symptoms, or both to determine whether further, more in-depth assessment is needed on a specific area of concern, such as mental health, trauma, brain injuries or substance use.

Exhibits

A: Statement of Work - the narrative description of a project's work requirement. It defines project-specific activities, deliverables and timelines for the Contractor providing services.

B: Budget - outline of the projected cost/expenses of the project.

C: Miscellaneous Provisions - general contract provisions and requirements including standard conditions in contracts like payment procedures, audit thresholds, and recommended measures against contract violation.

D: HIPAA Business Associate Agreement /Qualified Service Organization Addendum - terms detailing required compliance with HIPAA and 42 C.F.R. Part 2 privacy regulations.

PART ONE - GENERAL PROVISIONS

Article 1

General Administration

1.1 Overall Goal. The overall goal of the JBBS program is to work towards improving the health outcomes of the individuals served.

1.2 Participation / Catchments. County Sheriff's may develop programs either individually, or as multiple Sheriff's Departments (otherwise known as a catchment), submitting a combined work plan. It is the recommendation of the BHA that each county has their own contract. If services are provided to a catchment, the fiscal agent county (the county holding this primary Contract with BHA) shall enter into subcontracts with its catchment county Sheriff's Departments. BHA reserves the right to change the fiscal agent as necessary. Subcontracts entered into under this provision shall adhere to the requirements of Exhibit C, Miscellaneous Provisions, Section II.

1.3 Program Administrator. The Contractor shall select a JBBS Program Administrator, identify the positions' roles, responsibilities and authority, and develop a management plan that supports the JBBS Program Coordination Group. Any changes to the Program Administrator's' contact information shall be communicated via email to the Behavioral Health Administration within one business day of change to cdhs_jbbs@state.co.us BHA prefers that a staff person from the Sheriff's Department assume the role of Program Administrator. The Program Administrator shall be well versed in the JBBS Program, including contractual requirements. The Program Administrator shall also attend JBBS Quarterly Meetings, Round Tables and Learning Communities, and shall oversee the JBBS Program and its operations. The Program Administrator must also notify JBBS Program Manager(s) to any change in personnel. The Sheriff's Department is encouraged to account for this administrative position in their budget.

1.4 JBBS Program Coordination Group. The Contractor shall develop a process for implementing a Program Coordination Group within the facility, to guide and support the JBBS program. The Program Coordination Group shall meet on a regular and continual basis to ensure project implementation and goals are progressing. In addition to monthly check-ins, the JBBS Program Manager(s) will be available to attend periodic program coordination group

meetings for technical assistance, contract management, and support based on agency needs. BHA reserves the right to record JBBS meetings as necessary.

The Program Coordination Group shall:

- a. Oversee program implementation
- b. Make training recommendations
- c. Measure the program's progress toward achieving stated goals, using data provided by BHA program manager(s) to guide work
- d. Ensure program effectiveness and performance is measured by specific client-centered health outcomes and reflected in the data collected
- e. Resolve ongoing challenges to program effectiveness
- f. Inform agency leaders and other policymakers of program costs, developments, and progress
- g. Develop policies and protocols to ensure clinical staff have the resources and support required for service provision
- h. For JBBS Programs serving a catchment of counties, a Sheriff's Department representative from each county is required to participate in the JBBS Program Coordination Group
- i. Ensure the needs of all the jails in the catchment are being met by the resources and subcontracted service providers.

1.5 Subcontractors. The JBBS Program requires a subcontract or an MOU be in place for any and all subcontractors. See Exhibit C, Miscellaneous Provisions, Section II for requirements regarding the use of subcontractors.

1.6 Audits. As a participant in the JBBS program, participation in regular audits may be required. Clinical and financial documentation shall be made available when requested for onsite or virtual review by the Behavioral Health Administration, in addition to the location(s) where treatment services are being provided.

1.7 Recovery Support Services. SAMHSA (Substance Abuse and Mental Health Services Administration) encourages those involved in substance abuse and / or mental health treatment, to address their emotional, spiritual, intellectual, physical, environmental, financial, occupational, and social needs. JBBS programs may provide recovery support services for wraparound resources including, but not limited to, clothes, transportation, food, emergency housing/motel vouchers, or basic hygiene purchases that will assist in stabilizing the individual in the community.

1.8 Cultural Competency. The Contractor shall provide culturally competent and appropriate services, per National Standards for Culturally and Linguistically Appropriate Services (CLAS Standards), available at <https://thinkculturalhealth.hhs.gov/clas/standards>. The Contractor shall also make reasonable accommodations to meet the needs of Individuals who are physically challenged, deaf or hearing impaired, or blind.

1.9 Medication Consistency. Contractor is encouraged, though not required, to participate in the Minnesota Multistate Contracting Alliance for Pharmacy Cooperative Purchasing Agreement to purchase medication and to utilize the Medication Consistency formulary developed by CDHS and HCPF. If requested by the BHA, Contractor shall provide a copy of the medication formulary available at Contractor's jail. A copy of the CDHS and HCPF formulary is available

on the HCPF Website at <https://hcpf.colorado.gov/pharmacy-resources>. Contractor shall not bill inmates for appointments or medications otherwise covered by JBBS. See Exhibit B, Budget and Rate Schedule for a list of covered medications.

1.10 JBBS Crisis Intervention It is allowable for JBBS providers, while working in the jail during their shift to support therapeutic mental health interventions (including crisis services) when they occur. This should not interfere with current JBBS services that are actively being administered, but in the event that an individual is experiencing a crisis.

Article 2 Confidentiality and HIPAA / 42 CFR Part Two

2.1 HIPAA Business Associate Addendum / Qualified Service Organization

Addendum. The Contractor shall agree to comply with the terms of the HIPAA Business Associate Addendum / Qualified Service Organization Addendum, Exhibit D of this Contract.

2.2 Third Parties and Business Associate Addendum / Qualified Service Organization Addendum.

a. The Contractor shall require that any third parties, including subcontractors or other partner agencies, that it involves for work to be done pursuant to this Contract agree to the most recent CDHS version of the HIPAA Business Associate Addendum / Qualified Service Organization Addendum, found in Exhibit D of this Contract.

b. A HIPAA Business Associate Addendum / Qualified Service Organization Addendum is required between subcontracted treatment provider agencies for any program that has more than one treatment subcontractor agency rendering services in the jail in order to share assessments and screenings between subcontracted treatment provider agencies.

2.3 Information Sharing. For the sole purpose of ensuring medication consistency for persons with mental health disorders involved in the criminal justice system, for individuals participating in the JBBS program, Contractor shall share patient-specific mental health health and treatment information with all subcontractors, clinicians, and providers involved in the individual's plan of care. All such information sharing must comply with confidentiality requirements, including any necessary memorandums of understanding between providers, set for in the federal "Health Insurance Portability and Accountability Act of 1996", 45 CFR Parts 2, 160, 162, and 164.

2.4 Additional Measures. The Contractor shall agree to the following additional privacy measures:

a. **Safeguards.** The Contractor shall take appropriate administrative, technical and physical safeguards to protect the data from any unauthorized use or disclosure not provided for in this agreement.

b. **Confidentiality.** The Contractor shall protect data and information according to acceptable standards and no less rigorously than they protect their own confidential information. The Contractor shall ensure that individual level identifiable data or Protected Health Information (PHI) shall not be reported or made public. The

Contractor shall ensure that all persons (e.g., interns, subcontractors, staff, and consultants) who have access to confidential information sign a confidentiality agreement. It is recommended that each participating jail have a universal release of information (ROI) for JBBS clients to sign to ensure appropriate continuity of care.

Article 3 Financial Provisions

3.1 Cost Reimbursement / Allowable Expenses. This contract is paid by cost reimbursement. See Exhibit B, Budget and Rate Schedule, for a list of reimbursable expenses. The Rate Schedule is non-exhaustive; other items expensed to this Contract must be reasonable toward completion of the contract terms, are reviewable by BHA, and shall not exceed any detail in the budget in this regard. Documentation of all monthly expenses is required to be submitted along with the invoice each month.

3.2 Staff Time Tracking and Invoicing. The Contractor shall ensure expenses and staff are tracked and invoiced separately for each program or funding stream. Any other funding sources or in kind contributions supporting the JBBS Program shall be disclosed in the invoice submission. Invoices will be submitted to cdhs_BHApayment@state.co.us by the 20th of the following month.

3.3 Procurement Card. BHA recommends, although does not require, counties to consider the use of a procurement card to be used for expenses related to the JBBS program. Contractor shall follow its county's internal guidance and policies for use of procurement Cards.

3.4 Proportional Reduction of Funds. The Behavioral Health Administration has the unilateral authority to proportionately reduce the contract budget amount to match current spending rates. If the Sheriff's Department has not spent 40% of the contract budgeted amount by November 30th, the Behavioral Health Administration may proportionately reduce the contract budget amount to match current spending rates. If the Sheriff's Department has not spent 65% of the contract budgeted amount by February 28th, the Behavioral Health Administration may again proportionately reduce the contract budget amount to match current spending rates.

3.5 Fiscal Agent County Responsibilities. Where a county is acting as a fiscal agent for other counties, the fiscal agent county shall pay invoices received by the catchment counties within 45 days of receipt.

3.6 Other Financial Provisions, including invoicing instructions can be found in Exhibit C, Miscellaneous Provisions.

PART TWO - SUBSTANCE USE DISORDER (SUD) TREATMENT SERVICES

Article 1

Purpose and Target Population

1.1 Purpose. The goal of the Jail Based Behavioral Health Services (JBBS) Program is to support County Sheriff's in providing screening, assessment and treatment for offenders with

substance use disorders (SUD) and co-occurring substance use and mental health disorders, as well as transition case management services. Through funds authorized by the Colorado General Assembly (SB 12-163), the Behavioral Health Administration (BHA) intends to continue funding the Jail Based Behavioral Health Services Programs as set forth in this Contract.

1.2 Target Population. Adults 18 years of age and older that are residing in the county jail with substance use disorder or co-occurring substance use and mental health disorders. In this regard, the Contractor, in accordance with the terms and conditions of this Contract, shall develop, maintain, and provide behavioral health services in the county jails for individuals highlighted in section 1.2. The Contractor, in providing required services hereunder, shall utilize and maintain a partnership with community provider(s)/individuals that are licensed, who are in good standing with the Department of Regulatory Agencies (DORA), have the ability to provide services within the jail or through televideo options, and have the capacity to provide free or low cost services in the community to inmates upon release.

Article 2 Activities and Services

2.1. Licensed Substance Use Disorder Treatment Requirements.

- a. Eligible individuals must have a substance use disorder and/or a co-occurring mental health disorder (determined by SUD and MH screening) to be eligible to receive services under the JBBS program.
- b. Individual treatment providers must hold a Substance Use Disorder Provider license and be in good standing with the Colorado Department of Regulatory Agencies (DORA).
- c. Contractor shall implement policies and procedures on how the subcontracted treatment provider(s) will manage and maintain clinical records for the individuals served at the outpatient community location. The providers must follow the same protocols and policies for record management for services offered in the jail.
- d. Contractor shall provide appropriate screening(s), assessment(a), brief intervention and linkage to care in the community, based on an individualized treatment and/or transition plan.
- e. Each individual's treatment / transition plan shall incorporate:
 - i. Summary of the continuum of services offered to individuals based on evidence based curricula.
 - ii. Frequency and duration of services offered.
 - iii. Description of how services are divided if an individual's treatment will be provided by more than one treatment provider/agency.
 - iv. The individual's natural communities, family support, and pro-social support.

Article 3 Standards & Requirements

3.1 Authorizing Legislation and Description of Services. The Jail Based Behavioral Health Services (JBBS) Program is funded through the Correctional Treatment Cash Fund

legislated in the passage of Senate Bill 12-163. Section 18-19-103 (c), C.R.S. directs the judicial department, the Department of Corrections, the state board of parole, the Division of Criminal Justice of the Department of Public Safety, and the Department of Human Services to cooperate in the development and implementation of the following:

- a. Alcohol and drug screening, assessment, and evaluation.
- b. Alcohol and drug testing.
- c. Treatment for assessed substance abuse and co-occurring disorders.
- d. Recovery support services.

The Correctional Treatment Fund Board has determined the Jail Based Behavioral Health Services (JBBS) Program meets the requirements set forth in SB 12-163.

3.2 Level of Program Care. Services offered by the Contractor hereunder shall meet ASAM Level 1.

Article 4 Data Reporting

4.1 Contractor is required to report information in the BHA Jail Based Behavioral Health Services (JBBS) CiviCore Database or another database as prescribed by BHA. Data must reflect current individual enrollment and services provided by the 15th day of each calendar month to allow BHA staff to utilize current data. The following data elements will be captured in the CiviCore JBBS database or other database as prescribed by BHA:

- a. A record for each individual who screened “positive” for a mental health disorder or substance use disorder; other screenings completed and results thereof.
- b. Basic demographic and working diagnosis information (including veteran status and pregnancy status, if applicable).
- c. The type and dosage of medications provided for Medication Assisted Treatment (MAT). Please see Exhibit B for allowable medications.
- d. Number of individuals who successfully transition to community based services upon release.
- e. Program discharge outcomes and treatment status in the community after discharge.

4.2 The Contractor agrees to respond to BHA's inquiries about data submissions within two (2) business days and work with BHA to quickly resolve any data issue. The Contractor is required to notify BHA of any staffing changes within 48 hours, as this individual's database access will need to be deactivated.

Article 5 Performance Measures

5.1 Performance Measures.

a. Transition Tracking Outcomes. The goal of the JBBS program is to identify treatment service needs and assist with engagement in community based treatment services upon release. Contractor shall make reasonable efforts to contact all JBBS individuals who are successfully discharged from the program and released to the community at one, two, six and 12 months post release. The individual's treatment status shall be recorded in the CiviCore JBBS database

or another data system as prescribed by BHA. If a client remains engaged in treatment post-release, JBBS may continue to provide support through the Contractor's Recovery Support Services section of their budget, for up to 12 months. The following are the treatment status options:

- i. Deceased – In the event of death of the individual post-release.
 - ii. In Treatment – Individual is engaged in community based treatment services as recommended in the transition plan.
 - iii. New Crime/Regressed - Individual returned to jail for violations or committed a new crime.
 - iv. Not Applicable - Individual sentenced to Department of Corrections, Probation, Community Corrections, or treatment status not applicable at month two, six, or 12 due to prior tracking status of Deceased, New Crime/Regressed, or Treatment Completed.
 - v. Not in Treatment – Individual is reported by the community based treatment provider as not in treatment or the individual reports to not be in treatment services as recommended on the transition plan.
 - vi. Status Unknown – Individual cannot be located.
 - vii. Treatment Completed – Individual has completed treatment as recommended in the transition plan.
- b. Recidivism. JBBS aims to decrease the rate of reincarceration of former JBBS participants. This approach should result in greater treatment engagement in the community and decreased recidivism through better identification and treatment of behavioral health needs. BHA may conduct an annual analysis of recidivism. The following will apply to this analysis:
- i. JBBS participants who have received treatment services or groups will be included in the recidivism analysis.
 - ii. "Recidivism" is the analysis that will be defined as re-arrest and reincarceration for a new crime or a technical violation related to the individual's original charge.
 - iii. Recidivism Target. Programs will ensure that data in the JBBS Database pertaining to the most recent complete fiscal year (July 1 - June 30) is verified and correct by the 15th of July following the fiscal year so that the recidivism analysis may be completed by BHA.

Article 6 Deliverables

6.1 For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

PART THREE - MENTAL HEALTH TREATMENT (SB 18-250)

Article 1 Purpose & Target Population

1.1 Purpose. The Behavioral Health Administration (BHA) is committed to efforts to provide resources to support County Sheriffs in providing screening, assessment and treatment for mental health and substance use disorders or co-occurring disorders; as well as transition

case management services to people who need such services while they are in jail. The Jail Based Behavioral Health Services (JBBS) Program has been operational since October 2011 with funding from the Correctional Treatment Cash Fund pursuant to Section 18-19-103 (5)(c)(V).

The goal of the JBBS Program is to provide appropriate behavioral health services to inmates while supporting continuity of care within the community after release from incarceration. This approach should result in greater treatment engagement in the community and decreased recidivism through better identification and treatment of behavioral health needs.

In October 2012, the Correctional Treatment Board voted to fund additional Jail Based Behavioral Health Services Programs to additional counties across the State. As of February 2023, there are JBBS programs in 48 county jails across the State of Colorado.

In May 2018 the Colorado General Assembly passed Senate Bill 18-250, which mandated the JBBS Program under Colorado Revised Statutes 27-60-106. Additional mental health funding was allocated to the JBBS program to address gaps in services for mental health disorder screening, assessment, diagnosis and treatment. Additionally, these funds may support psychiatric prescription services and purchase of medications. Sheriff's Departments that currently operate JBBS programs, as well as new applicants, are eligible to request these funds. Sheriff's Departments may submit an individual application, or they may submit a combined application if they would like to apply in conjunction with other BHCOUNTY Sheriff's Departments.

To carry out the JBBS program, Sheriff's Departments may partner with local community provider(s) who can demonstrate the ability to provide services within the jail, and the capacity to provide or link individuals released from jail to free or low cost services in the community.

1.2 Target Population. Adults 18 years of age and older that are residing in the county jail with substance use disorder or co-occurring substance use and mental health disorders. In this regard, the Contractor, in accordance with the terms and conditions of this Contract, shall develop, maintain, and provide behavioral health services in the county jails for individuals highlighted in section 1.2. The Contractor, in providing required services hereunder, shall utilize and maintain a partnership with community provider(s)/individuals that are licensed (LAC, LPC, LCSW or LMFT), who are in good standing with the Department of Regulatory Agencies (DORA), have the ability to provide services within the jail or through televideo options, and have the capacity to provide free or low cost services in the community to inmates upon release.

Article 2 Activities & Services

2.1 Services. It is best practice that all jails should be utilizing evidence-based screening

tool(s) and practices to screen for any potential mental health and/or substance use disorders and withdrawal, as well as suicide risk.

The Contractor shall:

- a. Provide adequate staff to complete behavioral health screenings, prescribe psychiatric medications as necessary; and provide mental health counseling, substance use disorder treatment and transitional care coordination.
- b. Upon identification of an individual who may be a candidate for JBBS services, a referral by jail staff should be made to a JBBS clinician within 48 hours, or, when the individual is medically cleared to be screened, via the appropriate channels (e.g. inmate kite, email).
- c. Assess all individuals booked into the jail facility for psychiatric medication needs by requesting and reviewing medical and prescription history.
- d. Have access to psychiatric medications, as defined by the medication formulary established pursuant to section 27-70-103 or by their contracted medical provider.
- e. Coordinate services with local community behavioral health providers prior to the release of an inmate to ensure continuity of care following his or her release from the jail.
- f. Complete the GAIN 3.2 assessment with an individual enrolled in the JBBS program within 14 calendar days of program enrollment. The Contractor shall monitor and make reasonable efforts to ensure that all participants complete a GAIN assessment a minimum of every three months thereafter, to track progress. Other site-specific tools may also be utilized in addition to the GAIN.

2.2 Training and Meetings. The Contractor shall provide training to improve correctional staff responses to people with mental illness. The Contractor shall determine the amount of training necessary to ensure, at a minimum, a group of trained staff is able to cover all time shifts. The training should provide sufficient opportunities for hands-on experiential learning, such as role play and group problem solving exercises. Cross-training opportunities shall be provided to behavioral health personnel and other stakeholders to help improve cross-system understanding. BHA is able to provide assistance with training the Medical Team staff regarding the MAT services and resources across the state.

- a. Program Orientation: The Contractor shall attend a mandatory orientation session with the BHA Program Manager and Fiscal Staff, to be organized by BHA as soon as is practicable execution of the contract.
- b. Program Meetings and Required Training: Program meetings and other required training will be scheduled throughout the term of the JBBS Program contract. This includes the JBBS Learning Community, JBBS Round Table, and the JBBS Quarterly Workgroup.

2.3 Evidence-Based Practices. The Contractor shall use evidence-based and promising practices within the screening and service delivery structure to support effective outcomes. The use of a risk/need/responsivity (RNR) model is encouraged to assess various factors such as substance use disorders, mental illness, cognitive or physical impairments, financial issues, family dynamics, housing instability, developmental disabilities, low literacy levels, and lack of reliable transportation, all of which may need to be addressed to support success.

2.4 Individualized Service Provision. The Contractor shall link individuals referred to the program to community based behavioral health supports and services, as appropriate based on the specific needs of the individual to ensure wraparound services are in place to reduce the risk of the individual returning into the justice system.

Article 3 Standards and Requirements

3.1 Mental Health Treatment Provider. The subcontracted mental health treatment provider(s)/individual(s) must be licensed and in good standing with the Department of Regulatory Agencies (DORA). The subcontracted mental health treatment provider(s) must adhere to all rules and regulations set forth by their license and are prohibited from practicing outside their scope of training.

Article 4 Deliverables

4.1 For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

PART FOUR - PRE-SENTENCE REENTRY COORDINATOR SERVICES

Article 1 Purpose & Target Population

1.1 Purpose. In July 2019, the Behavioral Health Administration (BHA) was granted funds by the Correctional Treatment Fund Board for Pre-sentence Reentry Coordinator position(s) in select jails. This program shall provide services to individuals at county jails who are in need of behavioral health treatment and are on pre-sentence status.

The intention of this position is to work to enhance and improve care coordination for individuals in county jails with shorter incarcerations (actual length to be determined by individual jails), which may prevent them from receiving more meaningful, long term interventions by behavioral health treatment staff. This position is responsible for facilitating communication and collaboration between judicial and behavioral health systems.

1.2 Target Population. Adults 18 years of age and older, that are residing in the jail awaiting sentencing. Priority should be given to those identified to be a high jail utilizer (three or more arrests in a year).

Article 2 Activities & Services

2.1 JBBS Pre-Sentence Reentry Coordinator Services. The Contractor shall refer individuals to behavioral health services, after the booking process is complete and specific needs of the individual are identified, to ensure wraparound services are in place to reduce

the risk of the individual returning into the justice system. Below is a list of services Contractor shall provide:

- a. Behavioral Health Screening: The Contractor shall coordinate with the existing jail processes to identify the population that will have a shorter length of stay within the jail and who screen positive for a substance use disorders, co-occurring mental health and substance use disorders, and/or are identified to be a suicide risk.
- b. High Jail Utilizers: The Contractor shall identify individuals that have three or more arrests in the past year, and shall be a priority population to receive services to target the needs.
- c. Brief Intake Assessment. The Contractor shall provide a brief intake to assess immediate behavioral health needs within 48 hours. BHA recommends using the Risk Need Responsivity Model https://tools.gmuace.org/files/RNR_Practitioner_Pub_FINAL_2.12.13.pdf
- d. Open Referral Process. The Contractor shall facilitate an open referral process with inmates where transitional resource packets are shared, reviewed and completed. The JBBS Pre-sentence Reentry Coordinator shall make referrals and coordinate services with licensed or certified behavioral health professionals, prior to the release of an inmate, to ensure continuity of care. The JBBS Pre-Sentence Reentry Coordinator shall make referral appointments based upon need and provide the appointment date to the individual before release.
- e. Intervention/Therapy. The Contractor shall offer brief intervention and/or therapy to inmates as necessary.
- f. Coordinate Referral Information. The Contractor shall coordinate with community entities as applicable (i.e., pre-trial, probation, community corrections, therapeutic communities) to ensure the supervision entities are made aware of the individual's assessed needs and scheduled appointments.

2.2 Service Provision.

- a. A report of high jail utilizers should be run every five to seven days. Based on this list, JBBS staff should review those who would not qualify for pre-sentence reentry coordination services. This could include, but is not limited to, Department of Corrections holds, out of county warrants, serious violent crimes.
- b. Once that list is reviewed, the PSC should meet with those individuals to identify their needs. The BHA recommends using the Risk-Need Responsivity Simulation Tool. https://tools.gmuace.org/files/RNR_Practitioner_Pub_FINAL_2.12.13.pdf
- c. Based on the information gathered through this tool (and other information where applicable), the presentence coordinator should be creating a discharge packet that should be given to the individual upon their release.
- d. A discharge plan should include (but is not limited to) referral/resource information for the following categories: mental health services, medication, substance abuse services, medication assisted treatment, health care/medical services, benefits, food, clothing, transportation, housing, identification needs, employment, and disability income resources.
- e. If the individual wants their discharge plan shared with any of the referral community agencies, they will need to sign a release of information.
- f. If an individual is sentenced, it is expected that the presentence coordinator helps them with appointments in the community prior to their release. This can also include working with attorneys, probation officers, or parole officers to gain acceptance to sober living or treatment

programs. If a client reports opiate use, they should be referred to medical for the appropriate MAT services.

g. Seek partnerships with the Regional Accountable Entity (RAE) to ensure referrals are made in a timely manner with community treatment providers.

2.3 Data Accessibility. The Pre-Sentence Reentry Coordinator position shall be given access to, receive training on, and be able to utilize the data in the Jail Management System (JMS) in order to target the high jail utilizers.

2.4 Data Entry. All discharge plans/notes are entered under the services tab as "Community Resources and Access". Any additional follow up should be entered under the services tab utilizing the drop down option that most closely represents what services are being provided.

Article 3 Deliverables

3.1 For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

PART FIVE - MEDICATION ASSISTED TREATMENT

Article 1

Purpose & Target Population

1.1 Purpose. Treatment of individuals with substance use disorders who come into contact with the criminal justice system. Jails that receive funding through the jail-based behavioral health services program are to allow medication-assisted treatment to be provided to individuals in the jail. Jails must have services involving consideration for Fentanyl/Carfentanil related substances, and provide 8 mg of Naloxone at release (this can be two 4mg Narcan or one 8mg Kloxxado). The jail may enter into agreements with community agencies and organizations to assist in the development and administration of medication-assisted treatment. "Medication-Assisted Treatment" or "MAT" means a combination of behavioral therapy and medications approved by the Federal Food and Drug Administration to treat SUD disorders.

1.2 Target Population. Adults 18 years of age and older, residing in county jail(s).

Article 2 Activities & Services

2.1 Provision of Medication-Assisted Treatment. Contractor shall hire technical assistance ("TA") providers to support MAT programs in their facility. Technical assistance includes development and implementation of medication-assisted treatment, approval of prescribers by the United States Drug Enforcement Agency, other appropriate withdrawal management care, and assistance with identifying bulk purchasing opportunities for necessary services. The facility shall offer medication approved by the federal Food and Drug Administration that are approved to treat opiate use disorder, which must include agonists,

partial agonists, and antagonists, to a person in custody with an opiate use disorder. The person, in collaboration with the treating provider, must be given a choice concerning what medication is prescribed, based on the facility's medication formulary. The Contractor or designee, shall be responsible for documenting individual-level MAT services provided, including date of service, type of service, duration of service, specific MAT medication provided, frequency of dosage, and any additional applicable information. Contractors engaging in MAT treatment shall expand access to care for persons who are incarcerated with substance use disorder (SUD) through the following activities:

- a. Have a policy in place for the provision of Medication-Assisted Treatment (MAT) and how it will be implemented. A copy of this policy will be provided to the assigned JBBS Program Manager prior to MAT services being provided.
- b. Identify program appropriate individuals via evidence based screening.
- c. Link persons with a community based clinical care provider.
- d. Initiate MAT for SUD and retain in MAT/optimize retention to MAT while in jail.
- e. Provide patient education surrounding SUD and the types of treatment available in their community.
- f. Develop and routinely review individualized treatment plans.
- g. Have fentanyl related considerations for withdrawal management.
- h. Provide overdose reversal medication at release (this can be two 4mg Narcan or one 8mg Kloxxado).

2.2 Allowable Expenses. The following are allowable expenses in the provision of MAT services, reimbursable in accordance with the BHA-approved rate schedule or prior authorization from JBBS Program Manager. For a full list of allowable medications, please see the "medications" section in Exhibit B.\

- a. Fee for service agreements with Contractors for treatment, medical staff, and medications.
- b. Required medications, handled subject to Controlled Substance / Medication Assisted Treatment licensing requirements, including medications for overdose reversal such as Naloxone or Kloxxado.
- c. DEA licensing services.
- d. Temporary or Permanent staffing services for positions related to the implementation of MAT services. These could be both sworn and civilian positions.
- e. Facility and equipment upgrades related to MAT, per JBBS program manager approval.
- f. Training and staff development for MAT. Invoice requests are due to BHA as expenses are incurred. Only one month's expenses are allowed per invoice.
- g. Technical assistance.
- h. Training services for jail staff as it relates to MAT.
- i. Consultation services for jail staff and community providers as it relates to MAT.
- j. Advertising, marketing or public relation services regarding MAT services.
- k. Human Services collaboration as it pertains to Medicaid enrollment prior to release from jail.
- l. Translation services for those receiving MAT services when needed.
- m. Delivery of MAT medications.
- n. Community re-entry services as related to MAT services.

Article 3 Standards and Requirements

3.1 Program Policies and Plans.

- a. Contractor shall adhere to the policy or plan for its jail submitted to satisfy the deliverable described in Part Six, Article 1.5.
- b. A Sheriff who is the custodian of a county jail or city and county jail may enter into agreements with community agencies, behavioral health organizations, and substance use disorder treatment organizations to assist in the development and administration of medication-assisted treatment in the jail.
- C. Jails are expected to provide a plan to the BHA by December 31, 2024 detailing the sustainability of their respective MAT programs beyond the fiscal year or when funds are fully expended. This plan should include how they will continue to provide MAT services and funding source. Counties are encouraged to use county funding available from a settlement or damage award from opiate-related litigation to support jails in complying with the requirements of this section.

3.2 License Requirements.

- a. Providers licensed as an Opioid Treatment Program (OTP) shall adhere to various elements and sections of 2 CCR 502-1 Behavioral Health Rules including but not limited to 21.320 Opioid Treatment Programs (OTP) and 21.300 Licensing of Substance Use Disorder Programs Using Controlled Substances.
- b. All BHA-licensed agencies (including OTPs) storing and dispensing from stock controlled substances for the purpose of treating a substance use disorder or withdrawal from a substances use disorder shall adhere to 2 CCR 502-1 Behavioral Health Rules regarding 21.300: Controlled Substance License Requirements, which includes direction on the safe storage and handling of controlled substances.

3.3 Level of Program/Care. OTPs seeking a Controlled Substance License must also apply for approval to operate as a Behavioral Health Entity (BHE), identifying which ASAM level of care they will choose to operate at and follow BHA regulatory guidelines that define that level of care within 2 CCR 502-1.

Article 4 Deliverables

4.1 For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

PART SIX - JBBS PROGRAM DELIVERABLES

Article 1

1.1 Deliverables for All JBBS Programs

- a. JBBS Work Plan. Using the JBBS Statement of Work, the Contractor is required to design a work plan based on the five criteria listed below. The Annual Work Plan should specify the following information for each service in which the Contractor will participate in. See JBBS Work Plan Template at the end of this document.
- b. Annual Report. The Contractor shall submit to the State the previous year's Annual Report by EOB August 1, utilizing the JBBS Reporting Template provided by BHA. The Contractor shall submit this report via email to cdhs_jbbs@state.co.us
- c. JBBS Database Reporting.
- i. The Contractor or designated subcontractor shall complete all applicable data fields in the JBBS (Civicore) Database using the following URL:
<https://fw.civicore.com/jbbhs> or another data system as prescribed by BHA.
All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided.
- d. Data Entry shall include:
- i. Basic individual demographic and working diagnosis information.
 - ii. Booking date (date that the individual was booked into jail).
 - iii. Screening date and results
 - iv. Admission date (date that individual began receiving JBBS services).
 - v. Individual-level services provided (date of service, type of service, duration of service, and any additional information), including any Medication Assisted Treatment services provided (date of service, duration of service, type of MAT service, specific MAT medication, and any other applicable information, including frequency of dosage).
 - vi. Date, duration, and participants who attended for treatment or case management group sessions.
 - vii. Discharge date and type (unsuccessful discharge or successful discharge, depending on whether the individual is actively participating in the JBBS program at the time of discharge). BHA utilizes discharge and admission dates to approximate sentence length and measure progress toward shortening sentence lengths.
 - viii. Date tracked and treatment status in the community, tracked at month 1, month 2, month 6, and month 12 after discharge.
 - ix: The contractor shall utilize the *Health Information Exchange* platform (if available in the jail) that serves to provide an additional relevant source of longitudinal health data that can inform & support better treatment options, coordination of care and a better understanding of the whole health of each individual so they can provide the safest and most effective treatment recommendations.
- e. The Contractor or Contractor's designated subcontractor shall complete Drug Alcohol Coordinated Data System (DACODS), Colorado Client Assessment Records (CCAR), and Encounters - or other BHA prescribed data system records, according to the following schedule:
- i. Encounters are due by the last business day of each month for all services provided during the previous month.
 - ii. CCARs are due by the last business day of the month following the admission, annual update, or discharge of a client.

iii. DACODS are due by the 15th of the following month for admissions into, and discharges from, JBBS services. See the latest version of the Finance & Data Protocol Protocol #1 Special Studies Codes and Eligibility for more details:

https://www.google.com/url?q=https://bha.colorado.gov/sites/bha/files/documents/FINAL%2520Protocol%25201%2520Amendment%25208%2520SSCs%2520and%2520Eligibility%2520October%25202022%2520%25281%2529_0.pdf&sa=D&source=docs&ust=1709671223916104&usq=AOvVaw0TLJg4bpMoZBfrGf6F2INE

f. Workgroup Attendance. BHA facilitates JBBS Program Meetings every other month. The Contractor shall ensure that a representative from each jail participates in the meetings. The representative(s) who attends the meetings shall be responsible for relaying the information discussed during the meetings to the rest of the Contractor's program organizational structure.

g. Critical Incidents. The Contractor shall ensure any critical incident involving a JBBS client is documented and shared with the Behavioral Health Administration via an encrypted email to cdhs_ci_bha@state.co.us, within 24 hours of the time the incident occurs. It is recommended that the Contractor include this reporting requirement in all subcontractor agreements. The documentation should include the following:

- i. Date and time of incident.
- ii. Location of the incident.
- iii. The nature of the incident.
- iv. How the incident was resolved.
- v. Name[s] of staff present.
- vi. Whether the incident resulted in any physical harm to the participant or any staff.

h. Copy of Proposed Subcontract. The Contractor shall provide to BHA a copy of all subcontracts between the Contractor and any potential provider of services to fulfill any requirements of this Contract, to cdhs_jbbs@state.co.us within 30 days of subcontract execution. The subcontract will be evaluated to ensure it is in compliance with the maximum rates established in the Annual Budget document provided by BHA.

i. Site Visits. The JBBS Program Manager(s) may conduct site visits for the purpose of providing technical assistance support and quality assurance monitoring of the program on a periodic/as needed basis.

j. Monthly Contract Monitoring Tool. The Contractor shall submit a completed contract monitoring tool to their assigned JBBS program manager no later than the 20th of the month with the prior months information. JBBS program managers will update this internally.

k. Plan of Action. Contractors who do not meet the deliverables above, or any additional deliverables listed below, for which they have been provided funding, may be asked to submit a plan of action to improve program performance for the current or following fiscal year.

l. Monthly BHA Invoice. Invoices will be submitted to cdhs_bhpayment@state.co.us by the 20th of the following month. Only one month's expenses are allowed per invoice. Supporting financial documentation is also required to be submitted along with the invoice.

m. Spending Projection Plan. If a contractor is underspent by greater than 40% of their budget by mid fiscal year (Nov 30), Contractor shall submit a spending projection plan. Failure to submit the spending plan and failure to effectively utilize funding could result in reduction in the current year budget.

n. Behavioral Health Screenings:

- i. Individuals involved in the JBBS program are required to complete the GAIN 3.2 assessment with an individual enrolled in the JBBS program within 14 calendar days of program enrollment.

1.2 Additional Deliverables Related to Jail Medication-Assisted Treatment

- a. Organizational Structure. All Contractors participating in JBBS shall determine and provide an organizational structure designed to facilitate and promote effective MAT program administration. Describe the use of evidence based best practices for coordination of care for identified inmates. This report is due via email to cdhs_jbbs@state.co.us by August 1 annually.
- b. Policies. Prior to MAT services being delivered, the Contractor shall provide BHA a written policy for their intended Jail MAT service delivery method, via email to cdhs_jbbs@state.co.us. Contact JBBS Program Manager for additional information on creating MAT policies.
- c. Barrier Reports. If Contractor does not deliver any part of these deliverables, Contractor shall submit a report detailing the barrier(s) Contractor is experiencing that have prevented the service delivery. Describe the capacity or efforts needed to get the jail into compliance, including but not limited to withdrawal management, screening, and coordination of care for inmates identified for MAT. The report is due via email to cdhs_jbbs@state.co.us by August 1 annually.
- d. Work Plan and Budget Submission/Approval. In order to access MAT funds, Contractor must submit a MAT work plan describing how the funds will be used.
- e. Contractor shall provide an initial budget to the BHA JBBS Program Manager with Contractor submission of the work plan. BHA JBBS Program Manager will respond with an approval, a request for more information, or a rejection with cause. Budgets in excess of the proposed soft cap must be approved in advance in writing by the BHA JBBS Program Manager.
- f. Contractors with ongoing MAT programs must submit the workplan and budget by June 1 annually for the upcoming state fiscal year (beginning July 1). Contractors beginning new MAT programs must submit the workplan and budget prior to commencing services billed to this fund. Contractor work may not commence until the work plan and budget are approved by the BHA JBBS Program Manager.
- g. Data Entry. The Contractor or designated subcontractor shall complete all applicable data fields as outlined in Part Six, Table 1, page 19. Data shall be entered in the JBBS (Civicore) database, or another data system as prescribed by BHA. All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided.
- h. Medication Compliance - Number of individuals who have engaged in MAT services under the JBBS umbrella, who have successfully transitioned to a provider for further treatment or ongoing evaluation for MAT services, including community-based or Department of Corrections settings.

Table 1

Below is the deliverables table required by BHA for each JBBS related service.

Program	Deliverable	Due Date	Responsible Party	Deliver to
All	Send BHA copies of all proposed subcontracts	Within 30 days of contract being signed	Contractor	cdhs_jbbs@state.co.us
All	Provide work plan	With budget submission	Contractor	cdhs_jbbs@state.co.us
All	Submit BHA invoice & supporting financial documents	By the 20th of the following month	Contractor	cdhs_obhpayment@state.co.us
All	Report critical incidents	Within 24 hours of incident	Contractor	cdhs_ci_obh@state.co.us
All	Provide JBBS annual report	8/1/25	Contractor	cdhs_jbbs@state.co.us
All	Site Visits	Ongoing / As Needed	BHA	Locations TBD

All	Contract Monitoring Tool	Ongoing, by the 20th of each month for all services provided during the previous month	Contractor	JBBS Program Manager
All	Program specific data	Ongoing	Contractor or designated subcontractor	Civcore database
All	Workgroup attendance	Ongoing	Contractor, subcontractors, clinicians	Virtual formats - invites will be provided by JBBS program managers
MAT	Provide jail MAT program policies and procedures	Prior to MAT services being provided	Contractor	cdhs_jbbs@state.co.us

JBBS Work Plan

1. Identify the Project Name, Purpose and Timeline

- i. The Project Name will be either JBBS/Substance Use Disorder Treatment, JBBS/Mental Health Treatment, JBBS/Pre-Sentence Coordinator, or JBBS/Medication Assisted Treatment (MAT).
- ii. The Purpose will include what you hope to accomplish by providing JBBS services in your facilities.
- iii. The Timeline will be July 1, 2024 - June 30, 2025

2. Put Your Work Plan Into Context

- i. This should include an introduction and background of the facility's JBBS program.
- ii. Write an introduction and background to better outline why you need this project to happen - Creating context and establishing the problem, helps explain why you need the solution. Examples could include an increase in substance abuse usage, increase in mental health disorders, increased jail population, high recidivism rates, Colorado state statute requirements, etc...
- iii. Describe the overall goal of the JBBS program. Examples can include who is eligible for services, how will referrals to the program be made, what are the admission criteria, how services will be provided, etc...
- iv. If the facility is a new JBBS program, please include a brief summary of how and why JBBS services will be implemented into your facility, and what you hope to gain from this program.

3. Establish Your Goals and Objectives. Goals and objectives should be developed in an integrated, multi-disciplinary fashion, which includes the active and ongoing participation of the offender, jail staff and community providers. Examples could include:

- i. What are / will be, the assessments and screenings between subcontracted treatment provider agencies?
- ii. How will you interface with other agencies serving persons with substance use disorders or co-occurring mental illnesses, (i.e., community mental health centers, substance use disorder treatment programs, service programs for Veterans, community service agencies, and other licensed clinicians in private practice), to meet individuals' treatment needs?
- iii. What is the service array available within the community to program participants upon their release from jail, OR, if there are limited services available in your area, highlight this as a potential barrier.
- iv. Which recovery support services (RSS) are most needed in your community and/or catchment area and how will the provider or Sheriff's Department use a portion of their budget to meet these needs?
- v. What security protocol and reporting requirements are expected from the treatment provider?

- vi. What is the current capacity or efforts to screen all individuals booked into the jail facility for mental health, suicidality and substance use histories and needs?
- vii. What are/will be, the continuum of services being offered, pursuant to this Contract based on evidence based curricula?
- vii. What will the frequency and duration of services offered look like? Discuss the availability of services during the week and hours of operation, as well as include a breakdown of staff time (FTE) allocated to the program, credentials and general duties of each position.

4. Define and Coordinate Your Resources:

- i. Determine and provide an organizational structure designed to facilitate and promote effective administration of the JBBS program (should include jail staff as well as any subcontracted staff).
- ii. Describe how you plan to link offenders with community services upon their release from custody.

5. Understand Your Constraints: Are there any obstacles that are going to get in the way of providing these services?

- i. Examine if there are any barriers to treatment within the jail? Within the community?
- ii. If so, it is possible to address these and, if so, how do you plan to do that?

6. Discuss Risks and Accountability: Here you will highlight any foreseeable risks to the program, as well as who will be accountable for each aspect of the program.

- i. Activities, services, budgets, plans, timelines, goals, and outcome measures included in the Work Plan shall be interpreted as being material contractual performance requirements, outcomes, measures, and contract deliverables of the Contractor.
- ii. The work plan, once approved by BHA, shall be incorporated into this Contract by reference as work requirements of the Contractor supplemental to Contractor work requirements under the current Contract Exhibit A, Statement of Work, as amended.



EXHIBIT B-2, FY25 ANNUAL BUDGET

BHA Program	JBBS
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Agency Name	Gilpin County
Budget Period	July 1, 2024 - June 30, 2025
Project Name	JBBS

Program Contact, Title	Greg Demo, Division Chief
Phone	303-515-4358
Email	gdemo@gilpincounty.org
Fiscal Contract, Title	Joseph Allaire, Finance Director
Phone	303-951-3671
Email	jallaire@gilpincounty.org
Date Completed	March 25, 2024

SERVICE CATEGORIES		
Services (Fixed Price per rate Schedule)	Funding Source	Total
Substance Use Disorder Treatment	State General Fund	\$43,126.00
Mental Health Treatment	State General Fund	\$32,534.00
Total Contract		\$75,660.00

JBBS RATE SCHEDULE

Statewide Maximum Salaries

Positions should be hired at salary levels indicative of qualifications, experience, and organization pay schedules. This table indicates a maximum salary only. It is understood that many positions will be hired at lower salary levels than the state maximum.

Licensed Therapist (LPC/LCSW/LAC/LMFT)*	\$84,872/year
Unlicensed Master's Level Therapist or Substance Abuse Counselor (example CAS)*	\$68,959/year
Unlicensed Bachelor's Level Therapist or Substance Abuse Counselor (example CAS)*	\$63,654/year
Case Manager (CM) *	\$58,349/year
Certified Addiction Technician (CAT)	\$44,558/year
Physician Assistance (PA) *	\$127,308/year
MD/DO *	\$266,569/year
JBBS Program Administrator (Primary responsibility of managing the jail's JBBS program.) *	\$103,538/year
Pre-sentence Coordinator *	\$72,100/year
Pharmacist (Pharm-D)	\$135,891/year
Registered Nurse *	\$76,385/year
Data Entry Clerk	\$42,436/year
Peer Support Specialist	\$36,050/year
Qualified Medication Administration Person (QMAP)	\$15.97/hour

*BHA will reimburse salaries up to the state maximum

*BHA may consider rates 10% above statewide maximum salaries pending justification from jails and written pre-approval by BHA

Travel

Mileage (IRS rate)	\$0.67/mile
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Operating Expenses

Maximum total percentage of contract budget	10%
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Training and continuing education for jail employees/clinicians (including but not limited to QMAP, CIT, Motivational Interviewing, Mental Health First Aid, Trauma Informed Care, (Certified Addiction Specialist -Classes only) may be included in the operating expenses

BHA may pay for one licensing test per clinician (NCE, MAC, NCAC). Up to \$200 per clinician, per test.

BHA may consider operating expenses above 10% of total contract budget pending justification from jails and written pre-approval by BHA

Indirect Expenses

Maximum total percentage of contract budget	10%
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BHA may consider operating expenses above 10% of total contract budget pending justification from jails and written pre-approval by BHA

RECOVERY SUPPORT SERVICES

Allowed Services *	Additional Notes
Application Fees ID / Birth Certificates	
Indigent Backpacks	
Basic Hygiene Items	
Bicycles	May be provided if client is engaged in treatment services for 2 + months post release. 1 bike per person.
Bus Pass – Daily, Monthly	
Child Care	1 month limit per client, per child

Clothing	
Educational Costs (books, supplies, and fees)	
Emergency Housing/Rental Assistance	90 day limit per person
Food Assistance	
Gas Vouchers	
GED Program / Testing	
Job Placement Training	
Life Skills Training	
Medical Assistance – copays / infectious disease testing	Limit of \$250.00 per person
Medications	30 day limit per person
Personal Care (eg. haircuts)	
Phone Cards	Limit of \$15.00 per person
Pre-paid Cell Phones	To be paid for upon release and after client attends 2 appointments in the community. Cost of the phone and up to 2 months of bills.
Printed Resources	
Transportation Assistance	
Transportation to Residential Treatment	Out of state travel to treatment will need prior approval by BHA
UA / BAs	Limit of \$100.00 per person
Utilities	1 month limit per client
* BHA may consider other expenses pending justification from jails and written pre-approval by BHA	
MEDICATIONS	
Medication reimbursement will be based on a) providers established rate or b) jail purchase agreement rate or c) in the absence of an established rate or jail purchase agreement rate the following BHA rate schedule.	
Psychotropic Medication will be reimbursed at rate established on Preferred Drug List (PDL) which can be found at https://www.colorado.gov/hcpf/pharmacy/resources	
Medication	Rate
Methadone	\$18/day. Methodone treatment, including medication and integrated psychosocial and
Naltrexone (oral)	Monthly Medication Rate: \$85. Monthly Prescriber Rate: \$150
Depot-naltrexone (injectable) (Vivitrol)	\$1,376/unit; 380mg injection (extended release) per month
Buprenorphine (pregnancy) - 8mg	\$41/month
Buprenorphine (pregnancy) - 2mg	\$31/month
Buprenorphine/naloxone sublingual film (suboxone) - 12mg/3mg	\$275/month
Buprenorphine/naloxone sublingual film (suboxone) - 8mg/2mg	\$140/month
Buprenorphine/naloxone sublingual film (suboxone) - 4mg/1mg	\$140/month
Buprenorphine/naloxone sublingual film (suboxone) - 2mg/0.5mg	\$80/month
Naloxone (Narcan)	Unit Cost: \$75. Prescriber Rate: \$35
Suboxone and generics	\$5.55 / unit @30 days = \$166.50 for a 2mg-0.5mg dose; range can increase from 4mg-
Buprenorphine - 8mg	\$41/month
Buprenorphine - 2mg	\$31/month
Sublocade (injectable)	\$1,376/unit; 380mg injection (extended release) per month

Revised 03_04_2024

Exhibit C-1 Miscellaneous Provisions

I. General Provisions and Requirements

A. Finance and Data Protocols

The Contractor shall comply with the Behavioral Health Administration's (BHA) most current Finance and Data Protocols and the Behavioral Health Accounting and Auditing Guidelines, made a part of this Contract by reference.

B. Marketing and Communications

The Contractor shall comply with the following marketing and communications requirements:

1. Reports or Evaluations. All reports or evaluations funded by BHA must be reviewed by BHA staff, including program, data, and communications, over a period of no fewer than 15 business days. The Contractor may be asked to place a report or evaluation on an BHA template and the report or evaluation is required to display the BHA logo. The Contractor shall submit the finished document to BHA in its final format and as an editable Word or Google document.
2. Press Releases. All press releases about work funded by BHA must note that the work is funded by the Colorado Department of Human Services, Behavioral Health Administration. Press releases about work funded by BHA must be reviewed by BHA program and communications staff over a period of no fewer than five business days.
3. Marketing Materials. Contractor shall include the current Colorado Department of Human Services, Behavioral Health Administration logo on any marketing materials, such as brochures or fact sheets, that advertise programs funded by this Contract. Marketing materials must be approved by the Contract's assigned BHA program contract over a period of no fewer than 5 business days.
4. All Other Documents. All other documents published by the Contractor about its BHA-funded work, including presentations or website content, should mention the Colorado Department of Human Services, Behavioral Health Administration as a funder.
5. Opinion of BHA. BHA may require the Contractor to add language to documents that mention BHA reading: "The views, opinions and content expressed do not necessarily reflect the views, opinions or policies of the Colorado Department of Human Services, Behavioral Health Administration."

C. Start-up Costs

If the State reimburses the Contractor for any start-up costs and the Contractor closes the program or facility within three years of receipt of the start-up costs, the Contractor shall reimburse the State for said start-up costs within sixty (60) days of the closure. The Contractor is not required to reimburse the State for start-up costs if the facility or program closure is due to BHA eliminating funding to that specific program and/or budget line item.

D. Immediate Notification of Closures / Reductions in Force

If the Contractor intends to close a facility or program, it shall notify the BHA Contracts Unit at least five business days prior to the closure. Similarly, if the Contractor, or any sub-contractor provider, intends to conduct a reduction in force which affects a program funded through this contract, the Contractor shall notify the BHA Contracts Unit at least five business days prior to the layoffs.

E. Contract Contact Procedure

The Contractor shall submit all requests for BHA interpretation of this Contract or for amendments to this Contract to the BHA Contract Manager.

F. Continuity of Operations Plan

1. In the event of an emergency resulting in a disruption of normal activities, BHA may request that Contractor provide a plan describing how Contractor will ensure the execution of essential functions of the Contract, to the extent possible under the circumstances of the inciting emergency (“Continuity of Operations Plan” or “Plan”).
2. The Continuity of Operations Plan must be specific and responsive to the circumstances of the identified emergency.
3. BHA will provide formal notification of receipt of the Continuity of Operations Plan to the Contractor.
4. The Continuity of Operations Plan will not impact or change the budget or any other provisions of the contract, and Contractor's performance will be held to the same standards and requirements as the original Contract terms, unless otherwise specified in the Continuity of Operations Plan.
5. Any submitted Continuity of Operations Plan will be ratified as an amendment to the contract as soon as possible.
6. Contractor shall communicate, in a format mutually agreed upon by BHA and Contractor staff, on a frequency that supports the monitoring of services under the Continuity of Operations Plan. If adjustments are needed to the Plan, such adjustments will be made in writing and accompanied by written notice of receipt from BHA.
 - a. As part of the BHA/Contractor communication during the emergency, Contractor and BHA will evaluate whether the emergency has resolved such that normal operations may be resumed.
 - b. Contractor and BHA will agree in writing when the emergency situation is sufficiently resolved and agree to a closeout period that is four weeks or less.
 - c. BHA will submit notice accepting the termination of the Continuity of Operations Plan to the Contractor as the final action for any qualifying emergency response.

G. Cultural Responsiveness in Service Delivery

1. The Behavioral Health Administration expects funding dollars to support equity in access, services provided, and behavioral health outcomes among individuals of all cultures, gender identities, sexual orientations, races, and ethnicities. Accordingly, Contractors should collect and use data to: (1) identify priority populations vulnerable to health disparities encompassing the contractor's entire geographic service area (e.g., racial, ethnic, limited English speaking, indigenous, sexual orientation, gender identity groups, etc.) and (2) implement strategies to decrease the disparities in access, service use, and outcomes—both within those subpopulations and in comparison to the general population.
2. One strategy for addressing health disparities is the use of the recently revised National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care (CLAS). The U.S. Department of Health and Human Services (HHS) Think Cultural Health website (<https://thinkculturalhealth.hhs.gov/>) also features information, continuing education opportunities, resources, and more for health and health care professionals to learn about culturally and linguistically appropriate services, or CLAS.
3. Contractors providing direct behavioral health prevention, treatment, or recovery services shall submit one of the following two documents to CDHS_BHAdeliverables@state.co.us by August 31 annually:
 - a. If a provider has completed an equity plan that identifies how they will address health equity, they can submit the plan or;
 - b. Submit a completed CLAS checklist that follows this HHS format: <https://thinkculturalhealth.hhs.gov/assets/pdfs/AnImplementationChecklistfortheNationalCLASStandards.pdf>

H. Prohibition on Marijuana. Funds may not be used, directly or indirectly, to purchase, prescribe, or provide marijuana or treatment using marijuana. Treatment in this context includes the treatment of opioid use disorder. Funds also cannot be provided to any individual who or organization that provides or permits marijuana use for the purposes of treating substance use or mental disorders. This prohibition does not apply to those providing such treatment in the context of clinical research permitted by the DEA and under an FDA-approved investigational new drug application where the article being evaluated is marijuana or a constituent thereof that is otherwise a banned controlled substance under federal law.

II. Use of Subcontracts.

- A. Services described in this Contract may be performed by Contractor or by a subcontractor, except where this Contract states explicitly that a service must not be subcontracted.
 1. To the extent a subcontractor is used, the Contractor shall provide a copy of the subcontract to BHA at CDHS_BHAdeliverables@state.co.us.
 2. Contractor shall ensure that its subcontractors perform to the terms of this Contract as set forth in the Contract provisions.

- B. Any subcontract for services must include, at a minimum, the following:
 - 1. A description of each partner's participation
 - 2. Responsibilities to the program (policy and/or operational)
 - 3. Resources the subcontractor will contribute, reimbursement rates, services to be included and processes in collecting and sharing data and the most recent CDHS version of the HIPAA Business Associates Addendum, if this Contract contains the HIPAA Business Associates Addendum/Qualified Service Organization Addendum as an exhibit.
 - 4. A copy of this Contract and all its terms and conditions.
- C. The Contractor shall provide to BHA a copy of any proposed subcontract between the Contractor and any potential provider of services to fulfill any requirements of this Contract, to CDHS_BHAdeliverables@state.co.us within 30 days of subcontract execution.
- D. BHA reserves the right to require Contractor to renegotiate subcontracts where necessary to adhere to the terms of this Contract.
- E. Subcontractor/Partnership Termination. In the event where partnerships with a subcontractor such as a treatment provider is terminated, the Contractor shall transition to a new partnership no later than 30 days from termination to ensure continuity of care for all participants of the program.

III. Financial Requirements

- A. Funding Sources
 - 1. The Contractor shall identify all funds delivered to subcontractors as state general fund, state cash funds, or federal grant dollars in **Exhibit B, "Budget."** The Contractor shall communicate the CFDA number to all sub-contractors in their sub-contracts.
- B. Budget Reallocations
 - 1. The Contractor may reallocate funds between the budget categories of this contract, up to 10% of the total contract amount, upon written approval by BHA, without a contract amendment. Any allowable reallocation is still subject to the limitations of the Not to Exceed and the Maximum Amount Available per Fiscal Year.
- C. Payment Terms
 - 1. The Contractor shall invoice monthly for services, no later than the 20th of the month following when services are provided.
 - 2. The Contractor shall utilize the invoice template(s) provided by BHA. Contractor shall comply with the invoicing instructions contained within the invoice template, and requests for supporting documentation.
 - 3. All payment requests shall be submitted electronically to CDHS_BHApayment@state.co.us
 - 4. Year-end invoice estimates are due by June 15th. Final invoice requests in excess of the submitted estimates are payable contingent on available funds.
 - 5. Final invoices are due no later than August 30th.

6. Invoices for the prior fiscal year received by August 30th which require revisions must be final by September 10th or they may not be paid.
7. Any requests for payment received after September 10th for the prior state fiscal year cannot be processed by BHA.
8. The State will make payment on invoices within forty-five (45) days of receipt of a correct and complete invoice to CDHS_BHApayment@state.co.us. Consequently, the Contractor must have adequate solvency to pay its expenses up to forty-five (45) days after invoice submission to the State.

AGENDA ITEM

Staff Report

To: Board of County Commissioners
From: Sahari McCormick, Clerk & Recorder, Clerk & Recorder
Date: May 14, 2024
Item: Liquor License Application for the Peak to Peak Music Education Association Barn Dance
Requested Action: Motion
Public Hearing: Yes

I. REQUEST OR ISSUE:

Present the Liquor License Application for the Peak to Peak Music Education Association Barn Dance to be held 7/4/24.

II. RECOMMENDED ACTION / NEXT STEP:

Approval of application so it may be sent to the State.

III. FISCAL IMPACTS:

None.

IV. LEGAL ISSUES:

None.

V. ENVIRONMENTAL IMPACTS:

None.

VI. ALTERNATIVES:

Approval, denial or tabling of request.

Application for a Special Events Permit

Departmental Use Only

State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate Peak to Peak Music Education Association	State Sales Tax Number (Required) 26842224
---	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) PO Box 460 Black Hawk, CO 80422	3. Address of Place to Have Special Event (include street, city/town and ZIP) Gilpin County Fairgrounds indoor and outdoor arena areas 230 Norton Drive, Black Hawk, CO 80422
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4. Authorized Representative of Qualifying Organization or Political Candidate Kristen McFarland	Date of Birth	Phone Number 303-443-3371
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Authorized Representative's Mailing Address (if different than address provided in Question 2.)

5. Event Manager Kristen McFarland	Date of Birth	Phone Number
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Event Manager Home Address (Street, City, State, ZIP)	Email Address of Event Manager kris@peakmusic.org
---	---

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? _____	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
---	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
7/4/2024	1:30 P.m.	9:00 P.m.									

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature 	Title event coordinator	Date 2/6/24
---------------	----------------------------	----------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
--	--	---------------------------------------

Signature	Title	Date
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.



Application to the Gilpin County Board of Commissioners for a Temporary Use Permit and Special Event Liquor License for the "4th of July Barn Dance"

Our organization is a 501c3 non-profit. We have raised \$8000 for music programs and instruments at the Nederland schools, Gilpin County school, and the Nederland Teen Center.

We would like to host an event on the 4th of July at the barn and fairgrounds area. We held it in 2019 and it was a wonderful success. It will be a bluegrass show with arts and crafts booths, food trucks, Colorado beer (*no alcohol stronger than beer*), and kids activities. 100% of the profits from this event will be given to the Gilpin County School specifically for music programs and instruments. We are the group who used to put on NedFest so we have many years of experience with a much bigger and multi-day event.



Planned Schedule:

July 2nd and 3rd set up, July 4th event, July 5th tear down (pending stage company's schedule). On the 4th: 1:30 Gates/Doors open, 9:15-9:30 music ends

Capacity: Based upon published capacity standards, exits all the way around the building, and how light the crowd of 300 looked in 2019, we are planning on a maximum of 600 but don't necessarily expect a sell-out.

Security: We will hire Peaceful Security again for all critical entry/exit positions and the ID station.

Layout: See photo below for the layout. Fencing or building walls will bound the alcohol area. We own a floor purchased specifically for this barn (see photo).

Fire and Emergency Plan: our president, Rob Savoye, has been on the Timberline crew for years and will be our liaison that will coordinate with both the fire department and the Gilpin Sheriff's office.

Parking Plan: Several extra spaces in the paved parking area in front of the barn will be reserved for extra ADA spaces and senior staff. Musician and vendor parking will be around the rear. The remaining parking will be in the dirt arena parking area. See next page for parking layout. We will have volunteers and we have parking cones, signs, and lines to ensure safe and efficient parking.





OVERFLOW
PARKING

Golden Gate Canyon Rd

MUSICIANS AND
MUSICIAN GUESTS

Norton Dr

GENERAL
PARKING

Gilpin County

LOAD IN

HC AND
TIMBERLINE
FIRE

Gilpin County
Community Cent

STAFF

Google

2019 4TH OF JULY BARN DANCE



Dancing to the Sweet Lillies



\$1000 grant for the Gilpin School music department!

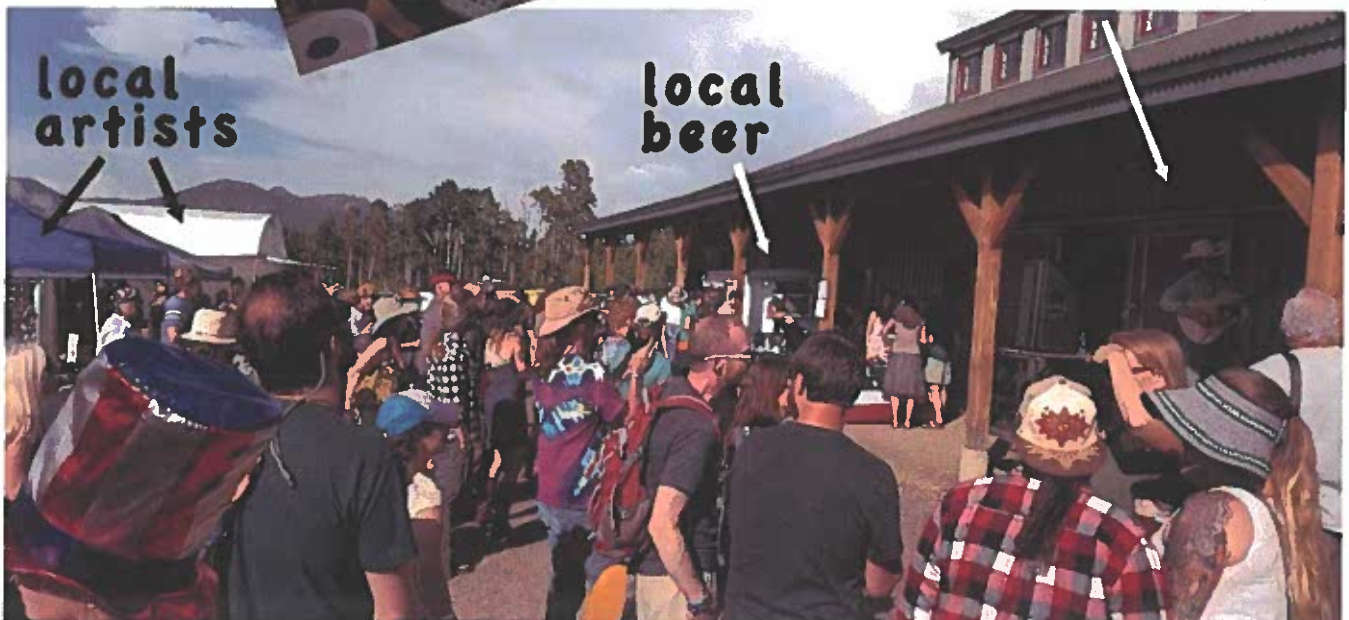


kids' activities

food trucks



outside tweener act stage



local artists

local beer

Permit



Gilpin County Parks & Recreation PHONE:(303) 582-1453
 250 Norton Drive EMAIL:jlogan@gilpincounty.org
 Black Hawk, CO 80422

Permit # R320
Status Approved
Date Mar 25, 2024 3:31 PM

Customer Name	Kristen McFarland - 2335	Cell Phone Number	(303) 443-3371
Customer Type	General Public	Email Address	kris@cotri.com
Mailing Address	PO Box 476 2021 Coyote Circle Black Hawk Nederland, CO 80466		
System User	Liz Schillare	Payer	Kristen McFarland

Rental Fee	\$640.00
Discounts	\$0.00
Subtotal	\$640.00
Deposits	\$0.00
Deposit Discounts	\$0.00
Total Permit Fee	\$640.00
Total Payment	\$640.00
Refunds	\$0.00
Balance	\$0.00

4th of July Barn Dance 1 resource(s) 1 booking(s) Subtotal: \$640.00

Booking Summary

Arena Indoor (Private Rental)		Center: Gilpin County Fairgrounds	
START DATE/TIME	END DATE/TIME	ATTENDEE	AMT W/O TAX
Tue, Jul 2, 2024 8:00 AM	Sat, Jul 6, 2024 10:30 AM	1	\$640.00

Payment and Refund

RECEIPT #	DATE	FEE DESCRIPTION	EVENT	RESOURCE	PAYMENT / REFUND
1015609.002	Mar 25, 2024	Barn Tables	4th of July Barn Dance	Arena Indoor	\$180.00
1015609.002	Mar 25, 2024	Fairground Electricity - Turtle	4th of July Barn Dance	Arena Indoor	\$100.00
1015609.002	Mar 25, 2024	Rental Fee	4th of July Barn Dance	Arena Indoor	\$300.00
1015609.002	Mar 25, 2024	Barn Chairs	4th of July Barn Dance	Arena Indoor	\$60.00

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Peak to Peak Music Education Association

is a

Nonprofit Corporation

formed or registered on 12/07/2011 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20111676857 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/06/2024 that have been posted, and by documents delivered to this office electronically through 02/07/2024 @ 16:15:39 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/07/2024 @ 16:15:39 in accordance with applicable law. This certificate is assigned Confirmation Number 15733151 .



A handwritten signature in black ink that reads "Jena Griswold".

Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

AGENDA ITEM

Staff Report

To: Board of County Commissioners
From: Sahari McCormick, Clerk & Recorder, Clerk & Recorder
Date: May 14, 2024
Item: Gilpin County Fair Liquor License
Requested Action: Motion
Public Hearing: Yes

I. REQUEST OR ISSUE:

Present the Liquor License Application for the Gilpin County Fair to the Local Liquor Licensing Authority

II. RECOMMENDED ACTION / NEXT STEP:

Approval of application so it may be sent to the State

III. FISCAL IMPACTS:

None.

IV. LEGAL ISSUES:

None.

V. ENVIRONMENTAL IMPACTS:

None.

VI. ALTERNATIVES:

n/a

Application for a Special Events Permit

Departmental Use Only

State Only Permit/State Property

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <p style="text-align: center;">Gilpin County</p>	State Sales Tax Number (Required) <p style="text-align: center;">09803804</p>
--	--

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) PO Box 366 Central City, CO 80427	3. Address of Place to Have Special Event (include street, city/town and ZIP) 250 Norton Dr Black Hawk, Co 80422
---	--

4. Authorized Representative of Qualifying Organization or Political Candidate <p style="text-align: center;">Krystal Meyer</p>	Date of Birth	Phone Number <p style="text-align: center;">7205189016</p>
--	---------------	---

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

250 Norton Dr, Black Hawk, Co 80422

5. Event Manager <p style="text-align: center;">Krystal Meyer</p>	Date of Birth	Phone Number <p style="text-align: center;">7205189016</p>
--	---------------	---

Event Manager Home Address (Street, City, State, ZIP)	Email Address of Event Manager <p style="text-align: center;">kmeyer@gilpincounty.org</p>
---	--

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? _____	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
---	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Date	Date	Date	Date
07/19/24	07/20/24	07/21/24		
Hours From 12p.m.	Hours From 9a.m.	Hours From 9a.m.	Hours From .m.	Hours From .m.
To 8p.m.	To 8p.m.	To 4p.m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.
Date	Date	Date	Date	Date
Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To .m.	To .m.	To .m.	To .m.	To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title	Date
-----------	-------	------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input checked="" type="checkbox"/> County	Telephone Number of City/County Clerk
--	---	---------------------------------------

Signature	Title	Date
-----------	-------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$.

Application Information and Checklist

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- Appropriate fee.
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- State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- Check payable to the Colorado Department Of Revenue

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

2024 Liquor License Application Map

Gilpin County Parks & Recreation
250 Norton Dr. Black Hawk, CO 80422



Key

- No Alcohol Beyond This Point Sign at Exits
- Authorized Event Personnel Only
- Panel Fence
- Temporary Fence
- Permanent Fencing



Alcohol will only be served and allowed within the fenced area of the event highlighted in green. The alcohol booths will be giving wrist bands to people of age, signs and volunteers at exit points, monitoring.

2024 Alcohol Policy Plan

- Alcohol will only be sold in one designated area as shown on the map (behind the grandstands).
 - There will be only 3 points of entry into the event, there will be event paneling or panels placed around the perimeter of the event with proper signage on each panel.
 - Patrons who wish to consume alcohol will be given their wrist band at the designated booths. Without a band patrons will not be served alcohol.
 - They will be required to provide their I.D. showing they are 21+.
 - The Alcohol vendors will be required to have their TIPS certification.
 - There will be a wrist band color for each day of the fair.
-



Gilpin County Attorney

Tel: 303-515-4377

Fax: 303-582-5440

bbenning@gilpincounty.org

May 6, 2024

RE: County Attorney's Office Report for May 14, 2024 BoCC Meeting

1. Water Rights Investigations and working with consultants on several matters.
2. Working on Roads Memo.
3. Assisting Admin with ADA Website et al. Accessibility Compliance mandated by HB21-1110.
4. Following up with contracted 1041 regulations and possible mapping revisions/additions for clarity.
5. Will proceed with amending County Ordinance HB24-1371 if HB24-1371 passes requiring licensing of all massage business employees in the County and in cities if requested (appears likely bill will pass).
6. Working with Clerk and Recorder and her office regarding election messaging to public and upcoming elections.
7. Assisting in employee matters and questions.
8. Reviewed HB24-1033 adding requirement emergency management plan including individuals with animals. Will revise our current draft IGA with Nederland to ensure compliance with bill - bill did pass.
9. County Road Litigation: Worked with CTSI to obtain assistance of legal counsel; collaborating with and assisting legal counsel in litigation. Working with legal counsel on information regarding litigation and draft Answer to Complaint.
10. Worked on Sheriff's Office on addressing law involving CORA, CDJRA, and other relevant laws.
11. Working on matter involving Sheriff's Office and enforcement of property trespassing matter and/or possible zoning/building code violations.
12. Working on preparing contract between Gilpin County and Gilpin Mountain Kids, ELC.
13. Reviewing how best to work with the local fire districts and authorities, state, federal, and local governments, the Colorado Department of Public Safety (Division of Fire Suppression and Control, the Colorado Division of Water Resources, and the public to identify qualifying fire suppression ponds in Gilpin County through historic maps or other evidence for this purpose.
14. Reviewing issue of County social media and retention policies for such media.
15. Timely addressed CORA requests.

County Managers' Report

May 14, 2024



- Regular staff meetings with Senior Leadership Team (SLT), Appointed Leadership Team (A-Team) and Commissioners
- Address various needs of staff and the public and Commissioners. Administrative functions
- Various meetings with vendors/consultants and outside agencies

Areas of Note:

Recent Focus Areas

- Regular and Work Session Agenda Schedule and Preparation
 - BoCC meeting
 - June 11, 2024
 - Work Session Schedule (tentative)
 - May 21st
 - Employee Recruitment/Retention/ Incentive Program for hard to fill positions?
 - Historic Sites – Driving Tour
 - June 4th, July 30th, August 20th, September 17th, October 1st, November 5th, December 3rd
- Broadband
- Records/Files Scanning Project / Courthouse – ongoing,
- Lobbyists meetings
- GAA Board activities
- CCEDC Board activities
- IT Specialist – Open Position - Interviews restarted
- Deputy Clerk to the BoCC – Open Position
- Legislative matters, onboarding staff, contract review, 1041, election security
- Building Plan Review and Inspection Services – Town Hall
 - – Old Courthouse - Wed. May 8th, 6 p.m.
- Lease Vehicle Purchase – Discussion
- DRCOG – Quarterly Manager Meeting
- Limited Gaming Grant – Internal Meeting
- Shared specific communication regarding dates/time associated with previous communication with all three Commissioners related to the Black Hawk offer. This included previous cost estimates.

Grant Snapshot as of 5/7/2024

Type	Award Term Start Date	Award Term End Date	Name	Funder	Amount
Active	7/1/2020	6/30/2026	Substance Abuse Prevention Block Grant (SABG) for Under-Resourced High-Needs Programs	BHA - Behavioral Health Administration / CDPHE - Colorado Department of Public Health and Environment	\$880,074.00
Active	1/11/2024	10/31/2024	Broadband Technical Assistance Program	CBO - Colorado Broadband Office	\$80,000.00
Active	2/2/2024	8/31/2024	Brownfields Environmental Assessments	EPA - Environmental Protection Agency, Region 8	\$75,000.00
Active	11/27/2023	4/5/2024	CLG Scholarship Grant 2024	SHPO - History Colorado (State Historic Preservation Office)	\$1,000.00
Active	9/1/2019	12/31/2023	Alan Green Foundation Grant 2019 - Snow Plow	Alan Green Foundation	\$600.00
Active	9/30/2023	12/31/2024	Alan Green Foundation Grant 2023 - Food Pantry	Alan Green Foundation	\$5,000.00
Active	9/30/2023	12/31/2024	Alan Green Foundation Grant 2023 - Senior Lunch Program	Alan Green Foundation	\$1,700.00
Active	9/1/2023	12/31/2024	Alan Green Foundation Grant 2023 - Snow Plowing Program for Vulnerable Adults	Alan Green Foundation	\$2,000.00
Active	5/31/2023	6/30/2024	CDA Noxious Weed Management Fund 23 - 24	CDA - Colorado Department of Agriculture	\$3,174.00
Active	2/12/2024	12/31/2024	Charge Ahead Colorado	CEO - Colorado Energy Office	\$62,500.00
Active	5/30/2023	6/30/2024	Colorado Blueprint to End Hunger, Supplemental Colorado Food Pantry Assistance Grant (FPAG)	CDHS - Colorado Department of Human Services (Contracted through Trailhead Institute)	\$15,000.00
Active	1/1/2024	12/31/2024	Community Services Block Grant (CSBG) Subgrant from Summit County	(Summit County) DOLA - Department of Local Affairs	\$5,205.00
Active	1/24/2024	6/30/2024	Court Security Cash Fund & Courthouse Security Grant SFY23-24	Colorado Judicial Department	\$17,500.00
Active	1/24/2024	12/31/2024	CPW Impact Assistance Grant 2024 (for 2023 tax year)	CPW - Colorado Parks and Wildlife	\$3,519.62
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Administration	CDHS - Colorado Department of Human Services	\$125,602.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Adult Protection Administration & Client Services Fund	CDHS - Colorado Department of Human Services	\$25,600.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Temporary Assistance for Needy Families (TANF)	CDHS - Colorado Department of Human Services	\$100,611.00
Active	12/8/2023	4/30/2024	DOLA Gaming Grant 2023	DOLA - Colorado Department of Local Affairs	\$2,233,783.00
Active	9/1/2022	8/31/2025	Emergency Operating Center (EOC) Grant Program via Neguse Community Project Funding	FEMA - Federal Emergency Management Agency	\$138,557.00
Active	6/29/2023	6/1/2025	Healthy Forests & Vibrant Communities - Gilpin County CWPP Update 2023	CSFS - Colorado State Forest Service	\$100,000.00
Active	7/6/2023	12/26/2025	ImageCast X (ICX) Printer Grant	CDOS - Colorado Department of State	\$3,250.00
Active	7/1/2023	6/30/2024	State Victim Assistance Law Enforcement (VALE) Funding 23 - 24	CDPS - Colorado Department of Public Safety	\$42,300.00
Active	1/1/2023	12/31/2024	Victims of Crime Act (VOCA) Funding 23-24	CDPS - Colorado Department of Public Safety	\$171,090.00
Active	1/1/2024	12/31/2024	Volunteers of America - Meals on Wheels	Volunteers of America	\$35,316.00
Active	2/22/2024	9/30/2026	Strong Communities Planning Grant Program	DOLA - Colorado Department of Local Affairs	\$200,000.00
Active	6/8/2023	4/30/2024	Tourism Management Grant 2023	OEDIT - Office of Economic Development and International Trade, CTO - Colorado Tourism Office	\$20,000.00
Active			CCHA Grant for Human Services Vehicle	CCHA - Colorado Community Health Alliance	\$55,000.00
Active	7/1/2023	6/30/2024	CDPHE STEPP Grant, JeffCo Subgrant/IGA 23 - 24	(Jefferson County Public Health) CDPHE - Colorado Department of Public Health and Environment	\$17,000.00
Active	2/1/2024	6/30/2024	Core Immunization Services	CDPHE - Colorado Department of Public Health and Environment	\$10,549.50
Active	3/24/2021	6/30/2024	Covid Immunization Grant 1 - 3 (IMM)	CDPHE - Colorado Department of Public Health and Environment	\$89,564.00
Active	1/1/2024	6/30/2025	Covid Immunization Grant Round 4 (IMM #4)	CDPHE - Colorado Department of Public Health and Environment	\$56,596.00
Active	7/1/2023	6/30/2028	Environmental Health Services for Retail Food Establishments	CDPHE - Colorado Department of Public Health and Environment	\$10,000.00
Active	1/24/2024	12/31/2024	FDA NEHA Retail Flexible Funding Model (RFFM) Program - Track 2	NEHA - National Environmental Health Agency / FDA - Food and Drug Administration	\$9,164.00
Active	10/1/2023	9/30/2024	Hazardous Materials and Waste Management Division (HMWMD) Indoor Radon Grant Program 23-24	CDPHE - Colorado Department of Public Health and Environment	\$3,924.00
Active	7/1/2023	6/30/2024	Master Public Health Task Order 23 - 24	CDPHE - Colorado Department of Public Health and Environment	\$42,131.00
Active	1/2/2023	12/31/2023	FDA - NEHA - Retail Flexible Funding Model Grant Program - Track 1	NEHA - National Environmental Health Agency / FDA - Food and Drug Administration	\$6,904.00
Active	12/7/2023	6/30/2024	OC SLFRF OPHP - ARPA 6.1	CDPHE - Colorado Department of Public Health and Environment	\$44,048.00

Active	7/1/2023	11/30/2027	OPHP Infrastructure Work Force Development FY23-27	CDPHE - Colorado Department of Public Health and Environment	\$206,799.00
Active	7/29/2022	6/30/2024	OPHP Supplemental Workforce Funding FY22-24	CDC - Centers for Disease Control and Prevention	\$141,473.00
Active	7/1/2023	6/30/2024	Cities Readiness Initiative Program (CRI)	CDPHE - Colorado Department of Public Health and Environment	\$24,201.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Child Welfare (80/20)	CDHS - Colorado Department of Human Services	\$288,712.00
Active	10/13/2022	12/31/2027	Local Assistance and Tribal Consistency Fund (LATCF)	USDT - United States Department of the Treasury	\$100,000.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Child Care	CDHS - Colorado Department of Human Services	\$130,195.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Core Services	CDHS - Colorado Department of Human Services	\$75,147.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Low Income Energy Assistance Programs (LEAP) Outreach	CDHS - Colorado Department of Human Services	\$20,000.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Child Welfare (100)	CDHS - Colorado Department of Human Services	\$29,058.00
Active	7/1/2023	6/30/2024	DHS Programs Human Services Annual Allocations - Child Welfare (90/10)	CDHS - Colorado Department of Human Services	\$58,513.00
Active	7/1/2023	6/30/2025	Public Health Emergency Preparedness (PHEP) Funding Program	CDPHE - Colorado Department of Public Health and Environment	\$105,847.93
					\$5,873,208.05
Awarded - Pending Execution			Accessibility Grant Program for Local Governments	SIPA - Colorado Statewide Internet Portal Authority	\$22,500.00
Awarded - Pending Execution			Proposition 123 Local Planning and Capacity (LPC) Grant	DOLA - Colorado Department of Local Affairs	\$104,000.00
Awarded - Pending Execution			GROC Region 10 Co-Responder Program	GROC - Gateway to the Rockies Opioid Council	\$267,033.34
Awarded - Pending Execution	5/1/2024	9/30/2024	Stabilization / New Provider Success 2024 Bonus Grant Application	CDEC - Colorado Department of Early Childhood	\$7,023.00
Awarded - Pending Execution			UASI N5 Sensors	UASI - Denver Urban Area Security Initiative	\$1.00
Awarded - Pending Execution			State Victim Assistance Law Enforcement (VALE) Funding 24 - 25	CDPS - Colorado Department of Public Safety, DCJ - Division of Criminal Justice	\$0.00
					\$400,557.34
External - Awarded Pending Execution			Advance Colorado Broadband Capital Projects Fund (CPF)	CBO - Colorado Broadband Office	\$8,667,692.00
					\$8,667,692.00
Submitted - In Review			Emergency Management Performance Grant (EMPG 2024)	DHSEM - Colorado Division of Homeland Security and Emergency Management	\$62,000.00
Submitted - In Review			AARP Community Challenge Flagship Grant	AARP - American Association of Retired Persons	\$5,000.00
Submitted - In Review			Community Resilience Initiatives (CRI) - Accessing Healthy Foods	TCT - The Colorado Trust	\$353,896.58
Submitted - In Review			Copy of Community Resilience Initiatives (CRI) - Diverse Approaches to Behavioral Health	TCT - The Colorado Trust	\$355,000.00
Submitted - In Review			Rural Economic Development Initiative Grant (REDI) 2024 for Rollinsville Plan	DOLA - Colorado Department of Local Affairs	\$120,000.00
Submitted - In Review			Congressionally Directed Spending (CDS) FY25 - Bennet & Hickenlooper - Justice Center Generator	United States Senate - Committee on Appropriations	\$948,000.00
Submitted - In Review			ERTB Recording Grant for Tyler Cloud Services	ERTB - Electronic Recording Technology Board	\$89,933.00
Submitted - In Review			STEPP Tobacco Cessation Grant		\$50,000.00
Submitted - In Review			Energy/Mineral Impact Assistance Fund (EIAF) 2024 for Community Annex Construction	DOLA - Colorado Department of Local Affairs	\$650,000.00
					\$2,633,829.58
Denied			Peace Officer Behavioral Health (POBH / POMH)	DOLA - Colorado Department of Local Affairs	\$32,000.00
					\$32,000.00

Community Engagement Report

April 23 – May 7, 2024

Email Newsletter

May newsletter sent May 1 to 184 subscribers. The newsletter and subscribe links were posted to website and social media.



May 2024 Gilpin Observer: Sent to 184 emails, 145 opened, 26 clicked

Total Opens (multiple opens by subscriber): 309; total clicks: 36

80% open rate (industry average email open rate: 46-50%)

14.3% click rate (industry average email click rate: 7-9%)

Top links clicked:

- Treasurer Update
- Cottonwood Camp and Chinese Pioneers
- BoCC meetings
- Careers
- Gilpin Library
- Well testing links

Subscribers as of May 8: 192

Nextdoor

April 23 – May 7, 2024

2,617 members in Gilpin County. 5 Agency posts.

(goal is to post 2-3 times per week).

6,157 total impressions (average of 1,231 impressions per post).

7 reactions (average 1.4 per post), no legitimate replies

Top posts (over 1300 impressions):

- Community Center, Transfer Station closure April 27 (1,682 impressions)
- Treasurer’s Office mail issue (1,682)
- CWPP Open House (event) (1,574)

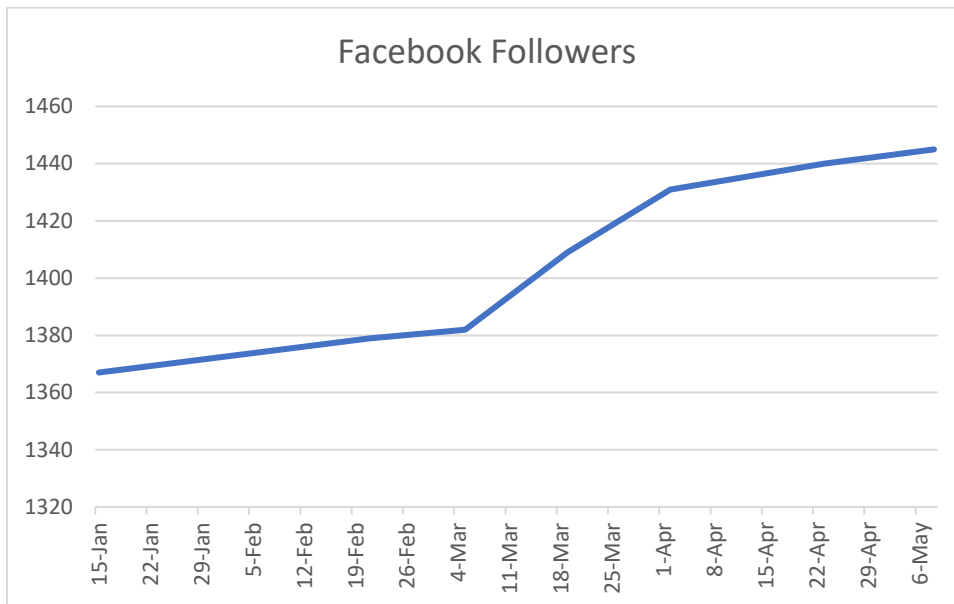
Facebook

April 23 – May 7, 2024

(goal is to post 1-2 times per day)

34 posts

1,445 followers: 66% female



Reach: 8,599 (246 average per post)

Engagement (reactions, comments, shares, clicks): 646 (18 average per post)

Posts with over 350 reach:

- US 6 Overnight Closures (highest reach: 1,406)
- Community Center, Transfer Station closures April 29 (2nd highest reach: 1,258 and highest engagement: 119)
- Annual private well testing (reach: 685)

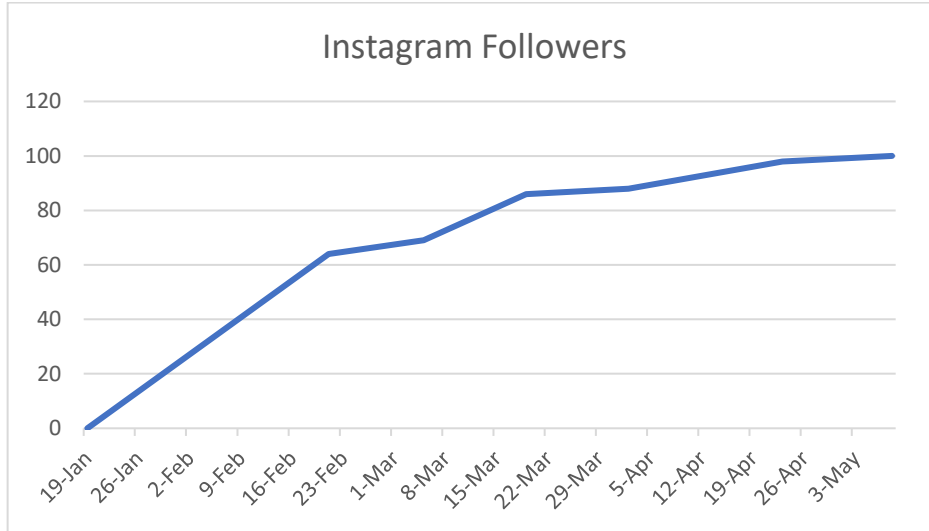
- May Gilpin Observer (reach: 540)
- New Concessionaires (reach: 460, 2nd highest engagement: 114)

Instagram

April 23 – May 7, 2024

Account created on January 19 - still building followers.

100 followers: 72% female



Top posts based on reach:

- Peak to Peak Creative Corridor (carousel) (59)
- George Baker shout out (carousel) (59)

Website

April 23 – May 7, 2024

Note: reporting started on March 5, 2024. No historical data available.

Users: 3.1K

Acquisition Data, Sessions:

- Organic Search (via search engines): 3,671
- Direct (direct link via email or typed in): 1,029
- Organic Social (social media posts): 222
- Referral (through other websites): 178

Top 10 pages viewed:

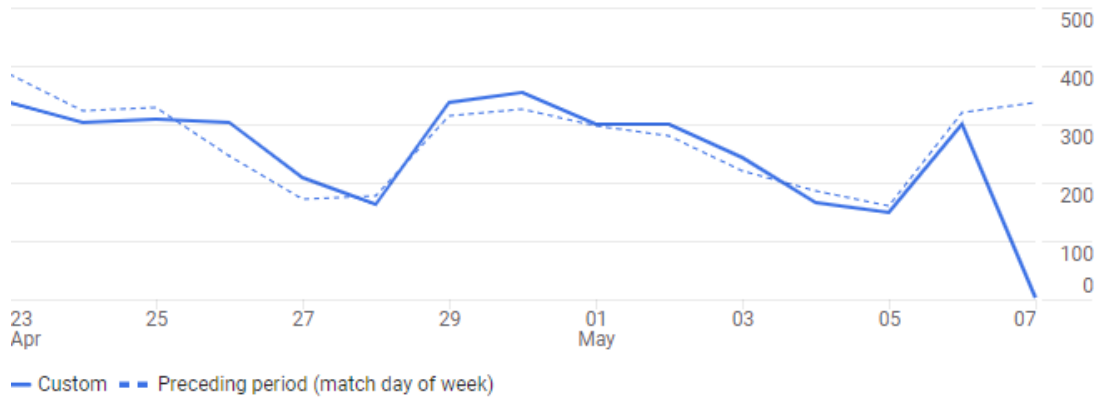
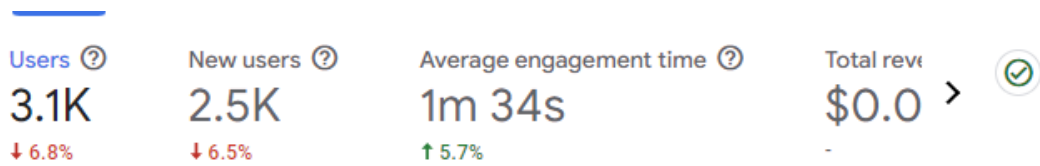
All pages were in top 10 viewed pages over the last two periods as well.

- Home page: 1,458

- Assessor: 646
- Treasurer: 513
- Assessor – GIS Maps: 498
- Parks and Recreation: 443
- BoCC Meetings: 436
- Search: 387
- Building Division: 380
- Trash Transfer Station: 320
- Careers: 315

Common searches:

- DMV (11)
- Property taxes and treasurer (7)
- Tax liens (3)



Views by Page path and screen class over time

